

Educating Hearts and Minds

The mission of Anansi Charter School is to develop the academic potential and emotional intelligence of each learner. We strive to promote the love of learning through student engagement, innovative educational practices and family and community partnerships.

Anansi Charter School Governance Council

Minutes - February 17, 2021, 5:30pm

Location - Anansi Charter School virtual meeting

I. Call to Order of the Regular Open Governing Council Meeting

Attendance: "X" indicates present at meeting

Officers: X President: Jake Caldwell [2018]; X Vice President: Iris Thornton [2020]; X Secretary: Angela Scarlata [2019] (5:45); Treasurer: Elaine Taylor [2018]

Members: X Andy Jones [2016]; X Aaron Livingston [2018] left meeting at 7:33 but came back at 7:43; X Amy Trevino [2019]; X Leilani Weiermann Dean [2021]

Director: X Michele Hunt

Business Manager: Jennifer Vigil

Public Attendance: Philip Handmaker

Student representatives: none

Leadership Team member: Elsbeth Atencio

CALL TO ORDER of the Regular Open Governing Council Meeting 5:39pm

II. Approvals (Consent Agenda)

A. Agenda, February 17, 2021

Jake Caldwell - Elaine asked to amend the agenda to move up the financial report earlier in the meeting so Jennifer can give her report and leave if needed.

MOTION: I, Jake Caldwell, move that the Anansi Charter School Governing Council amend the agenda to the correct date and move C to after A in section IV. Seconded by Andy Jones. X All Approved {X indicates All Approved}

B. Minutes, January 20, 2021 Regular Meeting

C. Minutes, February 1, 2021 Special Meeting

MOTION: I, Amy Trevino, move that the Anansi Charter School Governing Council approve the consent agenda for February 17, 2021, with changes, and the minutes from the January 20, 2021 regular meeting, and the February 1, 2021 special meeting. Seconded by Jake Caldwell. Aaron Livingston did not answer to approve after being called on two times. All Approved {X indicates All Approved}

III. Public Recognition and Comment(s)

Jennifer Vigil, Philip Handmaker, and Elsbeth Atencio are in the meeting for items on the agenda.

IV. Reports (Highlights, Questions, Comments)

A. Leadership Team Report

Elsbeth Atencio - [Presented the Leadership Team Report (see Addendum 1, pg. 12).]
Teachers have been meeting with Michele about the 4th quarter hybrid.

Jake Caldwell - There is an agenda item to approach decisions to return to school later in the meeting. Do you want to share any thoughts about that before you leave?

Elsbeth Atencio - I don't want to speak for the staff. I've been speaking to my grade band about returning. I'm excited to have kids back on campus. I have seen the impact on the kids who have come back on campus and it has made a world of difference for them. It will be a logistical puzzle. There are concerns. Overall, it is positive to have kids back. Do you agree Michele?

Michele Hunt - Yes.

Elsbeth Atencio - Philip also gave a thumbs up on that.

B. Financial Report: Jennifer Vigil, The Vigil Group Budget Review

1. Budget Overview Summary Report

The revenue report shows what we have budgeted to receive and what we have actually received as of January 31st 2020. This month we received our monthly SEG as well as our rent from the Anansi Day School. We also received our Lease Reimbursement and CLSD Grant Reimbursement Q2.

The expenditure report now reflects what we have paid so far, what we are still planning to pay, and what's left of our budget. A majority of the school's funds and functions are positive. We have received our SB-9 revenue from Taos County that is significantly larger than anticipated which is great, so we will have increases in this fund for the rest of the year. Also, we received word from the district that they are requesting that we spend down CARES Act in order to access the ESSER II funds. They are requesting this be done by April 15th.

We can see in our check register report all the deposits and withdrawals for the month of January. This month we had \$329,185.24 in deposits and \$174,782.25 in withdrawals. This is great and in part to receiving SB-9, CLSD reimbursement, and Q1 and Q2 Lease reimbursement.

Next, we have our outstanding POs report as of February 5th, 2021. There are no POs out of the norm and nothing to really make note of.

Lastly is our bank reconciliation. After all the deposits and withdrawals, the ending balance is \$477,830.62 which ties to the balance sheet.

2. BARs: Budget Adjustment Requests (action)

We discussed BARs #15-22.

BAR #076-006-2021-0015-T – this BAR is to match the budget to current expenditure of County Tax Collection Costs for \$1,504.

BAR #076-006-2021-0016-I – this BAR is to budget for revenue received for \$300.

BAR #076-006-2021-0017-I – this BAR is to budget for donation revenue received for \$116.

BAR #076-006-2021-0018-I – this BAR is to budget for revenue received from Taos County for \$84,461.

BAR #076-006-2021-0019-T – this BAR is to adjust budget to match current expenditures for \$0.

BAR #076-006-2021-0020-IB – this BAR is just for review for audit purposes, we do not need to approve this BAR as it was approved at the special meeting.

BAR #076-006-2021-0021-D – this BAR is to adjust carryover to match FY20 Draft Financial Statements for \$(12,190).

BAR #076-006-2021-0022-M – this BAR is to adjust budget to match current expenditures for \$0.

MOTION: I, Aaron Livingston, move that the Anansi Charter School Governance Council approve BARs #15-19, and #21-22, ratifying Bar 20, since we approved it in the February 1, 2020 special meeting. Jake Caldwell seconded. X All Approved {X indicates All Approved}

3. Audit Committee

Michele Hunt - No information on the audit yet from the state committee.

We will be establishing our budget committee in March. We have staff but we will need board members on the committee as well to discuss the budget for the 2021-2022 school year.

C. Council Committee Reports

1. Facility: Angela Scarlata/Michele Hunt

a) Update on Timeline for moving in to new addition space

Jake Caldwell - We have a change order on the agenda below.

Michele Hunt - They have given me another delay. The head contractor from Pluma came to the site today because of the substantial delay of completion. We are not seeking damage for that. October 28th [2020] was our substantial completion date. We have gotten the attention of the contractor because they have pushed back the date. Everything should be done and pass inspections by March 8th. It was an elevated conversation. The project manager at Pluma announced his resignation from Pluma yesterday. We are hoping that this will help wrap up the project. The delays stemmed from Covid but also staff at Pluma and ordering delays.

Jake Caldwell - Bummer. It's hard to navigate those kinds of things.

Michele Hunt - Yes. Alix Henry has been invaluable in helping to move the project along. Ordering what was specified has been the problem, and the fire alarm delay and inspection that we need.

b) Future Projects: Shade Structures, Air System RTU's for Second Grade, Spanish Room, Reading Intervention Room, Preschool

Michele Hunt - The roof top units using the SB-9 money, to move forward with fresh air return filters as well as HEPA filters. We met with a different company, not local, for the shade structures on campus. They are a prefabricated system. I think we need to wait on those two projects: a cantilevered platform behind the third grade space, and a shade structure over the picnic table outside of middle grade rooms. I have quotes from this company. They have state approved contracts so we don't have to go out to bid. I will gear up for this in the fall. The master facility project is coming up in the fall. No rest for the facility committee. We can revisit this in April. I will order wood chips for the playground now for students when they come back on the campus.

2. Program: Michele Hunt

a) School Model After Spring Break

This is on the agenda twice, we deferred to combine this with the agenda item below.

3. Council Development: Jake Caldwell

Jake Caldwell - Nothing new except that the closer we get to June, the closer we get to having to fulfill our hours. I'm guilty of not doing the training during ski season.

4. School Advocacy: Andy Jones/Michele Hunt

Jake Caldwell - Anything noteworthy on this Andy or Michele?

Andy Jones - I read the email about the education bills. Are you concerned Michele?

Michele Hunt - I want to stress how critical it is to hold schools harmless. School budgets should be based on last year's attendance, not this year's. If we could create a phone call or email about this to our community. There is a little concern about legislative finance committee opinions on charter schools.

Andy Jones - The nepotism amendment was odd regarding charters.

Michele Hunt - I don't think that one will go far. I'm not sure where that has come from. There are only so many people you can hire in small communities. Accusations of nepotism are probably more common than you would think. I'm not aware of what brought that forward.

Jake Caldwell - HB175 is the state equalization guarantee is tracking well so far.

Michele Hunt - It never hurts to say it's important.

5. Parent Advisory (FAC): Michele Hunt

Michele Hunt - They had a meeting this morning. They are planning fundraising in the future involving less work for families and more fun. There will be truffle sales again in the future without Covid, a focus on physical activities, a run. They are trying to be more efficient in fundraising efforts and more timely. They are adding an art product that is art related, mugs and cups. They are focusing on planning for next year and strategies for that.

D. Director's Report: Michele Hunt

1. Structures Literacy Plan (final submitted to NMPED)

Michele Hunt - I will send you our final submitted outlined literacy plan. If you have questions on the plan you can bring it up next month. I will email you out the final copy tonight. I had to take an assertive plan on some families. I did some home visits and now some students are on campus. How can school work for them after not being in their meets for a while?

Jake Caldwell - Thanks for doing that. For going above and beyond. It's what makes Anansi unique.

Michele Hunt - I am thinking of hiring a social worker to help out, using our extra money. It may not be a position we can always have, but for the next two years our ECCRS [cariss fund, covid relief money] can cover it. If a board member wants to help plan this and engage in that process, I welcome it. No formal meetings are planned yet.

V. New Business

A. Approve Change Order Submittal for Construction Contract with Pluma (action)

Michele Hunt - I met with Alix and the Vigil group today. There were corrections to the change order Alix did for me after meeting with the contractor today. We have a modification change order request #6360-1 for \$20,533.59. It covers the conduit behind the security door to create the card reader and to interact with the system for the office to let people in. There were some unexpected renovations when removing the kiva fireplace in our old office. A design interpretation agreement was made to assure we could pay for the additional height of the building and tying it into the original roof. And, the estimate for the bi-polar ionization system the engineer put into the plans, it's a low cost way to get clean air into the new spaces.

Jake Caldwell - The estimate, should we leave it out for now?

Michele Hunt - We discussed this today and decided to go ahead with it. Alix decided this was a fair cost item with the contractor to pull this together. Alix said that we are waiting for the exact amount, the contractor said they would honor this quote. Are you comfortable with that?

Jake Caldwell - I am ready to go with that.

MOTION: I, Jake Caldwell, move that the Anansi Charter School Governance Council approve the modification change order request #6360-1 for \$20,533.59, inclusive of gross receipts tax. Amy Trevino seconded. X All Approved {X indicates All Approved}

B. Return to In-Person Learning Option (Discussion and Possible Action)

Michele Hunt - I think it's important for you to understand the process of our decision. The Governor made a statement about bringing kids back on campus February 8. I've had stakeholders in our school calling to ask when we were going to do this. We planned to come back sometime after spring break in December, and to stay remote for the third quarter. The faculty and I have had several discussions about this. I put out surveys to our families and faculty. I talked to the grade bands and the special education teachers. After compiling the data the faculty became excited. Support folks who are qualified to work in schools are going to help part time. I have a few brief slides to present and then ask for questions. It's a work in progress. [Presented Return to School, Addendum 2, pg. 14.]

Iris Thornton - Was there any discussion about two days of hybrid learning a week for the second through eighth grade?

Michele Hunt - Second and third grade it might work. But the other classes would not. We will not be abandoning our meet schedules. We will change our Spanish schedule and PE will be on campus. There will be interactive lessons for older grades and teachers. Remote kids can be in breakout rooms and bring kids back in when they are discussing it in class.

Iris Thornton - I certainly understand the biggest concern is that the teachers are comfortable with the hybrid model work load. Are we going to lose a lot of families if there is only one day on campus?

Michele Hunt - That's why we are going to open a forum for parents to engage. It's a process. Each week has been a big step forward. In middle school we probably won't go back more than one day. They were not as responsive to going to the two day a week model. We are the only school in the community to think about going back two days a week. The tipping point for kindergarten and first is that a lot of kids go to Inspire pods. Once we go back, those pods won't exist. They need the two day model. It mimics what we want to do, hands on learning at home and in school. I think it's worth it.

Leilani Weiermann Dean - One of my concerns is the Inspire pods, what if we have an exposure? Do the parents not have either support, school or pod?

Michele Hunt - You couldn't quarantine in both the pod and school. The goal is to teach folks how to take safety measures, but it's a contagious virus. Schools are not a high transfer place for the virus. If we follow the guidance I think we can be safe.

Leilani Weiermann Dean - Do the parents have to decide between the pod or school?

Michele Hunt - Yes, if the pods were all Anansi kids then maybe that works. We have some family sharing that has been happening. Some teachers are going to recommend some kids stay in their pods. It might be a better fit for those families. We have to get something going on campus this year or we won't be ready for next year. We are only allowed to have 50% of kids on campus in New Mexico. It's scary to be in charge of all of this but we feel we want to give it a go.

Iris Thornton - One of my concerns is stability of kids. What will trigger a move to remote again? What triggers that beyond Anansi transmission?

Michele Hunt - I don't know to be honest. It is based on contact tracing. If you have a symptom, you stay home. You should go get a rapid test. It is available in Taos Ski Valley, and Curative tests at Taos Youth and Family Center. It is encouraging to watch Israel where 95% of the population is vaccinated. The board could say we should table this until fall. We are showing what we have come up with so far. Taos is a step away from moving to green. Outside sources would come from the health department. The governor said schools can still be open in the red. We met with Dr. V and [I didn't hear],

they want kids to be in school. They talked about their process regarding changing, washing. That's why we have a re-entry course. I think our children are more resilient, it is hurting their emotional being to not be part of their peer world. The doctors are willing to come to a forum to discuss concerns with parents. It's not going to be perfect but there is a flowchart protocol. I gave that out to families who want to come on campus.

Iris Thornton - I'm glad to hear we are close to going to green. My concern was more that we would get kicked out from the Governor and health department. It sounds like they are on our side.

Michele Hunt - There is a rush to get kids back in school from the powers that be in our state.

Leilani Weiermann Dean - Did you speak to any mental health professionals as well as the doctors?

Michele Hunt - We haven't talked to mental health professionals. The pediatricians are the mental health people for young children. There have been many forums for that. I didn't call a counselor because I don't see them as a source for all kids in the community. We are looking at the Institute for Social Emotional Well Being. There are focus groups on the state level and smaller groups locally. Pulse of our own community at work.

Jake Caldwell - Thanks for the presentation and for working with teachers and parents to craft plans for reentry. The one school that is going to try hybrid is Taos High School. We know the elementary kids need it as well. Are any of you opposed to reentry?

Amy Trevino - I am not opposed. I think it is the right thing to do with our kids.

Michele Hunt - Taos charter is doing a one day a week model.

Leilani Weiermann Dean - I am not opposed but I have a lot of questions and concerns. With 40% of teachers having concerns, I have a question about teacher burnout, and not putting too much on them. I see you working like crazy. How do we pace ourselves? Another piece, if we are in limbic, how do we make real connections and engagement. As a parent I have chosen not to send my kids back. It's a big hurdle. There is no question about what the staff is doing. I am proceeding with caution.

Michele Hunt - There are public dollars. If school is not moving forward we would need a note from a doctor. Enhancement is online 100% because she has a new baby. Everybody is working through what is happening. We are working on a prepared plan with eyes wide open about the new Covid system. All the minutia and detail with teaching the kids to be safe. We need to trust each other and build trust. Students have built a lot of trust in their online relationships with teachers. Concern didn't account to, "I didn't want to," but to work through their reservations. In a pandemic there are unknowns.

Iris Thornton - It sounds like the teachers want to have kids on campus. They want to come back. It seemed their reservations were how to come back. Is that right?

Michele Hunt - Yes. All staff want to come back and see the value in coming back. They are working through what is best for them and their families. It was relieving and scary to hear the doctors talk to them about what they need to do to create safety.

Iris Thornton - Thank you Michele. I really appreciate the way you work with and appreciate your teachers.

Jake Caldwell - What I hear through this conversation is to give you and your staff latitude to make accommodations for reentry. Where do you need our support next? Is a forum necessary?

Michele Hunt - I think if we had a meeting to answer questions is important. Some parents may need that to be able to move forward. I have had a few parents ask for it. There is a level of expectation that we provide that. Some parents come to work out their questions. We could have focus groups by grade levels. It's hard for teachers to talk to parents about their craft. The most stressful is for teachers to teach in your house and be in your living rooms. It's bravery on their part.

Jake Caldwell - Is there a logical next step or action for us to take now?

Michele Hunt - I could say you approve the proposed model. So we can make it a public conversation with parents. I think we need to come out of our meeting today so I can go forward with parents with information. I don't want to think parents can tell us how. There are so many moves, gates, that a school has to take to reopen. This is a huge move and we are not doing it lightly. We want your thoughtful feedback.

Jake Caldwell - Do you want parents to rethink their surveys and change their minds?

Michele Hunt - I got some feedback tonight from board members that that might happen. There is a lot of waffling back and forth and I would expect that.

Jake Caldwell - I would expect a bit of reshuffle for sure.

Iris Thornton - What if we were to approve this plan as what Anansi is considering and then have a forum next week for parents and have a board meeting in 2 weeks?

Michele Hunt - No that is actually late. I need to talk to teachers that what they have discussed may not be approved. I planned a personal time off because I knew that I would have to work through spring break. I am going to go on a ski break until Wednesday. I will not be able to have the forums until after that. I would like to put something out by tomorrow night so I would be able to answer questions Friday and into Saturday.

Jake Caldwell - I would be inclined to approve this plan and that it is subject to change. And that we welcome feedback. Leaving some things open so we aren't closing the door.

Michele Hunt - That describes what I was hoping for. If I give it until tomorrow night it gives the board members time to edit the letter to be reflective of this conversation. I could turn off my sound if you want to discuss this out.

Andy Jones - I personally don't need any more discussion. I think this is the best, well made plan. I am willing to pass this proposal as is.

Aaron Livingston - I am in agreement with Andy

Angela Scarlata - I am as well, with the caveat that we will have to take into account feedback.

Iris Thornton - I am prepared to vote yes with the understanding that we are going to receive feedback from parents and teachers.

MOTION: I, Jake Caldwell, move that the Anansi Charter School Governance Council endorse the reentry plan with the request to create avenues to solicit feedback, with the caveat that we may change this due to responses. Iris Thornton seconded. X All Approved {X indicates All Approved}

VI. Old Business

A. Board Development

Jake Caldwell - I suggest we table this discussion for now.

VII. Executive Session - [Limited to personnel matters, student discipline-Director]*

(Director's PDP, none): None

VIII. Items for March 24, 2021 agenda

- Formation of a budget committee.

IX. Roles and Responsibilities

A. Jake Caldwell

1. Help with messaging around reentry plan.
2. Create agenda for March.

B. Andy Jones

1. Help with messaging around reentry plan.
2. Send Michele some dates for advocacy at the legislature.

C. Aaron Livingston

1. Help Elaine with anything she needs.

2. Continue with trainings.

D. Angela Scarlata

1. Work on these meeting minutes.
2. Continue with trainings.
3. Help promote the lottery.
4. Help with the legislative session.

E. Elaine Taylor (not present)

F. Iris Thornton

1. Help with messaging around reentry plan.

G. Amy Trevino

1. Continue with trainings.
2. Think of other parent feedback formats.

H. Leilani Weiermann Dean

1. Work on my trainings.

I. Michele Hunt

1. Send our literacy plan to board members.
2. Write letter to parents about proposed hybrid plan.
3. Communicate that to the staff.
4. Set up informational meet with parents.
5. Continue to prepare for move.
6. Checklist for fire marshall.
7. Prepare for budget meeting for next year's budget.
8. SEL grant (we got it and need to work on it).

X. Final Comments and Announcements

XI. Adjournment (action)

MOTION: I, Angela Scarlata, move to adjourn the Anansi Charter School Governance Council meeting. Seconded by Aaron Livingston. X All Approved {X indicates All Approved} Adjourned at 8:29pm.

President:  Date: 3/24/2021

Addendum 1

Leadership Briefing to Governing Council, February 2021

TEAM	UPDATE
<p>K-2 Blue MacHardy (leader)</p>	<p>Kindergarten has been very busy! We had fun making and celebrating Valentine’s Day. Today we celebrated the 100th day! We made fruit loop necklaces and 100 thing posters. We also had a fun nighttime storytime. We have started breakout room center learning on Tuesdays and Thursdays. This includes three lessons that children rotate through in homogenous grouping. The centers are Heggerty phonemic awareness, Article A Day comprehension and vocabulary building, and Bonnie Kline reading passages with focus on word attack and fluency. We have noticed increased student engagement and higher accountability in these small groupings.</p> <p>In First Grade we have had lots of fun with Valentines and we are studying Canada.</p> <p>In second grade students have made huge strides with technology and digital learning. Comfortable with SeeSaw and are blowing me away with their creativity on Jamboard. Class is running smoothly with predictable protocols and structure. We are working diligently with their reading and math. In social studies we are studying New Mexico culture and maps.</p> <p>They have had several field trips in the new year. Santa Fe Children's Museum - on how to measure distance on google maps, weather and electricity. January field trip: El Camino Real and trading goods in colonial times Upcoming field trip (Feb. 16): NASA steam workshop.</p>
<p>3-5 Kelly Farewell (leader)</p>	<p>3rd Grade is celebrating African American History month by reading biographies of african American heroes. Class discussions have been absolutely wonderful, it's a joy to discuss topics such as strength of character and equality with this class, they are so kind and insightful! In math we are mastering fractions on a number line as well as equivalent fractions and comparing fractions with like and unlike denominators. Book report " Cereal Box" projects are trickling in and we are looking forward to project presentations when they are all complete!</p> <p>4th: Students continue to be super engaged during meets and love working on interactive Jamboards in small breakout rooms. They are currently reading biographies and will be publishing small, graphic novel style short stories about a famous person. Our new student (Diego</p>

	<p>Valdez) has quickly become a friend to many and has adjusted well to his new school and routine.</p> <p>5th</p>
<p>6-8 Elsbeth Atencio (leader)</p>	<p>6th: kids created Mars rovers, including specific scientific instruments used by NASA to gather data. We'll watch the live stream of the rover landing tomorrow!</p> <p>Starting our "What Does it Mean to be a Hero?" Civil Rights media project - including: poetry, images, biography writing</p> <p>7-8: Science - Middle schoolers are culturing bacteria to investigate their OWN scientific questions. A lot of questions which hand washing techniques are most effective and on whether or not 6 feet of distance is protective. Fun stuff!!</p> <p>7th ELA: Finishing novel study of Wink by Rob Harrell</p> <p>7thSS: Students are presenting research in 'expert groups' about an aspect of Chacoan culture.</p> <p>8th SS: Finishing a unit on slavery in the US as a prep to study the Civil War and Reconstruction.</p> <p>8th ELA: Finishing novel study of 'Dreamland Burning' by Jennifer Latham about the Tulsa Race Massacre.</p>
<p>Special Education Lisa Woolery (leader)</p>	<p>Nancy and Lisa are enjoying the connections they have with the small group pods on campus. The students are reporting an increase in self-confidence with additional face-to-face support, as well as increased capability in understanding and participating in their academics.</p> <p>Enhancement: Currently in the process of identifying four students for possible GT IEPs. 2nd grade is working on logic puzzles after wrapping up their 3d printing unit. 3rd grade is learning about and building/creating the different types of fossils. 5th grade is making their own pantographs. 6th grade is continuing our unit on aerospace engineering with 3d printed wing designs. 7th grade has begun a problem-based unit based around the novel "The Martian," with simulations focusing on what would be done if 100 people were currently stationed on Mars. 8th grade is completing an IMP unit by reading Edgar Allen Poe's "The Pit and the Pendulum" and using statistics to decide whether or not the main protagonist would escape with his life.</p>

Addendum 2

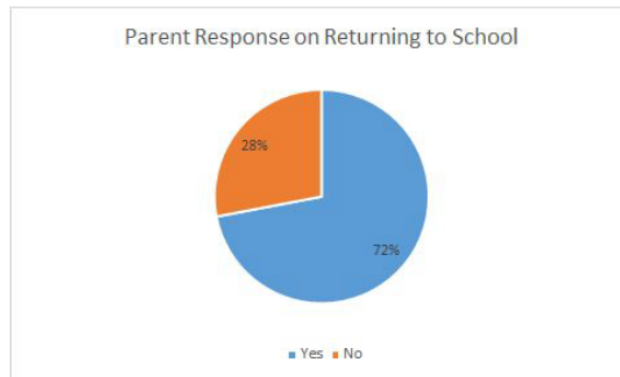
Return to Campus

Time to review, reflect, discuss, & determine our plan forward

Goal: What is the best approach for our last quarter of school?

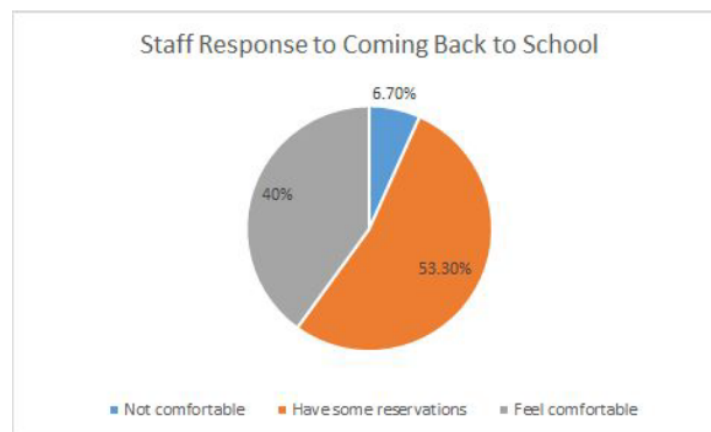
- 51 days and 11 weeks are in our last quarter of school
- What are our goals in returning to school?
 - In-person focused learning
 - Opportunities for students to safely interact with peers and their teachers
 - Increased ability to meet the needs of our students
- Teach children about the new paradigm of school in a pandemic
- Begin the development of a strong hybrid model, as we do not know the conditions of our 2021-2022 school year

Parents' Feedback from 135 families (actually 73% in favor of returning)



65% of Staff Response

Discussion and planning has brought all staff to be in support of our return



Staff Reservations: discussed in focus groups

- Is it worth the extra effort? Will it net gains for the students' learning?
- Does the vaccine protect from new strains, with the increased exposure?
- Adequate prep time to meet both remote and in person?
- Training to use another level of technology
- Adequate time to prepare rooms prior to spring break
- Monitoring family behavior for out of state travel
- How specials fit into the model
- Maintaining the same quality for students

Understanding the Model Anansi Staff Supports

Proposed Hybrid Model for our Fourth Quarter of the 2020-2021 School Year

Kindergarten & First Grade:

- Students will be divided into two cohorts: Cohort A and Cohort B
- Cohort A will attend M-T, Cohort B will attend TH-F

Second through Eighth Grade

- Students will be divided into two cohorts: Cohort A and Cohort B
- Cohort A will attend M, Cohort B will attend T

Special Education Pods

- Maintain the current special ed. pods & schedules,
- Ensure they are in non-classroom locations
- Maintain same staff involved in supervising pods
- Rooms to be used: Science Lab, Library, Cafeteria

Staff with Children

- This is a mixed response and requires a separate interest group for those this impacts
- Factors to consider: is there enough social distancing space in the room to offer a partition and space for the in class students
- Finding a proper caregiver for students on campus
- Reasonable cost share between school and staff who require support
- Scheduling all staff children on the same pod day, or best to spread out the numbers
- Proposed room to use for staff student pod: K-4 Spanish room

Preparing Staff & Students for the Return

- March 22-26, Students will complete a COVID-19 Re-Entry Training Course to prepare for the return. and will have one meet with their teacher for assignments prepare for the return
- Staff will use the week to work with assigned support staff for their classroom
- Staff will prepare for in-person instruction, schedules, take care of needs not yet met
- Students and families will engage in a COVID-19 Re-Entry Training in Google Classroom and must pass the end of unit quiz

Requirements for On-Campus Learning

- Staggered arrival and drop-off
- Lunch in the classrooms at desks or out of doors when weather allows
- School lunch will be sack lunches & will be delivered to the students by support staff
- One-direction traffic flow
- Clear markings for 6 feet social distancing on sidewalks
- Review the checklist for Fire-Marshall Inspection: Click Link:
https://docs.google.com/spreadsheets/d/18IFkgf89bReWUs_WIKJvdzsighhiaVvBN79wLan8vcw/edit#gid=1925198142
- Slideshow of Artifacts for NMPED & Fire Marshall Walkthrough; Click link:
<https://docs.google.com/presentation/d/1PIWWXFUOgCsh-ENh9SHx0-Qpx-ANuoCprBYGzqw5sO0/edit#slide=id.p1>

What will we need from non-head classroom teachers:

- Ability to cover recess duties, lunch duties and AM/PM drop off and pick up
- Offering of concurrent classes or in-person classes to provide support time to grade level head teachers
 - PE
 - Spanish
- Courses that will remain solely online: art and enhancement
- Participation in training for providing COVID safe recess games and activities for in-person and virtual, scheduled for February 25th 2-3:30pm with Playworks

Summary of To-Do's To Prepare

- Director will host a weekly informational meeting/forum with parents online
- Prepare Emergency Drills plans to include social distancing in the model
- Prepare Master Schedule of duties and support
- Hire temporary staff to assist with the hybrid model for remainder of the year
- Classroom set-ups
- Set up air filtration systems
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In order to be prepared for Campus for Walk Through with Fire Marshall

Summary of Hybrid Plan

- K & 1: AA-BB, 2-8: A-Monday, B-Tuesday
- Maintain Meet Schedule to retain direct instruction for all students (concurrent instruction)
- Maintain Meet Schedule for Spanish Class (concurrent instruction)
- Art Instruction Online (may be concurrent)
- Special Ed Pods will continue, maintain Special ed instruction schedule
- PE on campus in person only, suggestion for remote only learners
- March 22nd-March 26th remote learning & Re-Entry Training Course
- March 29th: start of Hybrid Learning