

Educating Hearts and Minds

The mission of Anansi Charter School is to develop the academic potential and emotional intelligence of each learner. We strive to promote the love of learning through student engagement, innovative educational practices and family and community partnerships.

Anansi Charter School Governing Council
Minutes: March 20, 2019
Location- Anansi Charter School – Library

I. CALL TO ORDER of the Regular Open Governing Council Meeting

Attendance: "X" indicates present at meeting

Officers: X President: Andy Jones [2016]; X Vice President: Sagen Asplund [2016], Secretary: Vacant Interim Treasurer: X Aaron Livingston (Arrived at 18:30) [2018], Members: X Joan Malone (Arrived at 18:05) [2018], X Jake Caldwell (Minutes taker) [2018], X Elaine Taylor [2018].

Director: X Michele Hunt

Business Manager: X Mike Vigil, Vigil Group

Public Attendance: none

Student representatives: none

Leadership Team member: Elsbeth Atencio

Call to Order at: 17:35

II. Approvals (consent agenda)

A. Agenda March 20, 2019

B. Minutes February 21, 2019

MOTION: I, Jake Caldwell move that the Anansi Charter School Governing Council approve agenda for the March 20, 2019 agenda AND the minutes for the regular meeting February 21, 2019. Seconded by Sagen Asplund. X All Approved {X indicates All Approved}

III. Public Recognition and Comment(s):

A. Public- Introductions and Comments (No public present)

B. Presentations from Safety & Facility Committees.

No presentation. Next presentation will be in April. Still working to meet a projected budget shortfall in order to achieve optimal entry re-design.

IV. REPORTS [Highlights, Questions, Comments]

A. Leadership Team

Elsbeth Atencio gave an update about highlights from each grade (attached); Common theme being taking and preparing for tests, parent-teacher conferences, and lots of very creative new projects across all grades.

B. Financial Report:

1. Budget Review

Mike Vigil presented financials and budget review. This is the point of the fiscal year (8 out of 12 months) where minor adjustments are necessary to balance projected vs. actual expenditures though overall, the FY2019 has been almost spot-on. There may be an approximately \$11,000 shortfall overall from projected revenue v. expenditures but some corrective actions in the form of a full PO review should alleviate that. Nothing abnormal. Through 8 of 12 months; received a portion of Ed GRT \$\$; process now is to request the service or equipment, submit invoice to County and ask County to pay directly;

Mike is going to prepare some additional charts for budget review committee to show how revenues are allocated.

2. BARs: Budget Adjustment Requests

a) BAR 20 (ID 076-006-1819-0020-I) Increased budget authority based on 0.76% increase on unit value by NMPED; Increase to budget authority of \$25,822

b) BAR 21 (ID 076-006-1819-0021-M) Transfer BAR: Regular maintenance on 1000 functions.

c) BAR 22 (ID 076-006-1819-0022-M) Transfer BAR: Regular Maintenance 2000 functions; There was some specific discussion about the contract costs for bus services from the district; Mike Vigil suggested he would consider another IPRA to the district to identify actual costs of providing services.

- d) BAR 23 (ID 076-006-1819-0023-T) Transfer of budget availability from function 1000 (Instruction) to anticipated budget needs in function 2600 (Operations and maintenance, other contract services) \$15,291 transfer amount
- e) BAR 24 (ID 076-006-1819-0024-I) Increase in budget authority to several Funds (513300, 52210, 52220) totaling \$20,000 based on revenue received (Donation) to school for targeted expenditures
- f) BAR 25 I (ID 076-006-1819-0025-I) \$2,183 Increase based actual revenue received (Medicaid reimbursement)

MOTION: I, Sagen Asplund move that the Anansi Charter School Governing Council Approve BARs 20,21,22,23,24 and 25. Andy Jones seconded; *X All Approved {X indicates All Approved}*

3. Audit Committee

Audit was released February 20, 2019 with unmodified opinion with 0 (zero) findings.

4. Finance/Budget Committee:

Budget Committee met and is beginning to prepare for FY2020 budgeting; Legislative outcomes were discussed, including salary increases for teachers as well as a minimum increase of 6% for all school employees; Likely will see approximately \$265,000 increase to cover mandates. ED GRT and SB-9 will remain the same. Lease assistance: slight increase based on allowable square footage increase;

Next steps: state-level budget conference end of March

Next Budget meeting: April 6

C. Director's Report

No report

D. Council Committee Reports

1. Program: no update
2. Council Development:

Joan reported that ACS has been approved to provide three (3) hours of governance training;

3. School Advocacy: No Update
4. Parent Advisory (FAC): Michele Hunt: Art show at Stables Gallery the end of this week; Bowls can be purchased with proceeds to go to the St. James Episcopal Church food pantry. Earth Day will be celebrated April 18th with an event coordinated between FITaos as well as some highway cleaning. Last Let's Move Day will be held at Anansi grounds with bike training, date/time TBD. Bingo fundraiser will be on April 13th, likely in the evening. Only at 30% compliance with activities fee, discussion about how to solicit/increase. Starting to think about orientation, perhaps Governance Council will provide some information.

V. New Business

A. Accepting board resignation of Leigh Trivino (Action)

This was handled at the February Board meeting so no action taken

B. Accept Angela Scarlata as new Governing Board Member (Action)

Tabled to late fall;

C. Prep for March 26 TMS Board Meeting at Anansi

Joan will order food and get some salad/snack stuff; Jake will pick up from Michaels Kitchen and bring to meeting. Lisa Woolery will speak about early intervention with students with reading disabilities.

D. Board training manual approval (action)

Discussion that there was no need for formal board approval but strong support for the development of the manual. Joan will work with Michele to move the entire manual contents in to a secure cloud-based location (Google Drive)

E. Safe School Plan

Michele will present plan (done other than final edits) to Safety Committee and then, in all likelihood, will present to GC for April meeting.

VI. Old Business

A. Safe School Plan Update

Repeat - no update

B. Committee Goals (Spring Work Session)

Discussion that onboarding board members would complete first three hours of training to develop some reflective knowledge before scheduling spring strategic planning meeting. Likely to be held in June.

C. School mortgage refinance update

Still working to find a competitive refinance option

VII. Executive Session- [Limited to Personnel matters, Student discipline-Director]*

None

VIII. Items for April agenda:

A. Legislative Update

B. Remove Leigh Trivino as check signer and add Andy Jones

C. Safety Plan presentation

IX. Roles and Responsibilities

A. Andy Jones

Draft Agenda for next meeting, Attend budget meeting, try to recruit another member to into advocacy committee

B. Sagen Asplund

Attend Facilities committee meeting

C. Aaron Livingston

None

D. Joan Malone

Food for TMS board meeting; Train Jake and Elaine

E. Jake Caldwell

Send out minutes; Pick up food for 3/26 TMS Board meeting; Attend 3-hour training with Joan Malone and 7-hour training provided by PED Charter Team on 4/13/19

F. Elaine Taylor

Attend 3-hour training with Joan Malone and 7-hour training provided by PED Charter Team on 4/13/19

G. Michele Hunt

1. Set up and attend TMS Board meeting;
2. Complete Safe School Plan
3. Prep check-signer letter
4. Work on Facility Addition Plan (and seek additional funding)

X. Final Comments and Announcements

The April 17, 2019 Governance Council meeting will be held in the Town of Taos at Jake's office located at 212 Paseo del Pueblo Norte.

XI. Adjournment

MOTION: I, Jake Caldwell move to adjourn. *Seconded by Elaine Taylor.* X All Approved {X indicates All Approved}

President: _____

Date: _____

4/17/19