

Educating Hearts and Minds

The mission of Anansi Charter School is to develop the academic potential and emotional intelligence of each learner. We strive to promote the love of learning through student engagement, innovative educational practices and family and community partnerships.

Anansi Charter School Governance Council

Minutes - June 16, 2021, 5:30pm

Location - Anansi Charter School virtual meeting

I. Call to Order of the Regular Open Governing Council Meeting

Attendance: "X" indicates present at meeting

Officers: X President: Jake Caldwell [2018]; X Vice President: Iris Thornton [2020] had to leave the meeting for a family emergency at 6:10; X Secretary: Angela Scarlata [2019] joined at 5:41; X Treasurer: Elaine Taylor [2018]

Members: Andy Jones [2016]; Aaron Livingston [2018]; X Amy Trevino [2019] joined at 5:42; X Leilani Weiermann Dean [2021]

Director: X Michele Hunt

Business Manager: Jennifer Vigil, The Vigil Group

Public Attendance: Anne-Marie Emanuelli

Student representatives: none

Leadership Team Member: none

CALL TO ORDER of the Regular Open Governing Council Meeting 5:44pm

II. Approvals (Consent Agenda)

A. Agenda, June 16, 2021

B. Minutes, May 19, 2021 Regular Meeting

MOTION: I, Iris Thornton, move that the Anansi Charter School Governing Council approve the consent agenda for June 16, 2021, and the minutes from the May 19, 2021 regular meeting. Seconded by Leilani Weiermann Dean. X All Approved {X indicates All Approved}

III. Public Recognition and Comment(s)

Anne-Marie Emanuelli is here from Mindful Frontiers to talk about an education enrichment grant.

Anne-Marie Emanuelli - There is an educational enrichment grant that brings mindfulness instruction to all classes for six weeks during the school year. It will reach all students. Michele Hunt has joined me as the main applicant of the grant. There will be workshops for teachers and an afterschool program. It will enhance and support mindfulness in classrooms. The deadline is

on Friday. It is a two phase grant. You get invited to the second phase. We will know in August if we are invited to the second phase. Does anyone have questions on mindfulness or the program?

Iris Thornton - That is a really exciting opportunity for the school and families. It will help our kids in difficult times.

Anne-Marie Emanuelli - I recently retired from teaching, I taught from 1994 until last July. All the students I taught mindfulness to loved it. I have been volunteering and sharing mindfulness with schools. I had a contract with Taos Day School. It is needed and timely. I am passionate about it. There is a culture at Anansi for that.

Jake Caldwell - Thank you so much Anne-Marie. Do you need anything from the governance council?

Anne-Marie Emanuelli - A letter of support would be needed if asked for the second phase.

IV. Reports (Highlights, Questions, Comments)

A. Leadership Team Report: None

B. Financial Report: Jennifer Vigil, The Vigil Group Budget Review

1. Budget Overview Summary Report

Jennifer Vigil - The revenue report shows what we have budgeted to receive and what we have actually received as of May 31st, 2021. This month we received our monthly SEG as well as our rent from the Anansi Day School. We also received our IDEA-B, SB-9 Local, SB-9 monthly distribution, and the Tech Reimbursement.

The expenditure report now reflects what we have paid so far, what we are still planning to pay, and what's left of our budget. A majority of the school's funds and functions are positive. The functions that aren't have had some PO closers that moved the fund to positive and maintenance BARs have been completed for the others. Also, we had our ESSER II funds all allocated in function 1000 and we have moved those POs since so our operational is positive.

We can see in our check register report all the deposits and withdrawals for the month of May. This month we had \$196,096.71 in deposits and \$207,297.82 in withdrawals.

Next, we have our outstanding POs report as of June 8th, 2021. There are no POs out of the norm and nothing to really make note of. We are starting to close a lot of the POs so with next month's reports we should see what we will be carrying over into FY22.

Lastly is our bank reconciliation. After all the deposits and withdrawals, the ending balance is \$467,354.75 which ties to the balance sheet.

2. BARs: Budget Adjustment Requests (action)

We discussed BARs #38-43.

BAR #076-006-2021-0038-I – this BAR is to budget for revenue received of \$42.00 into Operational.

BAR #076-006-2021-0039-T – this BAR is to match the budget to current expenditures. No effect on budget overall, just covering a negative line so we are able to request reimbursements.

BAR #076-006-2021-0040-M – this BAR is to match the budget to current expenditures. No effect on the budget, just moving money to where it is being used.

BAR #076-006-2021-0041-I – this BAR is to budget for revenues received.

BAR #076-006-2021-0042-I – this BAR is to budget for revenues received. This BAR was disapproved by PED per me entering in two numbers incorrectly.

BAR #076-006-2021-0043-I – this BAR is to budget for revenues received. This is the BAR correcting my mistake for BAR #0042. So, it is the same BAR with the corrected numbers.

MOTION: I, Elaine Taylor, move that the Anansi Charter School Governance Council approve BARs #38-41, and BAR #43 as presented by Jennifer Vigil. Jake Caldwell seconded. X All Approved {X indicates All Approved}

Iris Thornton had to leave the meeting for a family emergency at 6:10.

3. Audit Review and Approval (action)

Michele Hunt - The overall district report is still in review, so we can't officially discuss it yet.

Jake Caldwell - Table it until July.

C. Council Committee Reports

1. Facility: Angela Scarlata/Michele Hunt

Michele Hunt - I tried to make it simple for the governance council members to review it. I put it all in one document for the board to review them. [Inserted Michele's bulleted list from her Director Updates & Report:]

- The addition meets the criteria of substantial completion. Currently we are in need of training in the systems, a manual regarding the addition, a short punch list of repairs, and small project items.

- Shade Structures are ordered for the intermediate grade courtyard and rear playground. We will install upon arrival.
- Technology wifi infrastructure system will be replaced this summer.
- Front door security system will be installed.
- Need a solution to leak in the expansion joint between cafeteria and K-4 Spanish Room
- Repair hot water system in K-2 facility
- Hired new maintenance contractor for the school
- Next step: goals for master facility plan
 - Lighting improvements in old spaces in K-2 facility
 - Lighting improvements in the 3-6 facility
 - Removal of latilla shields to hide HVAC system for 3-6 facilities
 - Covered entry on south sidewalk by the 2nd & 1st grade classrooms (with photovoltaics)
 - Complete plaster repairs on all parapets
 - Committee will met to develop the complete list
 - Funding for projects comes predominantly from SB-9 funding

Leilani Weiermann Dean - Thank you Michele, it looks like a lot is still happening.

2. Program: Michele Hunt

A. EOY Data [Inserted Michele's data from her Director Updates & Report:]

Attendance:

- 20 students attended less than 50% of the school year
- 10 students attended 51%-75% of the school year
- 37 students were reported to have behavioral or mental wellness concerns

Growth Data:

- 26% of the K-1 students met their overall reading growth goal as measured by IStation
- 62% of the 2-8th grade students made the expected growth or greater in reading as measured by IReady
- 64% of the 2-8th grade students made the expected growth or greater in math as measured by IReady

Performing Below Grade Level:

- 54% of the K-2 students are performing at levels 1-2 (significantly below grade level) as measured by IStation on the EOY assessment
- 41% of the 2-8th grade level students performed below grade level in reading as measured by IReady on the EOY Assessment

- 39% of the 2-8th grade level students performed below grade level in math as measured by IReady on the EOY Assessment

One of our grated concerns is literacy and growth. Only 26% met growth. Integrity of the test in an at home environment. Numbers of students performing below grade level. Levels 1 and 2 are below targets to get reading skills in place. We are on the second year without data. Rebuilding climate in school.

Leilani Weiermann Dean - What does our data look like compared to other schools?

Michele Hunt - I have not looked at end of year data from other schools. We were close at mid-year data. Not a lot of public record yet. People are analyzing data right now.

The SWOT analysis [see Addendum 1, pg.] gave teachers raw data and we made large visuals to see what is really going on. Teachers had a visual opportunity to look at and review the data. Strengths and weaknesses. We looked at it in a few ways. Kids below level were above growth targets. The percentage that made growth was exceptional in numbers for the years. It was close to typical. Amount of support throughout the school year and small groups. High level of effectiveness in special ed students. Having them come on campus had significant benefits. A lot of sharing, a feeling of commitment and level of strength. Weaknesses. Impact on learning early literacy. Students were not able to grasp early literacy in online learning. The ones that needed help were ones who suffered. Low attendance has a greater disadvantage to online kids. Impact of trauma has been very wearing on all groups. The year ended with the tank pretty empty. Opportunities and Threats. Everyone got more savvy with technology. Growth mindset. Accelerated opportunity with kids to put the pieces together. Positive school culture. Positive feeling about back to school expressed by students. Increased federal funding.

Jake Caldwell - How did the attendance change once it was back in person?

Michele Hunt - We only looked at the full year, not onlive vs in person. Ultimately some did come back on campus and did well. But for some families, it didn't change. Some with kids with mental health concerns. Some kids we had to send home for illness and some had a hard time coming back to school and went home again. There was a 94% or higher attendance rate. Hoping to get back there. Blue will train our literacy team. We have already done training. We have hired an aide for the younger grades. We will have four people in the rooms at all literacy times. The half time special ed person will assist as well. We have increased the team by 2.75 fte, so there are three staff members. It's a really huge change for

us. Special ed and regular ed will be in the same curriculum. Extremely comprehensive math program. Vocabulary is a big stumbling block for students having a hard time with mathematics. I Hope it will support our students well. Hoping to have one other staff person on to help with just math. The family navigator will have counseling, social work, and teaching background. We will have a nurse a couple hours every day, health piece. Anagen assessment tool to see if we are dealing with covid symptoms that would make a student stay home. Mental health screening for all students is one of our hopes. Strategically, that's where we are. It wasn't a fun year, but it was a good planning year.

Jake Caldwell - No questions? Sound goals and strategy. A challenge too. I hope you can hire good people for these roles.

Michele Hunt - We brought on a lot of tutors last year and they have been training to be a part of the team.

Jake Caldwell - Any questions about program update?

B. SY22 Goals [Inserted Michele's goals from her Director Updates & Report:]

Refined Goals for 21-22 School Year:

- All students will meet their expected growth in reading and math on either IStation or IReady interim assessments from BOY to EOY.
- All students will show positive growth in grades 3-8 on the post assessment for SEL as measured by the ACT SEL assessment.
- Students who begin the year below grade level will grow by more than one academic year in reading and/or math.
- ACS will maintain a 94% or higher average for attendance.

C. Strategic Plan [Inserted Michele's plan from her Director Updates & Report:]

Some of the Strategic Steps Planned to Support Meeting our Goals for 21-22

- Literacy K-3: small targeted and differentiated instructional groups for foundational skills for all levels of beginning emergent readers to fluent readers.
- Literacy 4-8: additional intervention program (Read 180) to support tier 2 and 3 students from foundational skills to vocabulary and comprehension skills.
- A literacy support team managed and trained by Blue, our literacy coach & collaborated with regular ed. teachers.
- New Math Curriculum: i-Ready.

- Support aide will be available for math intervention help.
- Family navigator to provide attendance support.
- Nurse on campus .25 FTE to support student health.

3. Council Development: Jake Caldwell

Jake Caldwell - I haven't received a final completion schedule. I think it was down to me, Amy, Andy, and maybe Aaron. Amy, did you get your last hour? [yes]

Michele Hunt - I got an email from Andy that he will not be able to complete the last hour.

Jake Caldwell - Andy did not complete one fiscal hour. I'm not sure what the consequences will be.

Michele Hunt - They used to do public reporting. We have never not met it, so I don't know.

Jake Caldwell - Let me talk to Andy to see if he can make it up. And look into what the consequences will be

Michele Hunt - Thank you Jake.

4. School Advocacy: Andy Jones/Michele Hunt

Michele Hunt - Redesign of website. Changing the platform. Board and community feedback welcome. Is it time for school to step up into social media presence, open to consideration. I don't have time to keep it up. [Inserted Michele's list from her Director Updates & Report:]

- Development and redesign of the school website is needed.
- Looking to change the platform so it is more user friendly
- Seeking input from stakeholders for website redesign

Leilani Weiermann Dean - Who currently takes care of updating the website?

Michele Hunt - I do it as much as I can and then the person we paid to make the website, Perry Pennick. I need to update the school model, which I am not comfortable with. I have looked at other school websites and they have outdated information. There is a state requirement to get something on there. I gave them one sentence today. I can't spend my summer thinking about all the different school models.

Jake Caldwell - I know you are looking for guidance on the website question, but I don't know what the answer should be. I think we compare other school websites. Cost offsetting.

Michele Hunt - That is how I've usually got our website up. I could put out another survey. We usually update it in December of a 5 year cycle. Maybe we should update it by January. Look at it now.

5. Parent Advisory (FAC): Michele Hunt [Inserted Michele's notes from her Director Updates & Report:]

FACS board had their strategic planning session on June 5, 2021 and re-designed their fundraising plan for the 21-22 school year. They have planned seasonal fundraisers that include:

- Fall
 - Fall Festival and Raffle
- Winter
 - Truffles and Kid art on plates and mugs for winter sports
- Spring
 - Yard Sale and Raffle
- Parent Engagement planning:
 - Would like to co-organize with Governance Council for Family Orientation (if able to be in person in August, would like to possibly rent a tent to offer it out of doors)
 - Speakers at Back to School Night
 - Prizes for turning in the school support fee
 - Friends table at all activities, events, fundraisers

Michele Hunt - They had a strategic planning session in June. Rethinking their year of fundraising. They are planning an outdoor fall festival at the old blossoms greenhouses, where the owners have put in a pumpkin patch. They wanted a fall event the community can come to, have food trucks, they are dreaming pretty big. Raffle at that event. Raffles bring in extra money. Food trucks would pay a fee but keep their own profits. Things for Friends and parents to man. What is the health climate going to be like? The truffles will be made if safe. A site used for other organizations, art on melamine plates and ceramic mugs. No art cards. In the springtime, have a yard sale and raffle attached to that in our front pasture. Bake sale. Friends presence at all of these. Parent engagement planning. Co-organize with the governance council for family orientation. Have it outdoors, rent a tent, have a Friends and governance council presence. Have speakers at back to school night. They are planning on three prizes for turning in full fee and forms.

Jake Caldwell - I am blown away in their ability to think this way. Please pass along our thanks. Is there a point of contact between the governance council and Friends?

Michele Hunt - They are going to have a July meeting about the family orientation August 9th. Board members could participate in the August 9th family engagement activities.

D. Director's Report

1. 2021-22 ACS Staff Roster [Inserted Michele's staff roster from her Director Updates & Report:]

Director	Michele Hunt
Office Manager:	Tracy Tarleton
Administrative Assist:	Roberta Martinez
Kindergarten:	Mary Bishop
Kindergarten Ed. Assist:	Elaine Gutierrez
1 st Grade:	Annalise Zosel
1 st Grade Ed. Assist:	Paula Medina
2 nd Grade:	Jutka Furesz
3 rd Grade:	Rachel Wetmore
4 th Grade:	Kelly Farewell
5 th Grade:	Eva Behrens
6 th Grade:	Elsbeth Atencio
7 th /8 th Grade Lang. Arts/Soc Studies:	Conrad Cooper
7 th /8 th Grade Math & Science:	Kaila Dickey
Spanish 5-8 & Music:	Philip Handmaker
Spanish K-4:	Margarita Maes
Special Ed Teacher:	Lisa Woolery
Special Ed Teacher:	Alicia Vigil
Special Ed. Teacher:	Nancy Stotts
Special Ed. Assistant:	Alice Zorthian
Enhancement Teacher:	Joelle VanWilligen
Reading Intervention Assistant:	Stephanie Vigil
Reading Intervention Teacher:	Melissa Smith
Math Intervention Assistant:	Abraham Brown
Physical Education Teacher:	TBD
Arts Facilitator:	Leslie Warnick
Speech Therapist:	Areana Dru
Occupational therapist:	Martie Lockwood & Alex Judycki
Aftercare Teacher:	TBD

Leilani Weiermann Dean - Do you have someone in mind for the family navigator position?

Michele Hunt - I have two people in mind who I am talking to. We will have someone onsite who has focused on younger children for counseling needs. We will continue with Golden Willow for the older kids.

2. Summer Goals [Inserted Michele's goals from her Director Updates & Report:]

- Complete plans for start of year PD for staff
- Collaborate with 2 boards for planning parent orientation

- Update all handbooks and manuals for 21-22
- Complete hiring of family navigator and contracted nurse
- Complete all ordering for the start of the year
- Welcome letter to families and school supply lists
- Complete Teacher Evaluation program PD and Calibration Test
- Take time to fully reflect and make responsive changes to my practice
- Complete all campus upgrades

Michele Hunt - This is my goal/to-do list. Busy next couple of weeks. I hired a new person to maintain our facility. I hired him for \$10,000 in June. Our other contractor worked at three schools. This one will focus on our school

3. School Visit with PCSNM [Inserted Michele's notes from her Director Updates & Report:]

This was completed today, and photos were taken for their social media campaign.

Michele Hunt - They loved our campus, thought it was beautiful.

4. Website Redesign [Inserted Michele's notes from her Director Updates & Report:]

Seeking input and feedback to improve the website.

Jake Caldwell - We talked about it above. Any questions on anything on the director's report?

V. New Business

A. Consideration and Approval: FY22 Director's Contract

Jake Caldwell - Michele, is this the boiler plate contract? Did it include the 1.5% increase?

Michele Hunt - Yes, it does include the 1.5% increase.

Jake Caldwell - There is one typo in item A, it says 2020-2021 instead of 2021-2022. In the email attached to this contract there is a school stipend addendum and you provided a different amount.

Michele Hunt - The first attached was including the 10 extra days added to our contracts by the PED; I didn't even acknowledge the administrative team in increase so this school year it was across the board. I left it as a lump sum at the end of the year instead of adding it to pay checks. And the second was my yearly contract.

Jake Caldwell - We have stipends for the administrative staff as a separate agenda item, we will discuss that there. The challenge is you can't pay someone for a service they have

already performed. If this is to cover work you will do tomorrow, great. But if it is for performing a task already completed, we can't.

Michele Hunt - We could. I followed Mike's methodology for providing a stipend, not a bonus. This is adding more days to the year. We have already worked our contract hours and this is for us to continue to work.

Jake Caldwell - Makes sense to me. The core director's contract you have put forward for a typical 210 day school year. Does anyone have any questions?

Leilani Weiermann Dean - The straightforward contract makes sense, it's the second part I'm confused about.

Jake Caldwell - The PED mandated that the school year extend 10 days, although I'm sure the work goes beyond those 10 days. Is this to cover those 10 days?

Michele Hunt - Yes. It is a stipend that can be delivered in a lump sum or throughout the school year. For staff we tacked it on all year. We can do it the same way as teachers in the future.

Jake Caldwell - Is there a mandate for next school year?

Michele Hunt - Yes, it was included in the calendar that you approved, acknowledging the extra hours for offering extended days and tutoring.

Jake Caldwell - What we are discussing is entering into a contract for 220 days, hours in the core contract plus the 10 extra days. It messes with the salary schedule, it is required to be a stipend and not part of the contract.

Leilani Weiermann Dean - Are we worried that this is going to look like a bonus?

Jake Caldwell - No concern on this one. As a point of clarification the contract attached to your contract has to have the dates corrected. Acknowledging the 10 extra days, in the short term. Looking forward at the 2021-2022 school year, I have no concerns. How are we going to deal with the other hours for the stipend?

Michele Hunt - I have worked over 220 days...

Jake Caldwell - We will discuss that in the administrative staff discussion. Do we approve the director's contract with a stipend or not?

***MOTION:** I, Jake Caldwell, move that the Anansi Charter School Governance Council approve directors contract, with FY 22 in contract itself and in the additional stipend attached to it. Amy Trevino seconded. X All Approved {X indicates All Approved}*

B. Consideration and Possible Approval: FY22 Maintenance Contractor's Contract not to exceed \$15,200, plus GRT.

Michele Hunt - The contract is with Robert Willet, or Willy Willet. José has had him as an assistant. We have been pursuing additional support for maintenance this school year and Willy came forward with an interest. He didn't want to go between the three schools. He would be providing preventative maintenance and care as we have outlined for \$15,200. There is a body of preventative maintenance for our school, none have been done for two years. I am excited to have someone. I have been trying him out this month but I'd like to keep him on. We have been trying to increase this staff all year, and this person seems to have a commitment level we are looking for.

MOTION: I, Angela Scarlata, move that the Anansi Charter School Governance Council approve the FY22 Maintenance Contractor's Contract not to exceed \$15,200, plus GRT. Elaine Taylor seconded. X All Approved {X indicates All Approved}

C. Governance Council Officers FY22

Jake Caldwell - I'll be blunt, we elected officers late this year. We were putting out fires. Andy wasn't present at a meeting. Angela is leaving. We haven't done our due diligence in thanking Angela for doing the work of being secretary. We don't have to elect anyone tonight but my hope is someone will volunteer. I am not hearing any volunteers. We have to have a secretary and we have to come to a consensus. There are governance council members missing but I am thinking it will be someone on this call. We can spread the burden a bit.

Leilani Weiermann Dean - I am willing to do it. But I am in a technological hurdle. My computer skills are bad right now. It will be a big learning curve for me. If someone wants to work together because I am afraid that I will become the secretary.

Michele Hunt - I could assist you and guide you to make it easier for you to take the minutes. The school can provide a laptop to take the minutes. Training is paid for by the PED, we could have our staff take over as secretary. That person would get paid, for the sole purpose of taking minutes.

Leilani Weiermann Dean - I like the idea of someone else taking the minutes vs someone on the board.

Jake Caldwell - Angela, can you chip in?

Angela Scarlata - I have to say that it is hard for me to fully focus on the meeting when I am taking minutes. Sometimes, I want to interject but my timing is off and I don't end up saying anything. I think if we were in person you might notice my pause and ask my opinion. Then I feel like I don't volunteer to help out as much because I always have the minutes to work on every month.

Jake Caldwell - The next meeting is in July, can we get a staff member by then? You can take minutes in different ways. Angela sets a high bar for thoroughness. Leilani we can all help out. We won't expect you to be secretary.

Leilani Weiermann Dean - I want Michele to get a staff member and I don't want to pave my way to secretary-hood.

Jake Caldwell - It is not a permanent thing.

MOTION: I, Jake Caldwell, move that the Anansi Charter School Governance Council appoint Leilani Weiermann Dean as interim secretary. Amy Trevino seconded. X All Approved {X indicates All Approved}

D. Stipends for Administrative Staff for FY21

Jake Caldwell - These stipends are a request for you [Michele], Roberta, and Tracy for the additional days in the current school year.

Michele Hunt - Yes, we have already worked all our contract days of the school year. Our working days can be anytime between July 1 - June 30. We are working 10 days beyond our contract. I don't see how that can be seen as a bonus.

Jake Caldwell - A bonus is not the only thing that it applies to. The New Mexico constitution has a clause that no one can be paid for services within the same fiscal year. Our approval can't go back to pay someone for something they have already done. Looking forward, we have 11 days in June, so if we say those days are for those 11 upcoming days in June, we can do that.

Michele Hunt - Yeah, that's fine.

MOTION: I, Leilani Weiermann Dean, move that the Anansi Charter School Governance Council approve the stipends for Michele, Roberta, and Tracy to work 10 additional days between June 17-30. Angela Scarlata seconded. X All Approved {X indicates All Approved}

E. School Model for FY22 [Inserted Michele's school model from her Director Updates & Report:]

Anansi Charter School proposes an in-person only learning model. We will provide a full lunch program, bus transportation from the Taos Public Library to Anansi Charter School, and an after school program. We are waiting to see if the NMPED requires all schools to offer online learning options. Anansi is prepared to offer a fully online curriculum, with a facilitator to answer questions for the student through office hours if we are required to do so.

Michele Hunt - I find it very difficult to name the 2021-2022 school model because I have no idea. We want to go ahead with the 100% learning model. Tomorrow there is a task force on covid. The PED is not requiring a remote model. We want to encourage in-person school, not put it out there as a 100% choice. We will lose teachers. Unless there is a medical reason to teach a child at home. There is a legal approach as to when to make the accommodations. We will provide all services. We will be prepared to provide a remote option with a facilitator. If we have to go all online, we will be ready for that. For

the success in learning, we want to be in person. I will take the time to talk to all our families that have chosen to stay home. There are a few student medical concerns.

Jake Caldwell - Any questions?

Leilani Weiermann Dean - Is this something to vote on? I think it is premature in a pandemic to decide what to choose right now.

Michele Hunt - I agree, I feel it's premature in making one. It is really just a discussion item tonight. It's mostly just to highlight how much the teachers do not want to provide a remote options. I am looking at the legality of what we have to be responsible for. We did not sign up to be a satellite school.

Leilani Weiermann Dean - [I didn't catch the question.]

Michele Hunt - Nothing is done yet, everyone else's was. The PED said we need to put on our website that we would provide on campus learning.

Leilani Weiermann Dean - Your response is vague and diplomatic, well done.

Michele Hunt - When I looked at other websites they hadn't been updated. The enrollment model will be in person but we are still in a pandemic.

Leilani Weiermann Dean - I just did all of my trainings and have excitement as a new board member. Transparency. If we say we are offering in person learning, then we are only doing that?

Michele Hunt - I don't think we have a proposed model yet.

Jake Caldwell - Michele, thanks for the helpful update. I am hearing that you are looking forward to an online [sic] learning environment. Respond to transparency, fold in feedback.

Michele Hunt - I don't want to relive last year with the what ifs. I want to hold off and wait. And what legally are we required to do?

Jake Caldwell - Last call for questions or updates?

F. Consideration and possible approval: FY22 Lunch Contract Inspire Lunch Services

Michele Hunt - I didn't send it to you because I sent it to Taylor asking for two revisions. Lunch will be free for all students next year according to the USDA. The district is willing to add our food to their list. I told the district we are looking at another vendor, partly because of time spent to pick up and drop off the food. The district is willing to have someone pick up and drop off our food. Inspire would not bill us beyond contract. They would provide fresher foods, less pre prepared food, a healthier lunch for children, less food in the trash, and no difference in price. I suggest we switch our vendor for this school year.

Jake Caldwell - I am all for it. I like what Inspire is doing in the kitchen. Government to government you don't need procurement, but in this case we may need to do competitive bidding. Did you ask Taylor how the district procured her?

Michele Hunt - No. I could ask. I solicited offers from both. I let the district know we had a quality and transportation concern. We could put it out to bid so we meet the procurement rules. I'm not quite sure.

Jake Caldwell - There are a couple of ways to proceed. We could approve it with piggybacking through the district.

Michele Hunt - I just clarified that they didn't charge me more than the procurement money. I can ask how the district did that. Her attorney set all these things up from what I understand from her. If it was an even government exchange.

Jake Caldwell - If it's all federal money, our New Mexico procurement codes apply.

Michele Hunt - I put out a proposal years ago when we got the Farmhouse to provide food. No one was interested in doing it. I talked to Monica Romero with the district about why we were looking at Inspire. I did not make an outward request for proposals.

Jake Caldwell - It seems to me it should have to go out to bid.

Michele Hunt - Would you like to see how the district did that general contract?

Jake Caldwell - I would hate to hold this up. We could make a motion with a clarification. The USDA doesn't require a competitive bid or there is something else that makes it so the New Mexico procurement code applies.

Michele Hunt - Our lunch program is well under the \$60,000 amount. It's usually about \$27,000-\$30,000 a year. We average 90 lunches a day, about \$3000. Once an agency has a contract in place, we could move ahead easier.

MOTION: I, Jake Caldwell, move that the Anansi Charter School Governance Council approve the contract with Inspire to provide lunch services for FY22, with clarification on whether the New Mexico procurement code applies. Angela Scarlata seconded. X All Approved {X indicates All Approved}

G. Consideration and possible approval of contract for IT and technical support with Community Tech Solutions in an amount not to exceed \$26,975, exclusive of GRT.

Michele Hunt - Dmitri was a sole proprietorship and now it's his business.

Jake Caldwell - Is the fee the same it has been?

Michele Hunt - Yes and he has a CES, cooperative education services. He is essentially a government contractor.

MOTION: I, Jake Caldwell, move that the Anansi Charter School Governance Council approve the contract for IT and technical support with Community Tech Solutions in an amount not to exceed \$26,975, exclusive of GRT. Angela Scarlata seconded. X All Approved {X indicates All Approved}

H. Consideration of whether to return to in-person Governance Council meetings

Jake Caldwell - Michele, you were prepared to be in person today.

Michele Hunt - I was ready for it but not married to it. I think it would be great for some governance council members to get together for the meetings. If someone needs to be online, fine. I think it was beneficial to have meetings remotely but look forward to having them in person. It's still allowed from a PED standpoint that meetings can be held remotely. There are advantages to both.

Jake Caldwell - Amy will be out of town for the next meeting. Maybe we could kick off meeting in person in August.

Leilani Weiermann Dean - I wanted to say that government offices are still not meeting in person. What guidance are we following?

Michele Hunt - The PED is allowing remote meetings and encouraging in person meetings.

Jake Caldwell - Leilani, we will continue to make a virtual option available. Do we want to create that hybrid opportunity right now or hold off until August.

Amy Trevino - I am afraid we wouldn't have a quorum in July if we were to have only an in person meeting.

Michele Hunt - I think that a remote option is always going to be available.

Jake Caldwell - We will remain online in July.

Leilani Weiermann Dean - I am looking forward to the family orientation in August. Maybe we do that in person and keep the August meeting remote and meet in person in September. [yes]

VI. Old Business

A. Consideration and possible approval: FY22 Professional Services Contract for Legal Services with Matthews Fox P.C. in an amount not to exceed \$60,000, plus GRT.

Jake Caldwell - There was a clause that we had to provide all contracts to Matthews Fox for review. We got them to remove that clause.

MOTION: I, Jake Caldwell, move that the Anansi Charter School Governance Council approve the contract for Legal Services with Matthews Fox P.C. in an amount not to

exceed \$60,000, plus GRT. Amy Trevino seconded. X All Approved {X indicates All Approved}

B. Recruitment for New Board Members

Jake Caldwell - I talked to Chris Wood and he was going to attend this meeting but a family situation came up. He is not committing but is interested.

Michele Hunt - I talked to the need for governance council members in meetings with all new families. Sometimes new families are reluctant to join right away.

Jake Caldwell - Everyone promised to reach out to someone. Andy and Angela will be leaving by the next meeting. I think it is going to get harder and harder to pull the weight.

C. Governance Council Review and Reflection

Jake Caldwell - We will do some strategic planning work in the fall. We'll change the review and reflection to the strategic planning on the agenda going forward.

Michele Hunt - Maybe you and I can meet before August to talk about ways that meetings are more efficient and short, how I can reduce taking your time as a board. It doesn't feel very good, maybe we could use time better. Maybe I need some guidance in how to streamline and move things along.

Jake Caldwell - I am willing to do that. Part of the problem is the way we meet, because of covid, and packed agendas. Although it is all stuff we have to talk about. We are living through a very unique time. Let's plan to do that in late July. Let's keep the July agenda as bare bones as possible.

Michele Hunt - What I need out of a July meeting is to finalize some contracts. Let's keep it short.

VII. Executive Session - [Limited to personnel matters, student discipline-Director]*

(none):

A. Annual Director Performance Review

Jake Caldwell - The director performance review was outstanding as per the rubric I sent out. I hope we met your expectations with the stipend. I don't think this year is for a reassessment.

Michele Hunt - From my perspective, it's fine. Somehow we managed to survive this year with a strong budget, positive outliers, and a staff that wants to return. It has been an okay year. I have felt supported by the board all year. I feel like the governance council supported the school well and made me feel like I wasn't alone through a hard year.

Jake Caldwell - I will open it up for discussion. Thank you for saying that Michele and for your advocacy for the kids. You are always there to meet those needs. This has been a crazy year to do so. There is more to say, maybe through the strategic planning session.

VIII. Items for July 21, 2021 agenda

- Revisit school model with PED updates
- Contracts that require approval
- Looking at offering a family engagement opportunity, or not, based on health orders
- Audit

IX. Roles and Responsibilities

A. Jake Caldwell

1. Meet with the school district.

B. Andy Jones (not present)

C. Aaron Livingston (not present)

D. Angela Scarlata

1. Work on these meeting minutes.
2. Return computer to Michele.
3. Help anyone who comes on as secretary.

E. Elaine Taylor (left the meeting at 8:45)

F. Iris Thornton

G. Amy Trevino

H. Leilani Dean

1. Prepare to be interim secretary.
2. Reach out to someone to join the board.

I. Michele Hunt

1. Look into the Inspire contract.
2. I met with Jeremy once, he's interested but discouraged by the behavior of the district. Vista Grande is becoming a state charter. It would just be us and Taos Charter in talks with the district.
3. Look at having a staff member take minutes, probaby Tracy. She would be more willing to do it remotely I think. We can do an exchange of hours, she does it already.
4. Get the board binder to Jake.

X. Final Comments and Announcements

XI. Adjournment (action)

MOTION: I, Jake Caldwell, move to adjourn the Anansi Charter School Governance Council meeting. Seconded by Leilani Weiermann Dean. X All Approved {X indicates All Approved} Adjourned at 8:52pm.

President: _____ Date: _____

Addendum 1

SWOT Analysis:

Strengths	Weaknesses
<p>Growth in Learning:</p> <ul style="list-style-type: none"> ● In below grade level learners ● In higher performing students ● % in met learning goals <p>Support from tutors & mentors, small group instruction</p> <p>Special Ed Program effectiveness</p> <p>Strength of Staff: consistency in instruction & collaboration across staff</p>	<p>Impact of learning accessibility for early literacy</p> <p>Lack of hands on learning</p> <p>Decrease in reading comprehension</p> <p>Low attendance, greater impact for disadvantaged students</p> <p>Impact of trauma on all stakeholders</p>
Opportunities	Threats
<ul style="list-style-type: none"> ● Increase in tech skills for students & staff in all grade levels ● Growth mindset culture & resilience in staff & students ● Positive school culture, students have positive feelings about back to school, renewed desire for learning ● Federal funding to support increase in support staff for: <ul style="list-style-type: none"> ○ Instructional small groups ○ Increased interventions ○ Counseling/social work ● SEL/CLRI Coaching in the upcoming year 	<ul style="list-style-type: none"> ● Normalized poor attendance to school ● Staff burnout from pandemic ● Trauma in students from pandemic ● Continued absence due to illness due to COVID like symptoms ● Loss of accountability with students who stayed remote ● Learning loss in SEL hard to compensate for