

## Educating Hearts and Minds

The mission of Anansi Charter School is to develop the academic potential and emotional intelligence of each learner. We strive to promote the love of learning through student engagement, innovative educational practices and family and community partnerships.

Anansi Charter School Governing Council Regular Meeting Minutes

Minutes- January 19, 2022, 5:30pm

Location- Anansi Charter School virtual meeting

---

---

### I. CALL TO ORDER of the Regular Open Governing Council Meeting (**START RECORDING**)

*Attendance: "X" indicates present at meeting*

*Officers: X President: Jake Caldwell [2018]; X Vice President: Iris Thornton [2020];*

*X Secretary: Leilani M. Dean [2021] ; X Treasurer: Elaine Taylor [2018]*

*Members: X Aaron Livingston [2018]; X Amy Trevino [2019]; X Sophia Seim [2021]; X Leslie Mondragon Romero [2021] joined at 5:37; X Christina Sporrang [2021].*

*Director: X Michele Hunt*

*Business Manager: Ashley Woodard, The Vigil Group*

*Public Attendance: Matt Pahl, PCSNM Governance Council Development*

*Student representatives: none*

*Leadership Team Member: none*

*CALL TO ORDER of the Regular Open Governing Council Meeting 5:33p*

### II. Approvals (Consent Agenda)

A. Agenda January 19, 2022

B. [Minutes](#) November 17, 2021 Regular Meeting, Acknowledge December 15, 2021 meeting canceled

*MOTION: I, Aaron Livingston, move that the Anansi Charter School Governing Council approve the consent agenda for January 19, 2022, and the minutes from the November 17, 2021 regular meeting. And acknowledge the cancellation of December 15, 2021 meeting due to county-wide state of emergency power outages. Seconded by Leilani Dean. X All Approved {X indicates All Approved}*

### III. Public Recognition and Comment(s)

A. PCSNM Governance Council Development: Presenter Matt Pahl

Matt Pahl provided a framework for working with the ACSGC and encouraged council

to participate with questions. Discussion included the importance of transparency and the relevance of the Open Meetings Act and reviewed the Open Meetings Act Compliance Checklist by the Attorney General.

- a. Open Meetings Act training/presentation
- b. GC Member onboarding/Member Agreement
- c. Future training and development scheduling

#### IV. REPORTS [Highlights, Questions, Comments]

A. Leadership Team Report- no report. (staff meeting missed due to Winter Sports).

B. [Financial Report](#): Ashley Woodard, The Vigil Group. Ashley reported that the Audit has not been released yet, anticipating release in March. Reimbursements and other activities slowed due to delays with State and District Finance Offices. Budget continues to be healthy. The increase in purchase orders accounts for COVID related items. The Bars proposed this meeting will correct negative lines in the budget.

1. Budget Overview Summary Report
2. BARs: Budget Adjustment Requests (action)

*MOTION: I, Leilani Dean, move that the Anansi Charter School Governance Council approve and accept Budget Adjustment Requests BARs 8-T, 9-M, 10-T, 11-IB & 13-I, as presented by Ashley Woodard. Aaron Livingston, seconded.  
X All Approved {X indicates All Approved}*

#### C. Council Committee Reports

1. Council Development: (Jake/Iris) Using our process with Matt Pahl, PCSNM Governance Council Development.
2. School Advocacy: (Amy/Jake) Matt Pahl will report important summaries from legislative sessions.
3. Parent Advisory: (Leilani): Friends transferred fund between Operating account and Facility account. Scheduled to discuss rent resolution in January. Focuses have included Christmas appreciation for teachers, Winter Sports fundraising, and looking ahead at spring fundraising options.
4. Facility: (Michele/Jake) Will plan to talk to Day School about future

planning. Master plan due date has been extended until June.

5. Program: (Michele/Leilani) Academic Progress; Literacy progress reports show growth and progress is positive. Math progress reports concerning.

D. Director's Report:

1. Current COVID impact summary -Attendance has been 70-75%
2. MOY Interim Assessment Data -tabled until February
3. Safe School Plan Draft Submittal-New School Safe Plan extended until January.

VI. New Business

A. Resolution approving the execution of an Additional Rents Agreement with Friends of Anansi Charter School (Discussion and possible action).

Discussion regarding need to reconcile rent payment to Friends of Anansi Charter School with maintenance, insurance, and management burden that continues to increase. Complicated because lease agreement is approved by state and challenging to amend, but Friends entity may need additional support to keep up with increased burden.

No action taken but Jake and Leslie will assist Michele with understanding the need and identifying possible options to help make Friends entity whole.

B. Updates to COVID Policies/Procedures (Discussion and possible action).

Update was provided as part of Safe Schools Plan Update earlier

C. Consider increase in pay rate for substitute teachers based on certification level (Discussion and possible action).

*MOTION: I, Jake Caldwell, move that the Anansi Charter School Governance Council approve an increase in hourly rate for certified/retired substitute teachers to \$17 per hour (rather than \$15/hr for those that aren't certified or licensed); Aaron Livingston, seconded. X All Approved {X indicates All Approved – Leilani Dean and Aaron Livingston had left the meeting}*

D. Facilities Master Plan update and possible approval for submission to Taos Municipal School District (Discussion and possible action).

Tabled

E. Lottery Timeline for Enrollment 2022-2023 School Year (Discussion and possible action)

Michele presented the [plan](#) and approach to doing a FULL community effort for lottery. Governing Council commended the desire to engage community as broadly as possible. No formal action taken.

F. Formation of Budget and Calendar Committee Participants from GC  
VII. Old Business

Leslie Romero, Aaron Livingston and Christina Sporrang volunteered to serve on the Calendar Committee (probably 2 meetings); T

Budget Committee (4 1-hour meetings 1X every 2 weeks): Sophia Seim volunteered (usually at 4:00) and Leslie Romero offered to be an alternate

A. None

VIII. Executive Session- [Limited to Personnel matters, Student discipline-Director]\*  
(none):

A. None needed

IX. Items for February 16, 2022 agenda: Open Meetings Act Resolution; Correct ashley name; Draft 22-23 calendar/ possible ; Reconciliation of Lease

A. Roles and Responsibilities

1. Jake Caldwell - Work on resolution for Friends group;

Request agenda Items; Check with Matt about credit if members miss training

2. Aaron Livingston -

Calendar Committee;

3. Elaine Taylor –

4. Iris Thornton

5. Amy Trevino -

Work on resolution w/ Friends Group

Work with Michelle and Jake on the Lease recon as needed and will stay on stand by in case any advocacy opportunities pop up during the legislative sessions

6. Leilani Dean

Read School SAfety Plan; Complete Minutes

7. Sophia Seim

Be available for budget committee

8. Leslie Mondragon Romero

Begin calendar committee work and budget committee work

9. Christina Sporrong

Help w/ the calendar committee and also work with Lelani to update the website for compliance with the Open Meeting Act

10. Michele Hunt -

Setting up meetings to attend to the calendar, set up a meeting for to work on the rent analysis problem, work with Ashley to set up the budget committee calendar. Carry out the start of the lottery, communicate with the friends to find a member to assist with the rent analysis project.

X. Final Comments and Announcements

XI. Adjournment

*MOTION: I, Jake Caldwell, move that the Anansi Charter School Governing Council adjourn the regular meeting. Seconded by Amy Trevino. X All Approved {X indicates All Approved}*

Adjourned at 8:43 p.m.

President: \_\_\_\_\_ Date: \_\_\_\_\_