

Educating Hearts and Minds

The mission of Anansi Charter School is to develop the academic potential and emotional intelligence of each learner. We strive to promote the love of learning through student engagement, innovative educational practices and family and community partnerships.

Anansi Charter School Governance Council **Regular Meeting**

Held on July 17, 2024; 5:30 pm

Location- REMOTE

Minutes Approved: August 21, 2024

Minutes of the Anansi Governance Council Special Meeting

Held on Monday, July 17, 2024

5:30 – 7:30pm

1. CALL TO ORDER of the Regular Open Governing Council Meeting (START RECORDING)

Called to order at 5:36pm. In Attendance:

Officers:

President: Valerie Higgins [2022]

Vice President: Leslie Mondragon Romero [2021]

Secretary: Hannah Garcia [2023]

Treasurer: Eitan Lewin [2022]- Not Present

Members:

Eileen Horn [2023]- Left Early

Sophia Seim [2021]- Joined Late

Director: Michele Hunt

Business Manager: Seth Mender, The Vigil Group

Public Attendance: None

Student Representatives: None

Leadership Team Member: None

II. Approvals (Action)

A. Agenda July 17, 2024 Regular Meeting

MOTION: I, Leslie Mondragon Romero, move that the Anansi Charter School Governing Council approve the Agenda for the July 17, 2024 Regular Meeting. Seconded by Valerie Higgins. GC Approval:

Valerie Higgins: Yes No

Hannah Garcia: Yes No

Eileen Horn: Yes No

Leslie M. Romero: Yes No
Sophia Seim: Yes No- Not Present
Eitan Lewin Yes No- Not Present

B. Minutes July 17, 2024 Regular Meeting

MOTION: I, Valerie Higgins, move that the Anansi Charter School Governing Council approve the minutes of the June 17, 2024 Regular GC meeting. Seconded by Eileen Horn. GC Approval:

Valerie Higgins: Yes No
Hannah Garcia: Yes No
Eileen Horn: Yes No
Leslie M. Romero: Yes No
Sophia Seim: Yes No- Not Present
Eitan Lewin Yes No- Not Present

C. Minutes June 24, 2024 Special Meeting

MOTION: I, Valerie Higgins, move that the Anansi Charter School Governing Council approve the minutes of the June 24, 2024 Special GC meeting. Seconded by Hannah Garcia. GC Approval:

Valerie Higgins: Yes No
Hannah Garcia: Yes No
Eileen Horn: Yes No
Leslie M. Romero: Yes No
Sophia Seim: Yes No- Not Present
Eitan Lewin Yes No- Not Present

D. Minutes July 8, 2024 Special Meeting

MOTION: I, Valerie Higgins, move that the Anansi Charter School Governing Council approve the minutes of the July 8, 2024 Special GC meeting. Seconded by Hannah Garcia. GC Approval:

Valerie Higgins: Yes No
Hannah Garcia: Yes No
Eileen Horn: Yes No
Leslie M. Romero: Yes No
Sophia Seim: Yes No- Not Present
Eitan Lewin Yes No- Not Present

- III. Public Recognition and Comment(s)
 - A. *No public recognition or comments*

- IV. Reports (presentation, discussion, and potential action)
 - A. Financial Report: The Vigil Group
 - a. Budget Overview Summary Report

Seth Mender from the Vigil Group explained that they are awaiting IFRs, and everything is static currently. We ended the year in a good position and in compliance. They won't have carry over numbers until after the audit is processed but it looks like we will have a healthy carry over. Bank account looks good. Michele added that the mold remediation will most likely be reallocated from our GRT fund for the Pre-K remodel. Hopeful to be able to make an insurance claim but we are waiting on a response from our attorney.

- b. BARs: Budget Adjustment Requests

Pre-approved bars at June 19th, 2024 regular meeting, no action needed.

- B. Director's Report

- 1. EOY Assessment Data
 - 2. Staff Openings and Recent Hires

- a. *Michele informed the GC that only three parents had signed up to attend the meeting related to the mold remediation situation under the 3rd-6th grade classrooms. Michele has not received any feedback, good or bad about the mold from parents. She sent out a revised calendar notifying parents that she has pushed the 24/25 school year start date back by 4 days due to the presented timeline of remediation, which will in turn push the end of the year back by 4 days. 65% of Anansi staff requested to keep the school closure days the same during the year due to the need to have breaks to keep everyone fresh.*

- C. Misc. Council Committee Reports

- 1. Facilities Committee Update

- a. *Iris Thornton explained how Paul Davis is very close to completing Phase 1 of the mold remediation. The area will then be tested by a 3rd party company before any reconstruction of the area can take place. Paul Davis will then start Phase 2 once the testing is done. Phase 2 could take up to 6-8 weeks to complete. We need to have a contingency plan in case students are not able to be in those classrooms at the start of the 24/25 school year and plan for the worst case scenario. Iris and Michele have two architects and an engineer involved due to the cause of this problem- moisture encroachment. The next step is to have a site visit*

with Alex and the 2 architects. Iris suggested forming a committee to determine where to put kids for up to 2 months.

2. Continued discussion re: GC members serving as committee chairs

a. Tabled Committee discussion to August meeting when more members will be present.

V. New Business

A. Contracts

1. Cleaning Contract (Action)

MOTION: I, Valerie Higgins, move that the Anansi Charter School Governing Council approve the cleaning contract presented up to the amount of \$79,980. Seconded by Leslie M. Romero. GC Approval:

Valerie Higgins: Yes No
Hannah Garcia: Yes No
Eileen Horn: Yes No- Not Present
Leslie M. Romero: Yes No
Sophia Seim: Yes No
Eitan Lewin Yes No- Not Present

2. French Drain Installation Contract (Action)

Tabled to Special Meeting

3. Occupational Therapist Contract (Action)

MOTION: I, Valerie Higgins, move that the Anansi Charter School Governing Council approve the Occupational Therapist contract presented up to the amount of \$32,680. Seconded by Leslie M. Romero. GC Approval:

Valerie Higgins: Yes No
Hannah Garcia: Yes No
Eileen Horn: Yes No- Not Present
Leslie M. Romero: Yes No
Sophia Seim: Yes No
Eitan Lewin Yes No- Not Present

4. Speech-Language Therapist Contract (Action)

MOTION: I, Valerie Higgins, move that the Anansi Charter School Governing Council approve the Speech-Language Therapist contract presented up to the amount of

\$60,293.25. Seconded by Sophia Seim. GC Approval:

Valerie Higgins: Yes No
Hannah Garcia: Yes No
Eileen Horn: Yes No- Not Present
Leslie M. Romero: Yes No
Sophia Seim: Yes No
Eitan Lewin Yes No- Not Present

5. Facility Management Contract (Action)

Tabled to Special Meeting

6. Two Dyslexia Therapist Contracts (Action)

MOTION: I, Leslie M. Romero, move that the Anansi Charter School Governing Council approve the two Dyslexia Therapist contracts presented up to the amount of \$41,650 plus GRT. Seconded by Valerie Higgins. GC Approval:

Valerie Higgins: Yes No
Hannah Garcia: Yes No
Eileen Horn: Yes No- Not Present
Leslie M. Romero: Yes No
Sophia Seim: Yes No
Eitan Lewin Yes No- Not Present

7. Nurse Contract (Action)

MOTION: I, Valerie Higgins, move that the Anansi Charter School Governing Council approve the Nurse contract presented up to the amount of \$31,200 plus GRT at 7.5%. Seconded by Leslie M. Romero. GC Approval:

Valerie Higgins: Yes No
Hannah Garcia: Yes No
Eileen Horn: Yes No- Not Present
Leslie M. Romero: Yes No
Sophia Seim: Yes No
Eitan Lewin Yes No- Not Present

8. Lunch Contract (Action)

Tabled to Special Meeting

B. Discuss and Approve Revisions to Open Meetings Act Resolution 24/25 (Action)

MOTION: I, Valerie Higgins, move that the Anansi Charter School Governing Council approve the Revisions to Open Meetings Act Resolution 24/25. Seconded by Hannah Garcia. GC Approval:

Valerie Higgins: Yes No
Hannah Garcia: Yes No
Eileen Horn: Yes No- Not Present
Leslie M. Romero: Yes No
Sophia Seim: Yes No
Eitan Lewin Yes No- Not Present

C. Discuss Governance Council Recruitment of New Members

GC members will be present at the Family Engagement Day on August 16th to try to have conversations about the work of the governance council in hopes of drawing interested potential new members.

D. Chromebook Discard Inventory (Action)

[Chromebook Inventory Discard](#)

MOTION: I, Valerie Higgins, move that the Anansi Charter School Governance Council approve the discard of the approximately 75 Chromebooks on the list given. Seconded by Leslie M. Romero. GC Approval:

Valerie Higgins: Yes No
Hannah Garcia: Yes No
Eileen Horn: Yes No- Not Present
Leslie M. Romero: Yes No
Sophia Seim: Yes No
Eitan Lewin Yes No- Not Present

VI. Consent Agenda

None

VII. Old Business

None

VIII. Executive Session- [Limited to Personnel matters, Student discipline-Director]

MOTION: I, Valerie Higgins, move that the Anansi Charter School Governance Council enter Executive Session at 7:18 pm to discuss personnel matters, and not to act on any items during the Executive Session. Seconded by Sophia Seim. GC Approval:

Valerie Higgins: Yes No
Hannah Garcia: Yes No
Eileen Horn: Yes No- Not Present
Leslie M. Romero: Yes No
Sophia Seim: Yes No
Eitan Lewin Yes No- Not Present

MOTION: I, Valerie Higgins, move that the Anansi Charter School Governance Council end Executive Session at 7:49 pm where only items of personnel matters were discussed. No action was taken on discussion items during the Executive Session. Seconded by Leslie M. Romero. GC Approval:

Valerie Higgins: Yes No
Hannah Garcia: Yes No
Eileen Horn: Yes No- Not Present
Leslie M. Romero: Yes No
Sophia Seim: Yes No
Eitan Lewin Yes No- Not Present

IX. Items for August 2024 agenda

- A. Review and evaluate the accomplishments and activities of the GC and discuss 2024-2025 goals
- B. Continued Discussion re 2024 EOY Assessment Data and Analysis of Same.

X. Roles and Responsibilities

A. Valerie Higgins

Discuss with attorney the timing of public comment periods, posted form, etc. in connection with GC meetings; review form contract with Michele; continue to review/revise policies for policy committee; plan executive committee meetings with Michele.

B. Sophia Seim

Stay tuned for special meetings, follow up and assist with family engagement and board member recruitment.

C. Leslie Mondragon Romero

Reach out to Michele and Valerie regarding setting up standing Executive Committee meetings, respond to Valerie regarding committee participation.

D. Michele Hunt

E. Eitan Lewin
Not Present

F. Eileen Horn
Not Present

G. Hannah Garcia

Send out an email to parents about the parent work day on July 27th. Regular meeting minutes. Assist the Facilities Committee with the tasks at hand in any way possible.

GC will send any follow up items by GC members to Valerie and Leslie by email.

XI. Final Comments and Announcements

XII. Adjournment

MOTION: I, Leslie M. Romero, move that the Anansi Charter School Governing Council adjourn the regular meeting. Sophia Seim seconded. GC Approval:

Valerie Higgins: Yes No
Hannah Garcia: Yes No
Eileen Horn: Yes No- Not Present
Leslie M. Romero: Yes No
Sophia Seim: Yes No
Eitan Lewin Yes No- Not Present

Adjourned at 7:59 p.m.

President: _____ Date: _____

