

Educating Hearts and Minds

The mission of Anansi Charter School is to develop the academic potential and emotional intelligence of each learner. We strive to promote the love of learning through student engagement, innovative educational practices and family and community partnerships.

Anansi Charter School Governing Council
Minutes- January 16, 2019
Location- Anansi Charter School - Library

I. CALL TO ORDER of the Regular Open Governing Council Meeting

Attendance: "X" indicates present at meeting

*Officers: President: Andy Jones [2016]; Vice President: Sagen Asplund [2016], Secretary: Leigh Trivino [2017], Interim Treasurer: Aaron Livingston [2018], Members: Joan Malone [2018], Jake Caldwell [2018].
*Director: Michele Hunt
*Business Manager: Mike Vigil, Vigil Group (via phone)
Public Attendance: Elaine Taylor, Angela Scarlatta
Student representatives: none
Leadership Team member:
Call to Order at: 17:39***

II. Approvals (consent agenda)

A. Agenda January 16, 2019.

*MOTION: I, Andy Jones move that the Anansi Charter School Governing Council approve the AGENDA for this regular meeting, January 16, 2019. *Seconded by Joan Malone All Approved {X indicates All Approved}**

B. Minutes December 19, 2018.

*MOTION: I, Andy Jones move that the Anansi Charter School Governing Council approve the minutes for the regular meeting December 19, 2018. *Seconded by Joan Malone All Approved {X indicates All Approved}**

III. Public Recognition and Comment(s):

A. Public- Introductions and Comments. Angela Scarlatta interested in joining Governance Council next year. Here to observe today's meeting.

B. Presentations from Safety & Facility Committees- tabled

IV. REPORTS [Highlights, Questions, Comments]

A. Leadership Team - none

B. Financial Report: Mike Vigil, Jr, The Vigil Group

1. Budget Review - Overall budget looking OK. Little concern about how much of the substitute teacher fund we've used to date. Michele plans to review budget with Mike, hopefully next week.

2. BARs: Budget Adjustment Requests (potential action)

- Bar 16 - SB9 money -increase - \$4,948 - into supply assets
- Bar 17 - Medicaid revenue billing -increase- \$1,299 - into other contract services

MOTION: I, Leigh Trivino move that the Anansi Charter School Governing Council approve BARs 16 and 17. *Seconded by Andy Jones. X All Approved {X indicates All Approved}*

3. Audit Committee: did not meet - still waiting for audit report

4. Finance/Budget Committee (Michele, FACS representative, Aaron, Elaine, Roberta, Mike): Calendar of meetings to be reviewed at today's meeting.

C. Director's Report

1. Mid-Year Assessment Data - Math overall looks good. Language Usage overall looks good. Reading data concerning, especially for certain grades. Michele will be working on reading plan, literacy program to address.

2. 90 day plan - in progress, plan for it to be ready next month. Will have reading plan.

3. Blue Ribbon Event, February 7, 2019, 6-7pm TCA - plans in progress, see details in Michele's report. Colorado college students helping collate photos. Still needs volunteers, truck. Joan proposes great idea for FACS to put a large ad in the Taos News announcing the Blue Ribbon award. Joan and Andy can work with Liza on the FACS to develop & move forward.

D. Council Committee Reports

1. Program: did not meet. Meeting tomorrow. Preliminary analysis for second phase of 90 day plan, will work on that tomorrow. Leadership team will meet at start of February.

2. Council Development: Working on electronic documents/council shared drive and policy. Joan is working on board development manual and on-board training.

3. School Advocacy: Andy Jones, Leigh Trivino - Andy and Michele met. PSCNM mtg minutes- moratorium on charter schools proposed, this would be bad for charter schools; Increase in funding for teacher salaries on governor's proposed budget, but may be some strings attached; possible increased funding for instructional materials; small school size adjustment will be a battle.

We do need to have a regular presence in the legislature, Michele will share the sign up sheet via GoogleDocs - she would like an ACS Board Member to go once each week for the duration of the session. Once we sign up, Matt will guide us in where to meet/go/how to show support.

4. Parent Advisory (FAC): Joan Malone- no change in collection of school support fees. Working on ways to collect. Let's Move Bowling Event 1/27 will raise \$ for FACS. Bingo Fundraiser will be 4/13.

V. New Business

A. Calendar for Budget Committee Meetings (Action)

MOTION: I, Joan Malone move that the Anansi Charter School Governing Council approve the Calendar for Budget Committee Meetings.. *Seconded by Leigh Trivino* X *All Approved {X indicates All Approved}*

B. Calendar for Calendar Committee Meetings (Kelly and Michele, w/ feedback from staff, must closely mirror district's calendar) (Action)

MOTION: I, Joan Malone move that the Anansi Charter School Governing Council approve the Calendar for Calendar Committee Meetings.. *Seconded by Leigh Trivino* X *All Approved {X indicates All Approved}*

C. Calendar for Lottery Process (Action)

MOTION: I, Leigh Trivino move that the Anansi Charter School Governing Council approve the Calendar for the Lottery Process.. *Seconded by Andy Jones* X *All Approved {X indicates All Approved}*

D. Vote on Elaine Taylor joining Governance Council (Action)

MOTION: I, Leigh Trivino move that the Anansi Charter School Governing Council approve to have Elaine Taylor join the governance council.. *Seconded by Aaron Livingston* X *All Approved {X indicates All Approved}*

VI. Old Business

A. Committee Goals (tabled)

B. Board training manual- In process - Joan working on it- (discussed during Program Committee meeting discussions)

C. Update Bank Signers (Status) - done- (Aaron now a signer)

VII. Executive Session- [Limited to Personnel matters, Student discipline-Director]*

None

VIII. Items for February agenda:

- A. Safe School Plan Update
- B. Michele's 90 Day Plan
- C. Committee Goals
- D. Focusing on Legislature
- E. Finalization of Alix Henry's School Entrance Renovation Plan
- F. Michele will have an update on possible refinance of school's mortgage. May be an offer by the FACS.

IX. Roles and Responsibilities:

- A. Andy Jones - make February agenda. will sign up to go to Santa Fe. Will meet for Santa Fe.
- B. Sagen Asplund - not present
- C. Leigh Trivino - will file forms signed today and check completeness of binder in office. complete minutes & distribute. will announce February meeting. will distribute February agenda when ready. will meet Andy for Advocacy and set regular meeting dates/times. will go to Santa Fe to attend Legislature session.
- D. Aaron Livingston - will reach out to Mike Vigil. maybe try to go Legislature
- E. Joan Malone - will be communicating with FACS the ideas discussed today for collecting support fees, selling art cards, ad in paper.
- F. Jake Caldwell - not present
- G. Michele Hunt - will finish Blue Ribbon Event planning. Will be responsive to us signing up for legislature visits. Will move forward on advertising suggestions. Will prepare 90 Day Plan and Safe School Plan for next board mtg. Will prepare to start Calendar Committee. Will update review of mid-year data (I Station data).

X. Final Comments and Announcements

XI. Adjournment *MOTION*: I, Leigh Trivino, move that the Anansi Governance Council adjourn. *Seconded by* Aaron Livingston. X *All Approved {X indicates All Approved}*

Adjourned at 19:47.

XII.

President:  Date: 2/20/15

*Closing an Open meeting- THE LAW: if any meeting is closed pursuant to the exclusions contained in Subsection H of the section, the closure: 1) if made in an open meeting shall be approved by a majority vote of a quorum of the policy making body; 2) the authority for the closure and the subject to be discussed shall be stated with reasonable specificity in the motion calling for the vote in an open meeting; 3) the vote shall be taken in an open meeting; and 4) the vote of each individual member shall be recorded in the minutes. Only those subjects announced or voted upon prior to the closure by the policymaking body may be discussed in a closed meeting.

To Close: *MOTION*: I _____ move that the Anansi Governing Council convene in closed session as authorized by the limited _____ exception of the New Mexico Open Meetings Act relating to _____.

Opening session: Upon reconvening into Open Session, the Council Chair shall state that, "Let the minutes reflect that 'The only matter discussed during the Closed Session was the limited _____ specified in the motion for Closed Session.'"

MOTION: I _____ move that the Anansi Governing Council approve that statement that the only matter discussed in Closed Session was that of _____

Any ACTION regarding any items discussed in Closed Session needs to be motioned in open session

MOTION: I, _____, move that the Governing Council approve.