

**Anansi Charter School Governance Council**  
**Strategic Work Session**  
**Date: 10.21.18**  
**Location: Anansi Library**

School: Educating Hearts and Minds

The mission of Anansi Charter School is to develop the academic potential and emotional intelligence of each learner. We strive to promote the love of learning through student engagement, innovative educational practices and family and community partnerships.

Anansi Charter School Governing Council

Minutes: 10/21/18

Location- Anansi Charter School Library

---

**I. CALL TO ORDER** of the Regular Open Governing Council Meeting

*Attendance: "X" indicates present at meeting*

*Officers: X President: Andy Jones [2016]    Vice President: Sagen Asplund [2016], Secretary: X Leigh Trivino [2017], X Joan Malone [2018],    X Aaron Livingston [2018]*

*Director: X Michele Hunt*

*Business Manager:    Mike Vigil, Vigil Group (   via phone)*

Public Attendance:

Student representatives: None

Leadership Team member: none

Community/public: none

Call to Order at:   15:20  

**I. Approvals**

Agenda/Minutes

- a. Agenda: Strategic Work Session 10.21.18

MOTION: I,    Joan Malone    move that the Anansi Charter School Governing Council approve the 1)

AGENDA for this special meeting a Strategic Work Session, October 21, 2018; *Seconded by    Andy*

*Jones    X All Approved {X indicates All Approved}*

- I. Compass Points Protocol and De-Brief. Review list of compass points explanation and determine your personal/functional style. Discussion of work styles and how we can work together.
- II. Review Roles of Members:
  - a. GC Role: Policy Maker, Fiscal Safeguard, Program Assurance, Director Accountability - reviewed
  - b. Bylaws Responsibilities of the Board Members - needs editing. will consider discussing with Policy Committee when we have one again
  - c. Officers' roles - reviewed. Need a treasurer.

### III. Committees:

- a. Join a minimum of one & solicit non-board member volunteers for the committee
  - i. ideas for soliciting more committee members - consider specifically skilled individuals to approach
  - ii. be clear what skills and commitment we are looking for
  - iii. possibly send out an email or ZipSlip message to all parents with this information, see who might be interested
- b. Set a goal for the year and write the critical steps to achieve your goal: how do you do it?
  - i. At November meeting, all committees will review the Governance Council Committee Strategic Planning Form (its in the ACS Team Drive) and then be prepared to bring goals and 1st steps to December Meeting
- c. Report progress at monthly meetings: how do you make progress: what does it look like?
  - i. meet Nov, bring to Dec
- d. Committee Options & Ideas for growth:
  - i. Program & Facility Oversight - Program- Joan; Facility-Sage
    1. Facility on track.
    2. Program - attending monthly meetings, coaching meetings. Goal of committee is to ensure meeting educational goals
  - ii. Finance - needs members
    1. if it could meet quarterly, do budget reviews, be prepared for audit time
    2. quarterly reviews adequate
  - iii. Audit - Aaron. Add Andy because we don't have a Treasurer right now, important to have an officer/President involved
    1. attend audit meetings. meet auditor. come up with plan and address any findings. don't want to have the same finding twice
  - iv. Parent Advisory (FACS Liaison) - Joan
    1. building rapport with FACS, conveying feedback, clear reporting
  - v. Council Development- Roxanne, Dawn working with Michelle on policy. Meeting again Nov 1 to review work.
    1. get policies completed and organized so that anybody can access them/public link
    2. Andy will join
  - vi. School Advocacy - Andy and Leigh
    1. made tie w/Senator Cisneros. obligation now to gather data to create comprehensive data about all charters in Taos area. Plan to contribute to data sheet developed by Jeremy (TCS) - diversity of community served, relations with TMS, Teacher compensation, funding for special needs, shortfalls. Michele will add this data and then gathered data can be presented to upcoming TMS school board meeting & used for other advocacy purposes

- 2. advocacy cmte. can reach out to governing board members from other charters so charter boards can collectively advocate w/ senators/legislature. Carlos says our voice is too weak, we need to unify and strengthen, up against superintendents' union and teachers' union. charters can band together to have a voice at the table.
- vii. Misc- Big holes in Council Development and Finance committees, need to solicit more board members. Perhaps Jake Caldwell will join Council Development. Still need someone for Finance committee and Treasurer. Michele has some ideas. She will approach some people specifically to join committees she feels would be good fits.

IV. Additional Knowledge Needed

- a. review Charter
- b. how to communicate with parent community once people realize you are a board member

V. **Adjournment:** *MOTION:* I, Leigh Trivino\_, move that the Anansi Governance Council adjourn.  
*Seconded by \_Joan Malone\_ All Approved {X indicates All Approved}*

*Adjourned at: \_17:22\_*

\*Closing an Open meeting- THE LAW: if any meeting is closed pursuant to the exclusions contained in Subsection H of the section, the closure: 1) if made in an open meeting shall be approved by a majority vote of a quorum of the policy making body; 2) the authority for the closure and the subject to be discussed shall be stated with reasonable specificity in the motion calling for the vote in an open meeting; 3) the vote shall be taken in an open meeting; and 4) the vote of each individual member shall be recorded in the minutes. Only those subjects announced or voted upon prior to the closure by the policymaking body may be discussed in a closed meeting.

To Close: *MOTION:* I \_\_\_\_\_ move that the Anansi Governing Council convene in closed session as authorized by the limited \_\_\_\_\_ exception of the New Mexico Open Meetings Act relating to \_\_\_\_\_.

Opening session: Upon reconvening into Open Session, the Council Chair shall state that, "Let the minutes reflect that 'The only matter discussed during the Closed Session was the limited \_\_\_\_\_ specified in the motion for Closed Session.'"

*MOTION:* I \_\_\_\_\_ move that the Anansi Governing Council approve that statement that the only matter discussed in Closed Session was that of \_\_\_\_\_

Any ACTION regarding any items discussed in Closed Session needs to be motioned in open session

*MOTION:* I, \_\_\_\_\_, move that the Governing Council approve...

President: \_\_\_\_\_ Date \_\_\_\_\_

Secretary: \_\_\_\_\_ Date \_\_\_\_\_