

Educating Hearts and Minds

The mission of Anansi Charter School is to develop the academic potential and emotional intelligence of each learner. We strive to promote the love of learning through student engagement, innovative educational practices and family and community partnerships.

Anansi Charter School Governing Council

Minutes: April 17, 2019

Location- Jake Caldwell's Office – 212 Paseo del Pueblo Norte, Taos, NM

I. CALL TO ORDER of the Regular Open Governing Council Meeting

Attendance: "X" indicates present at meeting

Officers: X President: Andy Jones [2016]; X Vice President: Sagen Asplund [2016], Secretary: Vacant Interim Treasurer: X Aaron Livingston [2018], Members: ___ Joan Malone [2018], X Jake Caldwell (Acting Secretary) [2018], X Elaine Taylor [2018].

Director: X Michele Hunt

Business Manager: X Mike Vigil, Vigil Group

Public Attendance: Angela Scarlata

Student representatives: none

Leadership Team member: Elsbeth Atencio

Call to Order at: 17:45

II. Approvals (consent agenda)

A. Agenda April 17, 2019

B. Minutes March 21, 2019

MOTION: I, Aaron Livingston move that the Anansi Charter School Governing Council approve agenda for the April 17, 2019 meeting AND the minutes for the regular meeting March 20, 2019. Seconded by Andy Jones. X All Approved {X indicates All Approved}

III. Public Recognition and Comment(s):

A. Public- Introductions and Comments

None

B. Presentations from Safety & Facility Committees

Michele Hunt presented Facility and Safety Report (See Attachment "1").

Michele also noted that ACS has begun a discussion with Anansi Preschool to explore bringing the preschool under the charter as a way to consolidate the facility and develop more continuity between the schools.

IV. REPORTS [Highlights, Questions, Comments]

A. Leadership Team

Elsbeth Atencio gave a summary of activities;

(See Attachment "2")

B. Financial Report: Mike Vigil, Jr, The Vigil Group

1. Budget Review

Through March 31, ACS has received the 3rd quarter of lease reimbursement, and as a result is now ahead on cash flow; Report to PED due next week. Minimal spending during March, slowing down spending during remainder of school year. \$217,000 in the bank;

2. Legislative action implications

Discussed as part of Finance/Budget committee report

3. BARs: Budget Adjustment Requests (potential action)

None

4. Audit Committee:

Audit Committee currently inactive

5. Finance/Budget Committee:

Funding is in from State. Even with 9% per unit increase there's \$125K shortfall to achieve all operations and program objectives originally sought, including an

Intervention program additional SE instruction specialist. Committee will look for areas to save and look at Puente Para Los Niños Special Education Funds.

All staff (incl. teachers) will receive a minimum of 6% increase plus any increase required to bring up to minimum statutory requirements.

Budget is due to District May 3; Likely will require a Governance Council special meeting to approve budget prior to submittal to School Board. Tentatively dates for special meeting May 1st or 2nd.

C. Director's Report

1. Update on lottery applications

See Attachment "3": Notably, there's a 7th grade shortfall (more openings than lottery applicants)

Drawing is next week

2. Extended Year Program

State has provided additional time to apply for extended learning time program; 10 additional days excluding lunch for K-5; 6 additional days for 6-8, all in July; Though it would have been preferable to have identified actual number of potential participants, application assumed 30 students (which would generate \$15,500 in funding) which would be supplemented by some additional aid, likely through Embudo Valley Tutoring.

Other components include an extended day: 30 minute window 3 days/wk and enrichment activities after school

ACS will be notified if funded in the beginning of May.

D. Council Committee Reports

1. Program:

Teachers just finished a peer observation phase of development toward a student-centered classroom approach, has made a big impact especially in the Spanish program; Professional Development Plans will be presented this month.

May 23rd, analysis meetings by grade band will be conducted.

2. Council Development:

Council still obtaining training per statute.

3. School Advocacy: Andy Jones

No update

4. Parent Advisory (FAC): Joan Malone

\$3,500 from Bingo event; \$3,000 collected in school support fees. Still <60% have contributed; School-wide bike day with Field Institute of Taos (FIT) on May 6 including a bike clinic, beginners' instruction; skills clinics, etc...

Instead of parent orientation there will be a parent engagement Fair this year that is more interactive; Need to conduct more research and apply it around improving parent engagement.

V. New Business

A. Legislative Update

None

B. Update approved signers on removing Leigh as check signer and adding

Andy Jones (possible action)

MOTION: I, Aaron Livingston, make a Motion to remove Leigh Trivino and to add Andrew Jones and Jacob Caldwell as signers on the ACS account with U.S. Bank. .

Seconded by Elaine Taylor. X All Approved {X indicates All Approved}

C. Approval of Extended Year Program and Calendar Update

MOTION: I, Aaron move to approve the submission of the extended year program application and corresponding calendar update. *Seconded by Andy Jones. X All Approved {X indicates All Approved}*

D. Approval of Bilingual Grant

MOTION: I Jake Caldwell, move to ratify the FY2020 State Bilingual Multicultural Education Program funding application. *Seconded by Andy Jones. X All Approved {X indicates All Approved}*

E. Approval of Arts Grant

Approval to apply for \$33,000 Grant similar to prior years' grants with some differences in the way students report and share their art with their families in grades K-6.

MOTION: I Sagen Asplund move to approve the submission of the FY2020 Arts Grant. *Seconded by Aaron Livingston. X All Approved {X indicates All Approved}*

F. Technology Discard List (Action)

List [available on request] including 7 PCs (obsolete), 9 chromebooks (irreparable), 1 copy machine (irreparable), 6 laserjet printers (irreparable), 3 opti-plex machines presented to Board;

MOTION: I, Elaine Taylor move to approve the disposal of items shown on the dicard list as pursuant to standard practices and requirements. *Seconded by Aaron Livingston. X All Approved {X indicates All Approved}*

VI. Old Business

A. Safe School Plan Update

Tabled until June [see Facility and Safety report as bullet summary, Attachment "1"]; Full Plan to be presented June

B. Onboarding of new members update

Elaine participated in onboarding training provided by Joan Malone and reported that it went very well.

C. School mortgage refinance update

No new information

VII. Executive Session- [Limited to Personnel matters, Student discipline-Director]* None

VIII. Items for May agenda:

A. Develop Director evaluation plan

B. Discussion of GC's role in identifying better parent engagement models.

C. Approval for Facility improvements expenditures (Fencing and window coatings)

D. Review GC member terms and recruitment plans

E. Approvals of ancillary staff [**minutes might need some help here**]

IX. Roles and Responsibilities

A. Andy Jones

1. Draft agenda and put packet together for special meeting, attend meeting.

2. Draft agenda and put packet together for next regular meeting

3. Determine calendar limitations

B. Sagen Asplund

1. Attend Facilities meeting

2. Participate with Friends Group in planning the Parent Engagement Fair on August 14th.

C. Elaine Taylor

1. Finish training requirements April 27, 2019

D. Aaron Livingston

1. Attend Special Meeting May 1 or 2.

E. Joan Malone

F. Jake Caldwell

1. Upload minutes

2. Get training

G. Michele Hunt

1. Budget and grant submission

2. Timeline on Special Education fund (Puente Para los Niños)

X. Final Comments and Announcements

XI. Adjournment

MOTION: I, Jake Caldwell move to adjourn moves to adjourn. *Seconded by Aaron Livingston. X All Approved {X indicates All Approved}*

ADJOURNED 19:52 p.m.

President:



Date:

May 2, 2019