

Educating Hearts and Minds

The mission of Anansi Charter School is to develop the academic potential and emotional intelligence of each learner. We strive to promote the love of learning through student engagement, innovative educational practices and family and community partnerships.

Anansi Charter School Governing Council

Γ Minutes- August 21, 2019

Location- Anansi Charter School

I. CALL TO ORDER of the Regular Open Governing Council Meeting

Attendance: "X" indicates present at meeting

Officers: X President: Andy Jones [2016]; X Vice President: Sagen Asplund [2016], Secretary: Vacant Interim Treasurer: = Aaron Livingston [2018], Members: X Joan Malone (Arrived 17:41) [2018], X Jake Caldwell (Acting Secretary) [2018], X Elaine Taylor [2018], X Angela Scarlata [2019]

Director: X Michele Hunt

Business Manager: X Mike Vigil, Vigil Group (along with associate Jeanette Penununri)

Public Attendance: none

Student representatives: none

Leadership Team member: none

Call to Order at: 17:05

II. Approvals

A. Agenda August 21, 2019

B. Minutes July 30, 2019

MOTION: I, Elaine Taylor move that the Anansi Charter School Governing Council approve the agenda for the August 21, 2019 Regular Meeting AND the minutes for the July 30, 2019 Regular Meeting. Seconded by Sagen Asplud. X All Approved {X indicates All Approved}

III. Public Recognition and Comment(s):

A. Public- Introductions and Comments

1. Introduction of newly interested board members

NONE

IV. REPORTS [Highlights, Questions, Comments]

- A. Leadership Team (no report)
- B. Financial Report: Mike Vigil, Jr, The Vigil Group

- 1. Budget Review

Reconciled some final reimbursements that have been delayed (lease reimbursement arrived in August) and is still waiting on some final reimbursements that have not come in, for example, USDA Food Service. Overall, good finish to the year and all anticipated revenue is or will likely come in. As a result, did incur a \$159 bank fee due to balance below threshold.

Approximately \$23,000 cash carryover into FY2020 with several additional positives in revenue carryovers, overall looking like a tight but comfortable budget year for FY2020.

- 2. BARs: Budget Adjustment Requests (action)

MOTION: I, Sagen Asplund move that the Anansi Charter School Governing Council Approve BAR 01 (076-006-1920-0002-IB) in the amount of \$481 for a final allocation not received until July and Bar 02 (076-006-1920-0003-I) in the amount of \$2,024 as an increase in Medicaid reimbursement revenue actually received. *Andy Jones seconded; X All Approved {X indicates All Approved}*

- 3. Audit Committee: No report
 - 4. Finance/Budget Committee: No report

- C. Director's Report (see report attached)

1. NM Transitional Assessment Results for 2018-19 school year
2. Orientation outcomes
 - Overall a successful orientation
 - 84% of families attended orientation
 - Friends collected around \$11,000 in donations
 - General increase in volunteerism signups
 - Reduction in paperwork omissions/errors
 - Focussed conversations in classrooms
 - After School program has grown substantially (numbers currently being exceeded)
 - Positive feedback on parent engagement fair
3. Enrollment Update
 - Enrollment is 195 students; only 19 in 7th grade; 20 K; 23 in 5th; 22 in each other grade.
4. Community Schools Grant

Pursuing a planning grant to develop a community school model in partnership with Arroyos del Norte.

5. Charter Renewal Preparations

Renewal application due October 1, 2020. Some high-level requirements:

- Parent and faculty support for continuation
- Cost/benefit analysis
- Charter mission review
- Development of performance goals for next 5 years
- Rationale for any changes to schools programs/offerings
- Policy updates and organization of their presentation
- Performance Review

6. Presentation to Anansi Day School Board: "Their Role in Our Future Planning"

ACS has been approached by the Anansi Day School to discuss future plans and any implications of those future plans. Those discussions will begin in October, 2019.

D. Council Committee Reports

1. Facility: Michele Hunt (Angela?)

a) New Facility Master Plan with Taos School District by December 2019

Discussion regarding Angela Scarlata's possible role on Facilities committee. Angela will consider.

Master Facility Plan must be incorporated into District's Master Facility Plan no later than December, 2019. Facilities Committee will be active in that integration/working with District.

b) Security Improvements

Received \$200,000 donation for security improvements

Still waiting to finalize vendor selection for fencing improvements, including the possibility of separating materials from labor.

3M materials ready (part of later agenda item)

2. Program: Michele Hunt

- Teachers received extensive training in sensorily sensitive students, working with Occupational Therapists
- K-2 are developing protocols for what to do when children affected by stress and trauma are identified

- Intermediate grades focussing on using iReady short-cycle assessment tools and how time in classroom is restructured to meet needs of kids with a particular focus on Tier 2 kids
- Middle School: Developing strategies for follow-through and consistency with behavior management; Streamlining Instruction and increasing effectiveness with differentiation.

3. Council Development: (needs leader)

No report but future needs include council continuing education as well as developing new council members. Jake and Joan will develop some thoughts to develop guidance for governance, roles and responsibilities.

4. School Advocacy: Andy Jones

No update

5. Parent Advisory (FAC): Sagen Asplund

Sagen wasn't able to attend; Discussion regarding whether someone from GC *needs* to attend every friends group meeting. Council agreed that it would be helpful to develop liaisons from each board to the other so that neither needed to necessarily attend every single meeting.

V. New Business

A. Approve 19-20 Resolution for Open Meeting Act (action) (Jake presents)

Discussed ways to streamline posting Notices, Agendas, and Minutes.

MOTION: I, Joan Malone, move that the Anansi Charter School Governing Council Approve ACS GC FY 2019-2020 Resolution #1, Annual Open Meetings Act Resolution . *Andy Jones seconded; X All Approved {X indicates All Approved}*

B. Potential new board member: Amy Trevino

Amy wasn't able to attend

C. Inventory of items to discard (action)

Not needed

D. Board Training in Taos – Oct. 12

There will be a Governance body training on October 12th in Taos at Taos Charter School

E. New Policies:

1. Required Emergency Drills Policy (action)

SB 147 requires a change in the Required Emergency Drills Policy requiring additional emergency drills during the first four weeks of school along with other additional requirements. These updates have been incorporated into the student handbook. The school will institute all requirements .

2. Medical Marijuana in Schools (action)

Tabled due to lack of clarity regarding the form of final NMAC 6.12.10 and its requirements,

F. Consent Agenda:

1. Speech Therapist Contract (action), Areana Dru

This contract was approved in July

2. Accept resignations of outgoing board members (if any), (action)

None

G. Facility Contracts: Fence, 3M Proposals (action)

MOTION: I, Joan Malone, move to approve a Contract with Tint&Trim Factory for 3M film installation for \$11,421.72 (inclusive of GRT). *Seconded by Andy Jones. X All Approved {X indicates All Approved}*

H. Approval of Staff handbooks, Parent Handbooks, Mini Handbook of Procedures (action, with recommendations)

Tabled until September Board Meeting

VI. Old Business

A. Approve place and date for Strategic Work Session (action)

Tentatively scheduled for September 9th at 5:00 p.m.

B. Discuss, Build, and Approve Agenda for Strategic Work Session(action)

Limited Discussion but no action taken

VII. Executive Session- [Limited to Personnel matters, Student discipline-Director]*
(none)

VIII. Items for September agenda:

A. Communicate with Legislators regarding loss of small school size funding, inadequate funding to meet mandates, rural status for Taos (priority for September)

B. Governance Council Officer Election

IX. Roles and Responsibilities

A. Andy Jones

Send Notice of and Agenda for Strategic Planning Session

B. Sagen Asplund

Contact US Bank to schedule time for check signer change

C. Joan Malone

Email or call Dolores Archuleta to find out about October 12 training and forward to everyone

D. Aaron Livingston

E. Jake Caldwell

Begin to review Policies with Michelle

F. Angela Scarlata

Check in regarding participation on Facilities and Grounds Committee

G. Elaine Taylor

H. Michele Hunt

Send Jake existing Required Emergency Drill Policy and other relevant policies

X. Final Comments and Announcements

XI. Adjournment

MOTION: I, Jake Caldwell, move to adjourn. Seconded by Joan Malone. X All Approved {X indicates All Approved}

Adjourned at 7:48

President:



Date:

