

Educating Hearts and Minds

The mission of Anansi Charter School is to develop the academic potential and emotional intelligence of each learner. We strive to promote the love of learning through student engagement, innovative educational practices and family and community partnerships.

Anansi Charter School Governing Council

Minutes- February 21, 2019

Location- Anansi Charter School – First Grade Classroom

I. CALL TO ORDER of the Regular Open Governing Council Meeting

Attendance: "X" indicates present at meeting

Officers: X President: Andy Jones [2016]; *X* Vice President: Sagen Asplund [2016],
Secretary: Leigh Trivino (not present), Interim Treasurer: *X* Aaron Livingston [2018],
Members: *X* Joan Malone [2018], *X* Jake Caldwell [2018], *X* Elaine Taylor [2018].

Director: X Michele Hunt

Business Manager: ___ Mike Vigil, Vigil Group

Public Attendance: none

Student representatives: none

Leadership Team member: none

Call to Order at: 17:57

II. Approvals (consent agenda)

A. Agenda February 21, 2019

B. Minutes January 16, 2019

MOTION: I, Andy Jones move that the Anansi Charter School Governing Council approve agenda for the February 21, 2019 agenda AND the minutes for the regular meeting January 16, 2019. Seconded by Aaron Livingston X All Approved {X indicates All Approved}

III. Public Recognition and Comment(s):

A. Public- Introductions and Comments (No public present)

B. Presentations from Safety & Facility Committees.

No presentations though Michele Hunt gave a brief update on the status of security and improvement plans; indicating that those plans continue to come together and that especially with the recent SB9 approval by voters along with donor support, security upgrades and improvements to the front entrance look quite feasible.

IV. REPORTS [Highlights, Questions, Comments]

A. Leadership Team: No presentation from the Leadership Team

B. Financial Report:

1. Budget Review: Michele presented budget projections; projected approximately \$26,000 in additional revenue for fiscal year. All funds are tracking to budgeted forecast with a few to keep an eye on including the Substitute line items and O&M budget, which, particularly due to snow removal is depleting more quickly than projected.

2. BARs: Budget Adjustment Requests (potential action):

a) BAR 18 (ID 076-006-1819-0018-I Budget Increase to authorize 2nd distribution of SB-9 revenue (Fund 31701) in the amount of \$63,833 to the following:

Maintenance and Repair (Fund 54315, \$10,000 increase);
Rental/Lease to Purchase (Fund 54640, \$40,544 increase); and Fixed Assets (Fund 57331, \$13,289 increase)

b) BAR 19 (ID 076-006-1819-0019-I \$3,079 out of Fund 25153 (Title XIX Medicaid 3/21 Years) to Fund 55915 (Other Contract Services) for revenue received from Medicaid billing.

MOTION: I, Sagen Asplund move that the Anansi Charter School Governing Council Approve BAR 18 and BAR 19. Aaron Livingston seconded; *X All Approved {X indicates All Approved}*

3. Audit Committee: No update

4. Finance/Budget Committee:

Michele Hunt notified the Governance Council that the budgeting process for FY2020 will commence in April.

C. Director's Report

1. K-3 Literacy Data Report

Discussion of data rubric for reading results and performance and outcomes:

- Overall reduction in number of students without disabilities in tier 5 (0-20th percentile)
- 61% of students meeting/exceeding grade level standards
- Interventions in place for all tier 5 and 4 students; students in tier 3 receiving differentiated instruction and intervention where appropriate
- Notification letters have been sent to students that performed in tiers 3,4 and 5 that DO NOT already have IEPs in place.

Overall commentary that changing standards and rules are contributing to challenges with reporting, and that kids are not reading as much at home, likely due to modern distractions and that may be bearing itself out in some of these numbers. Nonetheless, corrective measures are being put into place to keep student engagement and to constantly improve instructional structure.

2. Calendar Committee Report

Committee recommendations have aligned the Anansi calendar with the District calendar more than ever before, largely because the District's calendar has evolved to line up closer to Anansi's. Highlights include: August 15th start date; holidays matching all District holidays; Oct. 14 holiday for Indigenous day; May 27 last day of school.

3. Teacher Professional Report

Covered in K-3 Literacy Data Report in the context of the corrective measures being put into place.

D. Council Committee Reports

1. Program: no update
2. Council Development: Joan has been working closely with Laurel at PED who has provided very positive feedback to the development of a training for Governance Committee members that could be conducted/provided by Anansi. 3-hour training consists of PPT presentation and Board manual.
3. School Advocacy: Andy Jones: Ongoing need for letter-writing and phone call campaign to the NM legislature to advocate against Charter-damaging legislation.
4. Parent Advisory (FAC): Joan Malone: FACS meeting was cancelled today due to road conditions; update will be provided at next meeting.

V. New Business

A. Safe School Plan Update

There are numerous new security changes that are being incorporated into overall safety plan. Further update will be provided once complete.

B. Director's 90-Day Plan

Discussed earlier

C. Finalization of Alix Henry's School Entrance Renovation Plan (Action)

No action taken;

D. Renovation plan for front entrance

No action taken

E. School mortgage refinance update

No adequate refinance package has been identified to date

F. Accepting board resignation of Leigh Trivino (Action)

MOTION: I, Jacob Caldwell, move that the Anansi Charter School Governing Council accept the resignation of Leigh Trivino. *Seconded by Sagen Asplund. X All Approved {X indicates All Approved}*

G. Accept Angela Scarlata as new Governing Board Member (Action)

Tabled

VI. Old Business

A. Committee Goals

Discussion from the Council to consider a spring work session to develop committee goals for the remaining school year.

B. Board training manual

Joan Malone provided update under Council Development matter.

VII. Executive Session- [Limited to Personnel matters, Student discipline-Director]*

None

VIII. Items for March agenda:

A. Prep for March 26 Taos Municipal School District to be hosted by Anansi.

B. Board Training module approval.

C. Safe School Plan.

IX. Roles and Responsibilities

A. Andy Jones: Work with Michele on activating the Charter school community

- B. Sagen Asplund: Will continue signing checks when needed and attend any upcoming Facility Committee meeting. Will bring snack to next meeting.
- C. Aaron Livingston: Will email Mike Vigil to prep a budget planning outline.
- D. Joan Malone: Follow-up on Board training approval with Laurel from PED; Identify restaurant to order food from for 25 people for March 26 TMS School Board meeting.
- E. Elaine Taylor: Will follow through with training options and get information to Roberta to get reimbursement for attending the training.
- F. Jake Caldwell: Identify training opportunities to get required hours; Pick up food and deliver to Anansi on March 26; Track legislation
- G. Michele Hunt: Prep for the TMS Board Meeting at Anansi March 26th; Provide information from FACS meeting, February 27th; Complete the Safe School Plan; Inform Andy and Jake for legislation update; Assist Aaron in the development of the budget agenda for start of 19-20 budget planning; Assist with board manual development; Contact Angela about Governance Council service.

X. Final Comments and Announcements

None

XI. Adjournment

MOTION: I Andy Jones, move to adjourn. *Seconded by Sagen Asplund. X All Approved*
{X indicates All Approved}

President:  Date: March 21, 2019