

Educating Hearts and Minds

The mission of Anansi Charter School is to develop the academic potential and emotional intelligence of each learner. We strive to promote the love of learning through student engagement, innovative educational practices and family and community partnerships.

Anansi Charter School Governing Council Regular Meeting

DRAFT MINS-May 15, 2024; 5:30 pm

Location- Remote (Google Meet)

ACS Governance Council Meeting
Wednesday, May 15 · 5:30 – 7:30pm

Time zone: America/Denver

Google Meet joining info

Video call link: <https://meet.google.com/hgq-vqgp-qij>

Or dial: (US) +1 240-650-4761 PIN: 289 813 639#

More phone numbers: <https://tel.meet/hgq-vqgp-qij?pin=3255246396970>

I. CALL TO ORDER of the Regular Open Governing Council Meeting (START RECORDING)

Called to order at **5:35pm**

Officers: X President: Valerie Higgins [2022]; X Vice President: Leslie Mondragon Romero [2021]; Secretary: Leilani M. Dean [2021]; X Treasurer: Eitan Lewin [2022]

Members: X Iris Thornton [2020]; X Eileen Horn [2023]; X Hannah Garcia [2022]; X Sophia Seim [2021];

Director: X Michele Hunt

Business Manager: Seth Mender, The Vigil Group

Public Attendance: None

Student Representatives: None

Leadership Team Member: None

II. Approvals (Action)

- a. Agenda May 15, 2024 Regular Meeting
- b. Minutes April 17, 2024 Regular Meeting
- c. Minutes May 7, 2024 Special Meeting

MOTION: I, Sophia Seim, move that the Anansi Charter School Governing Council approve the May 15, 2024 agenda, minutes for the April 17, 2024 regular meeting, and May 7, 2024 special meeting minutes. Seconded by Valerie Higgins. X All Approved {X indicates All Approved}

III. Public Recognition and Comment(s)

- a. *No public recognition or comments*

IV. Reports (presentation, discussion, and potential action)

a. Financial Report: The Vigil Group

i. Budget Overview Summary Report

1. *The Vigil Group (Seth Mender) highlighted that over ¾ of the total expected revenue for the year has been accounted for and expenditures were reported as expected to date. The Vigil Group mentioned that additional BAR adjustments will be presented for review and GC approval in June's meeting before the current school year is completed.*

ii. BARs: Budget Adjustment Requests (Action)

MOTION: I, Sophia Seim, move that the Anansi Charter School Governing Council approve BAR 37-M, Maintenance Adjustment of Operational Funds, presented by the Vigil Group. Seconded by Eitan Lewin. X All Approved {X indicates All Approved}

b. Budget and Calendar Related Reports

i. Continued Discussion regarding proposed 24-25 School Calendar and remote learning days; potential action re: approval (Action)

1. *Michele presented new information on the previously shared calendar options and feedback gathered through the staff and parent survey after the GC's last meeting when approval of Calendar Option 4 was approved. The new information gathered from the survey, plus a comparison of the calendars with the district's calendar completion, allows for a more informed discussion and evaluation to reconsider Calendar Option 3, and how it is more aligned with supporting students and staff at Anansi Charter School.*

MOTION: I, Sophia Seim, move that the Anansi Charter School Governing Council modify the previously approved calendar for the 2024-2025 school year. Given the time constraints, we previously made the best decision with information we had, and upon receiving new and important information, move that we amend to approve calendar option #4 based on new available information presented this meeting. Seconded by Iris Thornton. X All Approved {X indicates All Approved}

ii. Presentation of DASH Plan for NMPED Budget Submission

1. *Michele confirmed State compliance requirement met and that she will provide additional details for advanced GC review with any questions to follow at the June meeting.*

c. Director's Report (15min)

- i. Update re Pre-K Program and Charter amendment.
- ii. Update re status of building renovation project
- iii. Update regarding 24-25 Lottery
- iv. Update re Progress toward Filling Vacant Positions for 24-25 School Year.
- v. Update re Summer programs

d. Misc. Council Committee Reports

i. General discussion re GC members serving as committee chairs

1. *Sophia requested full list of committees for GC review to review and confirm assignments. Valerie will share list from shared drive.*

ii. Friends of Anansi Report (*Leilani*)

iii. Policies Committee Update (*Valerie, Iris, Leilani have begun this work*)

iv. Facilities Committee Update (*Iris is leading this work, Eileen is interested in assisting*)

V. New Business

a. Continued Discussion and Approval of Proposed Anansi Community School Resolution(s) (Michele) (Action)

MOTION: *I, Iris Thornton, move that the Anansi Charter School Governing Council approve Draft 1, the more detailed draft of the Anansi Community School Resolution(s), due to the clarify of goals outlined in the document and alignment with Anansi's overall thoughtful and intentional approach to education. Seconded by Valerie Higgins. X All Approved {X indicates All Approved}*

b. Status update regarding GC Training hours and support available to complete requirements (Iris)

i. *Most GC members have completed course requirements. Sophia is in progress and on track to complete by June. Hannah in process of completing new board training, establishing Canvas credentials, and has registered for Charter School Conference in Albuquerque this summer. She is also on track to complete all by June.*

c. Update regarding ACS/Taos Municipal Schools Audit Report

ii. *One exception noted for two teacher contracts for not collecting contract acceptance signatures timely; A corrective action plan is in process to resolve and efforts to prevent this from occurring in the future are being planned for by school Director.*

d. Discussion re possible GC support of teachers on May 31, 2024.

i. *Michele invited GC to attend school 8:30-9:30am on May 31 to show staff appreciation and support.*

VI. Consent Agenda (Action)

a. Professional Services Agreement (Charter Law Office- formerly Matthews Fox)

MOTION: *I, Valerie Higgins, move that the Anansi Charter School Governing Council approve the Charter Law Office Professional Services Agreement, with a revision to remove paragraph 5 within the agreement. Seconded by Iris Thornton. X All Approved {X indicates All Approved}*

VII. Old Business

a. Update Resolution Doc confirming council membership and approved signers (Discussion & Possible Action Needed)

i. *No action needed*

VIII. Executive Session- (Action) [Limited to Personnel matters, Student discipline-Director]

MOTION: I, Valerie Higgins, move that the Anansi Charter School Governing Council enter into Executive Session, at 7:35pm, to discuss personnel matters. Seconded by Sophia Seim. X All Approved {X indicates All Approved}

MOTION: I, Valerie Higgins, move that the Anansi Charter School Governing Council end the GC Executive Session, at 8:54pm, returning to the regular GC meeting. Matters discussed in the Executive Session were limited to personnel matters and no actions were taken. Seconded by Hannah Garcia. X All Approved {X indicates All Approved}

IX. Items for June 2024 agenda

- a. Committee reports re appointment of chairs
- b. Review EOY Interim Assessment Data
- c. Review and evaluate the accomplishments and activities of GC
- d. Nominate/Vote for Officers
- e. Introductory Discussion re Student Dress Code
- f. Roles and Responsibilities
 - i. Iris Thornton- Get moving with facilities committee work by coordinating with committee, Michele, and Alix Henry; connect with assistant admin hiring committee to move forward with that process; connect with Hannah about onboarding; policy work as appropriate, attend May 31 event
 - ii. Valerie Higgins- Continue reviewing policies, communicate with Michele re plans for May 31 and prepare agenda, work with Michele, Iris, and Leslie, as appropriate, re hiring.
 - iii. Sophia Seim- Review info re committee/chair etc, finish board CEUs
 - iv. Leslie Mondragon Romero- Director Eval, Hiring discussion, attend May 31 event
 - v. Michele Hunt- Provide a copy of the DASH Pan for the board to review, work with the committee for hiring the assistant director/social studies teacher, and co-plan the board/staff conversation on May 31st.
 - vi. Eitan Lewin- Review financials and participate in the May 31st parent event
 - vii. Eileen Horn- Eileen will work with Iris on the facilities committee, and will stand ready to pick up breakfast burritos and coffee on the 31st.
 - viii. Hannah Garcia- Work with Iris to learn more about taking over tracking CE credits, work on my own CE and attend the conference in Abq and plan for the 31st.

X. Final Comments and Announcements

XI. Adjournment

MOTION: I, Eitan Lewin, move that the Anansi Charter School Governing Council adjourn the regular meeting. Hannah Garcia, seconded. X All Approved {X indicates All Approved}

Adjourned at 8:58 p.m.

President: _____ Date: _____