

Educating Hearts and Minds

The mission of Anansi Charter School is to develop the academic potential and emotional intelligence of each learner. We strive to promote the love of learning through student engagement, innovative educational practices and family and community partnerships.

Anansi Charter School Governing Council Regular Meeting

DRAFT MINS- January 18, 5:30 pm

Location- Anansi Charter School virtual meeting

Governance Council Meeting

Wednesday, Jan 18, 2023, · 5:30 – 7:00pm

Google Meet joining info

Video call link: <https://meet.google.com/bdj-shbj-mib>

Or dial: (US) +1 505-738-1846 PIN: 920 593 594#

More phone numbers: <https://tel.meet/bdj-shbj-mib?pin=8727840393587>

I. CALL TO ORDER of the Regular Open Governing Council Meeting (**START**

RECORDING)

Officers: X President: Sophia Seim [2021]; X Vice President: Leslie Mondragon Romero [2021]; X Secretary: Leilani M. Dean [2021] ; X Treasurer: Amy Trevino [2019]

Members; X Jake Caldwell [2018]; X Iris Thornton [2020]; X Eitan Lewin [2022]; X Valerie Higgins[2022];

Director: X Michele Hunt

Business Manager: Micheal Vigil & ChrisAnn Hayes, The Vigil Group

Public Attendance: none

Student representatives: none

Leadership Team Member: none

II. Approvals

A. Agenda Jan 18, 2023 Regular Meeting

MOTION: I, Leilani Dean, move that the Anansi Charter School Governing Council approve the agenda for the January 18, 2023 Regular Meeting with the correction to the year 2023 instead of 2022. Seconded by Valerie Higgins. X All Approved {X indicates All Approved}

B. Minutes Dec 14, 2022 Regular Meeting

MOTION: I, Sophia Seim move that the Anansi Charter School Governing Council approve the December, 2022 regular meeting minutes. Seconded by Iris Thornton. X All Approved {X indicates All Approved}

III. Public Recognition and Comment(s)

A. Alex Henry / Facility Plan Update -*Alex unable to attend. The Facility committee discovered that no amendment is needed to the Facility Plan. Plan is updated and ready to proceed with Capital outlay requests.*

IV. REPORTS [Highlights, Questions, Comments)

A. Financial Report: The Vigil Group - *as presented by Micheal Vigil. ACS is doing well, financially and Vigil group recommends that we proceed conservatively do to changes in funding and slow reimbursements. The Vigil Group met with Taos School district a week ago to discuss reimbursement of Federal Funds, which have been delinquent since July 2022.*

1. Budget Overview Summary Report
2. BARs: Budget Adjustment Requests (action) -*None needed*
3. Teacher retention bonus options/ discussion-*conversation will continue with budget committee*

B. Council Committee Reports

1. Council Development - Training options discussion-
Jake/Iris Iris will send a spreadsheet to assist with training, PED is no longer offering in person training opportunities. PCSNM is available to provide an 8hr virtual training for \$2,750.
2. Parental Advisory Report- Leilani -*Friends have not met yet, and will report next meeting*

C. Director's Report

1. Community School Update
2. Review Lottery Process and Timeline -*looking at digital lottery process*

V. New Business

A. Establish Board Calendar Development Committee - *Sophia and Leslie will*

meet to review

B. Establish Budget Committee - *Amy, and Eitan will work with Michele*

C. Executive Committee- Check in on Director Leadership Goals- *Leilani, Sophia and Leslie will work together.*

VI. Consent Agenda

A. Contracts (None at this time)

VII. Old Business

A. New ACS Bylaw Approval (Action) *council needed to discuss section 12.7 regarding signing of checks. After much discussion, GC requested additional information before action. Leslie, Eitan and Amay will research accepted practices.*

B. Follow up on individual board member items from Jan meeting -*discussion included the need to complete Meeting minutes within 10 days as specified in the Open Meetings act.*

VIII. Executive Session- [Limited to Personnel matters, Student discipline-Director]*
(none)

IX. Items for February 15 , 2023 agenda- *Presentation from Equity Council, & Bylaws*

X. Roles and Responsibilities

1. Jake Caldwell -

2. Iris Thornton -*Attend equity council meeting and facilities committee meeting; bylaws work; complete trainings; send out trainings info; reach out to Michele about onboarding process and materials.*

3. Amy Trevino -*I will make myself available to Michelle as needed for bank and other financial or audit concerns/duties. I will look for invite to February & March financial meetings with our business manger. I will also continue to work on training hours.*

4. Leilani Dean - *Complete mins within 10 days allowing time for Leslie to upload to website, will participate in site-based meetings as arise, and will develop plan*

for completing trainings

5. Sophia Seim- *Follow up regarding exec committee with Leslie and Leilani, Met with Leslie and Michele re board agenda prep, check in with health committee*

6. Leslie Mondragon Romero -*complete 2 hrs of training, connect w/ Sophia & Leilani regarding Director Eval plan, Meet with Centinel Bank regarding 1) acct opening status, 2) in person visit 3) check signing process, Follow up with Iris/Michele regarding check signing research gathered*

7. Michele Hunt -*Follow up with moving the bank account, meet with Leslie and Sophia for Board Calendar Committee, Follow up with Eitan, Amy, and Mike for Budget Committee,, I will speak with Roberta about the signer issue, I will check in with Leslie about the Centinel Bank switch*

8. Eitan Lewin- *finish new board member training including meeting with melissa brown on 1/23 for 7th hour training.*

9. Valerie Higgins -*Continue to be available to review bylaws and assist Iris, as requested; continue to complete training hours; attend equity council meeting*

XI. Final Comments and Announcements

XII. Adjournment

MOTION: I, Amy Trevino, move that the Anansi Charter School Governing Council adjourn the regular meeting. Leslie Romero, seconded X All Approved {X indicates All Approved}

Adjourned at 7:40 p.m.

President: _____ Date: _____