

Educating Hearts and Minds

The mission of Anansi Charter School is to develop the academic potential and emotional intelligence of each learner. We strive to promote the love of learning through student engagement, innovative educational practices and family and community partnerships.

Anansi Charter School Governing Council

Minutes- November 14, 2018

Location- Anansi Charter School Library

- I. CALL TO ORDER of the Regular Open Governing Council Meeting *Attendance: "X"*
indicates present at meeting

Officers: _X_ President: Andy Jones [2016] _X_ Vice President: Sagen Asplund [2016], Secretary: _X_ Leigh Trivino [2017], Members: _X_ Joan Malone [2018], _X_ Aaron Livingston [2018]

Director: _X_ Michele Hunt

Business Manager: ___ Mike Vigil, Vigil Group (___ via phone)

Public Attendance: Elaine Taylor and Jake Caldwell, potential new board members

Facility and Grounds Committee Members in order to make presentations - Jose Espinoza, Bob Callan, Ellen Lerner, Dan Greenwald, Alix Henry, Thomas Soule, and Dmitri Calvert

Student representatives: none

Leadership Team member: Nancy

Call to Order at: _17:32_

- II. Approvals (consent agenda)
- A. Agenda November 14, 2018
 - B. Minutes October 17, 2018
 - C. Minutes June 14, 2018
 - D. Agenda June 25, 2018
 - E. Minutes June 25, 2018
 - F. Agenda October Strategic Work Session
 - G. Minutes October Strategic Work Session

MOTION: I, Andy Jones move that the Anansi Charter School Governing Council approve all of the above agendas and minutes. *Seconded by Leigh Trivino* X *All Approved {X indicates All Approved}*

Amendment: correct spelling of standing on June 14, 2018 minutes

III. Public Recognition and Comment(s):

A. Public- Introductions and Comments - Introduced Elaine Taylor and Jake Caldwell, potential new board members. Safety and Facility Committee members introduced.

B. Presentations from Safety & Facility Committees - Facility Master plan is a requirement of TMS.

1. Low priority projects - acoustics 3-6 gr. Insulate/restucco 3-6 gr. Potential solar portal. Shade structure for b-ball court. Maintenance projects - drywall, drainage, reseeding front field, etc.

2. High priority projects: 1) stucco/reseal main campus bldg and water drainage solutions (bids so high will need to put it out to public bid (- were ~ \$128,000-132,000)). 2) Expanding/reconfiguring front area/office (safety, controlled access, improved function, covered pickup area). Making this reconfiguration/expansion would resolve alot of the existing problems with space, drainage, roof problems; would cost more - perhaps roughly \$120,000-\$200,000 but this is only a rough estimate. 3) Flagstone walkway ice/water buildup (majority of roof drains near there, complicated fix, underground utilities. Best solution to re-direct the water drainage, but it is complex. May be able to mitigate with berms, but will affect the grassy field). 4) security improvements - cameras. Relatively cost effective. Will get estimates from Dmitri Calvert and submit to State Senators for funding. Est

\$4,000 for 12 cameras + \$3,000 for cabling/installation/integration. May consider 16. May consider keycards for doors. Phones. We need to plan ahead

3. TMS district is getting a large grant/homeland security funds, we should be getting our share of these funds. Facility Committee will be following up with the district.

4. Jose Espinoza. Latilla fence by pre-school estimate \$5250. Dirt berm in back of school needed \$1,050. Saw the bus we approved. It's looking good.

IV. REPORTS [Highlights, Questions, Comments]

A. Leadership Team - Nancy: K-2: celebrations of learning in progress. Meeting goals. EQ in progress. 3-5: celebrations of learning also in progress. 7th grade: writing, nutrition. 8th grade: writing, social studies.

B. Budget/Finance

1. Financial Report: No report. Mike will be at December meeting

2. BARs: Budget Adjustment Requests (potential action)

We got our rents and lease money. Michele has 2 BARs.

BAR # 8 1b - rents and lease money came in -\$142,464.

BAR # 9 - adding \$376 for communication services, money revenue (possible e-rate check).

MOTION: I, Sagen Asplund move that the Anansi Charter School Governing Council approve the BARs 8 and 9 today, November 14, 2018. *Seconded by Leigh Trivino* X *All Approved {X indicates All Approved}*

3. Audit : Aaron Livingston reports: Anticipate no findings. Suggest discussion of collateralization with bank when our total funds > \$250,000. We didn't have all minutes on file, but audit visit was a surprise so we did not have a chance to prepare. Secretary working to get website and file binder up to date.

4. Finance/Budget Committee: Will start meeting on that in the new semester in January

C. Director's Report

1. Debrief Blue Ribbon Award Ceremony - Michele working with FACS to create a ceremony, invite senators, honor teachers and the whole team. Memorialize, acknowledge. Considering how to use the Blue Ribbon status to cultivate funding resources.

D. Council Committee Reports

1. Facility: Sagen Asplund

a) Facility Committee presentations to discuss projects for prioritization Move to public session of meeting

2. Program: tabled

3. Council Development: tabled

4. School Advocacy: Andy Jones, Leigh Trivino - did not meet. Roxanne interested in joining us when able. Michele thinks we should develop a strong letter on equity in funding (get data from Mike Vigil), include data on district double charging us on transportation funds, taking 2% of our budget and offer nothing to us; also the technology funding they are getting granted, and our title I funds. Or consider becoming a state charter (transportation issues).

5. Parent Advisory (FAC): Joan Malone - Andrea interim VP. New member Nancy Burt became treasurer. Britt joined. Taos Community Fund started - Tate Fund. Working on art card, truffle fund raisers. Few ZipSlipp glitches. Will fund holiday staff party \$500. Teachers got funding cards.

V. New Business

A. Potential new board members (and approval of new member) - (potential action) . Jake Caldwell has volunteered to join the board.

MOTION: I, Andy Jones move that the Anansi Charter School Governing Council approve that Jake Caldwell will join the Anansi GC. *Seconded by Leigh Trivino* .
X All Approved {X indicates All Approved}

B. Review of Strategic Work Session. All committees should choose a goal and report that at December Meeting.

C. Debrief November 3 board member training. All successfully completed. We already use e-rate. Andy appreciated the lecture on minutes and agenda.

D. Direct Services Grant - Michele is working on it. Could potentially get up to \$87,000 of increased funding. Supports evidence-based instruction.

VI. Old Business

A. Host legislators meeting on accomplishments - Blue Ribbon marketing plan may be a component, as we anticipate hosting the legislators as part of this.

B. Election of Treasurer - Perhaps Aaron would consider interim Treasurer, reviewing Mike's financial reports.

MOTION: I, Andy Jones move that the Anansi Charter School Governing Council approve the nomination of Aaron Livingston as interim Treasurer as of today November 14, 2018. *Seconded by Sagen Asplund* *X All Approved {X indicates All Approved}*

- C. Update Bank Signers (Status) - Joan and Leigh have been added. Will help Aaron get added as well.
- VII. Executive Session- [Limited to Personnel matters, Student discipline-Director]* none
- VIII. Items for December agenda:
 - A. Committee Goals
 - B. Financial report with presentation by Mike Vigil
 - C. Update from Facility Meeting, consider moving forward with building reconfiguration. Plan vote on this as top priority for the Facility Committee to move forward with.
- IX. Roles and Responsibilities
 - A. Andy Jones - make agenda. Advocacy C. Mtg !!! Think about how to leverage Blue Ribbon. Guidance for Facility. Will bring snacks.
 - B. Sagen Asplund - be in touch w/ Michele about next Facility meeting
 - C. Leigh Trivino - Advocacy C. Mtg! Mt with Aaron to get him set up as bank signer. Work on back secretarial ppwk and get it printed, filed, scanned, etc.
 - D. Aaron Livingston - Bank signer set up. Talk w/ Michele, get set up with Mike Vigil to step into role as interim Treasurer
 - E. Joan Malone - continue to attend Friends Mtg. Think about branding ideas. Will send outline/list to Michele. Leadership committee mtgs.
 - F. Michele Hunt - get Jake an Anansi email address. Work on financial report. send Joan schedule of leadership committee mtgs.
- X. Final Comments and Announcements

XI. Adjournment MOTION: I, Andy Jones, move that the Anansi Governance Council adjourn. *Seconded by . Leigh Trivino X All Approved {X indicates All Approved}*

Adjourned at: 20:10

XII.

President:  Date: Nov. 14, 2018

*Closing an Open meeting- THE LAW: if any meeting is closed pursuant to the exclusions contained in Subsection H of the section, the closure: 1) if made in an open meeting shall be approved by a majority vote of a quorum of the policy making body; 2) the authority for the closure and the subject to be discussed shall be stated with reasonable specificity in the motion calling for the vote in an open meeting; 3) the vote shall be taken in an open meeting; and 4) the vote of each individual member shall be recorded in the minutes. Only those subjects announced or voted upon prior to the closure by the policymaking body may be discussed in a closed meeting.

To Close: MOTION: I _____ move that the Anansi Governing Council convene in closed session as authorized by the limited _____ exception of the New Mexico Open Meetings Act relating to _____.

Opening session: Upon reconvening into Open Session, the Council Chair shall state that, "Let the minutes reflect that 'The only matter discussed during the Closed Session was the limited _____ specified in the motion for Closed Session.'"

MOTION: I _____ move that the Anansi Governing Council approve that statement that the only matter discussed in Closed Session was that of _____

Any ACTION regarding any items discussed in Closed Session needs to be motioned in open session

MOTION: I, _____, move that the Governing Council approve...