

Educating Hearts and Minds

The mission of Anansi Charter School is to develop the academic potential and emotional intelligence of each learner. We strive to promote the love of learning through student engagement, innovative educational practices and family and community partnerships.

Anansi Charter School Governing Council Regular

DRAFT MINUTES- June 21, 2023 5:30-7:40pm

Location- Anansi Charter School virtual meeting

Governance Council Meeting

Wednesday, June 21, 2023 5:30 – 7:00pm

Google Meet joining info

Video call link: <https://meet.google.com/bdj-shbj-mib>

Or dial: (US) +1 505-738-1846 PIN: 920 593 594#

More phone numbers: <https://tel.meet/bdj-shbj-mib?pin=8727840393587>

I. CALL TO ORDER of the Regular Open Governing Council Meeting (**START RECORDING**)

Officers: X President: Sophia Seim [2021]; X Vice President: Leslie Mondragon Romero [2021]; Not Present Secretary: Leilani M. Dean [2021] ; X Treasurer: Amy Trevino [2019]
Members ; X Iris Thornton [2020]; X Eitan Lewin [2022]; X Valerie Higgins[2022];
Director: X Michele Hunt
Business Manager: Ashley Woodard-Storey, The Vigil Group
Public Attendance: Liz Calvert, Community Tech Solutions
Student representatives: none
Leadership Team Member: none

II. Approvals

A. Agenda June 21, 2023 Regular Meeting (Action)

MOTION: I, Eitan Lewin, move that the Anansi Charter School Governing Council approve the agenda for the June 21 2023 Regular Meeting. Seconded by Valerie Higgins. X All Approved {X indicates All Approved}

B. Minutes May 17, 2022 Regular Meeting (Action)

MOTION: I, Eitan Lewin move that the Anansi Charter School Governing Council approve the May 17, 2023 regular meeting minutes. Seconded by Amy Trevino. X All Approved {X indicates All Approved}

III. Public Recognition and Comment(s)

A. Presentation from Liz Calvert, Community Tech Solutions:

- Liz Calvert presented to Anansi's Governance Council on Community Tech Solutions' managed service contract with Anansi Charter School. Services provided include technology security solutions, penetration testing that has led*

to higher level security recommendations regarding password complexity and multifactor authentication, and more. Liz and Michele explained Ed Tech Notes funding available, state funding that is the only public money received that allows the school to pay for tech support. Approval of a 1 or 3-year contract will be requested during Consent Agenda of this meeting.

IV. REPORTS [Highlights, Questions, Comments)

A. Financial Report: The Vigil Group

Ashley Woodard-Storey reported on the revenue report- there are only a few outstanding reimbursements out with the state and district, which she reported as typical and expects all to come through in July/August. Ashley explained that some of the Community School Grant funding reimbursement is still outstanding but that related payroll expenditures are being processed and final submission will meet time requirements. Ashley and Michele spoke regarding the GOB Library Salary and Michele confirmed she signed off on payment to get this cleared up before end of month. Ashley reported on the expenditure report, stating that all is compliant with state regulations and an expected \$300,000 will be carried over into 2023-2024 school year. This estimate is pending final invoices to be processed between May 31-June 30, but may be \$20,000 more in carry over than planned for in budget. Ashley confirmed that the fraudulent check transaction that occurred and was discussed in a past GC meeting will be credited back after US Bank has processed it. Overall, Ashley reported the school's finances are healthy as we close out this school year, and that the Bank account is growing as a result of planning, carryovers, and budget adjustments made to leverage available funds during the school year.

1. Budget Overview Summary Report
2. BARs: Budget Adjustment Requests (action not needed)

Ashley summarized budget adjustments that were made in the last month, as a result of the GC's approval in May to make such end of year adjustments:

- Bar 31-IB – 14095 for rural low-income school funding that came from the district; funds were initially allocated to supplies and were adjusted to instructional assistance salary.
- Bar 32-IB – 17556 Taos County education GRT allocation that will be used for upcoming construction project.

B. Council Committee Reports

1. Council Development - Training – Iris

All GC Members have completed required trainings for this school year, including Jake Caldwell, who served as a member for a partial year. Jake's name remains on our training roster, with our assumption that Jake may have remained on our list because he has a member for the partial year and this demonstrates our compliance. Iris will follow up to ensure his name is removed from the training roster for the next school year.

2. Parental Advisory Report- Leilani
Leilani not present; Nothing reported.

C. Director's Report

1. Projected enrollment picture
2. Reflection work by staff
3. Student data analysis from IStation and IReady
4. Summer Facility Projects

Michele provided update of school enrollment and waitlist. She shared staff celebrations related to the monitoring and improvement of grade-level specific concerns and school-wide progress. Michele also reported on root cause analyses completed for issues identified by staff and using 5-question approach to assess and determine possible corrective actions to implement in the next school year.

V. New Business

- A. Review ACS GC Monthly Priorities Calendar (Make changes as needed)

Discussed and determined that the work needed to update our monthly GC calendar should take place during to upcoming GC retreat, rather than discussed in this meeting.

VI. Consent Agenda

- A. Contracts (Action)

1. Community Tech Solutions
2. Quote for Playground installation
3. Director Contract
4. Matthews Fox Contract

*MOTION: I, Sophia Seim, move that the Anansi Charter School Governing Council approve the four items listed in the June 21 2023 Consent Agenda.
Seconded by Leslie Mondragon Romero. X All Approved {X indicates All Approved}*

VII. Old Business (NONE)

VIII. Executive Session- [Limited to Personnel matters, Student discipline-Director]* (NONE)

IX. Items for July 19, 2023 Agenda

- A. Resolution for the Open Meetings Act [action needed]
- B. Lease assistance grant [action needed]
- C. Additional contracts needing review/ approval (consult with Michele)
- D. Policy handbooks 2023-2024
- E. 2023-2024 ACS GC Officer Nominations/Elections [possible action]

X. Roles and Responsibilities

No follow up items noted by members.

XI. Final Comments and Announcements

Sophia announced her need to step out of the GC President role due to personal obligations. She will remain a board member in the next school year and asked for members to consider serving as an officer, with nominations and additional discussion to occur during the next meeting.

XII. Adjournment

MOTION: I, Sophia Seim, move that the Anansi Charter School Governing Council adjourn the June 21, 2023 Regular Meeting. Seconded by Leslie Mondragon Romero.

X All Approved {X indicates All Approved}

President: _____ Date: _____