

School: Educating Hearts and Minds

The mission of Anansi Charter School is to develop the academic potential and emotional intelligence of each learner. We strive to promote the love of learning through student engagement, innovative educational practices and family and community partnerships.

Anansi Charter School Governing Council  
Minutes: June 14, 2018  
Location- 121 Civic Plaza, nursing classroom

---

**I. CALL TO ORDER** of the Regular Open Governing Council Meeting

*Attendance: "X" indicates present at meeting*

*Officers: X President: Andy Jones [2016] X Vice President: Sagen Asplund [2016],*

*X Treasurer: Roxanne Rane [2016], X Secretary: Dawn Kittner [2012]*

*Members: X Leigh Trivino [2017]*

*Director: X Michele Hunt*

*Business Manager:     Mike Vigil, Vigil Group (    via phone)*

*Public Attendance:*

*Student representatives: None*

*Leadership Team member: none*

*Community/public: Joan Malone and Aaron Livingston*

*Call to Order at:    1522*

**II. Approvals**

*Agenda/Minutes*

*a. Agenda: June 14, 2018*

*b. Minutes: May 16, 2018*

*Amendments:*

*a. To Agenda: Resignation letters: Roxanne Rane and Dawn Kittner to new business, Lunch contract and Director's contract*

*b. To Minutes:*

*added "r" to Roxanne Ran*

*MOTION: I,     Andy Jones     move that the Anansi Charter School Governing Council approve the 1) AGENDA for this regular meeting, June 14, 2018; noting amendments above and 2) MINUTES of the regular meeting on     May 16, 2018, recognizing the noted amendments as stated above.*

*Seconded by     Sagen Asplund             All Approved {X indicates All Approved}*

**III. Public Recognition and Comment(s):**

**a.** Student Council: none

**b.** Public: [Introduction and Comments] Joan: Founding parent for Taos Charter school, retired educator, has had her children throughout various schools in the community- interested in perhaps joining the GC

Aaron: US Forest service, working in fire service, parent of an Anansi child- interested in perhaps joining the GC

#### IV. Reports

- a. Leadership Team: None
- b. Financial Report Presented by Roxanne Rane
  - i. Budget Review: reviewed in good standing
  - ii. BARs: Budget Adjustment Requests (action)  
BAR 18-maintenance in operational: regular maintenance 1000  
BAR 19 – maintenance on 2000 functions  
BAR 20- Increase in 4548.00 Allocation for FY 2018 as indicated by school district to be used for speech therapy

MOTION: I, Roxanne Rane, move that the Anansi Charter School Governing Council approve BARs 18, 19, and 20. *Seconded by Leigh Trivino* X *All Approved*  
{X indicates All Approved}

iii. Audit Committee: Dawn Kittner, Roxanne Rane- No meeting, Audit committee will meet in August 2018 for entry meeting

iv. Finance Committee: Presented by Roxanne Rane

- Title I funding removed from TMS district schools

-Financial getting cleaned up and adjusted: negative in IDEA B which need to get reimbursed, all charters looking to lose their IDEA B because the state was late and TMS prioritized themselves and did not make BAR for Charter Schools. (~\$7000).

-Thrifty budget to end school year, could push to Friends of Anansi if they could cover costs legally

- c. **Director's Report:** presented by Michele Hunt (written and verbal)
  - i. Academic progress report review MAPs, no PARCC results to compare
    - a) All kids made growth, not necessarily to expected level
  - ii. Title I funding Update
  - iii. Professional Development Support for leadership
  - iv. Friends of Anansi Teacher Education Advancement Fund

#### d. Council Committee Reports

i. Facility: Sagen Asplund: Facility meeting happening concurrently.

Michele reports: Chillax and Rob Trivino increase safety of campus and prioritized projects that are in congruence with what facility committee approved

a) Approve proposal for facility committee recommended projects for door replacement hardware, keying, and labor and facility plastering early childhood building

6 proposals:

(1) K-4 Spanish space: update for safety and acoustics\$5,954

(2) Labeling of buildings and door maintenance \$16,537

(3) Parking lot: add speed bumps, signage and cones in drop off area to funnel people to be safer. Guard rail to protect kids from going into parking lot. Corraling people into cross walk spaces.

Faculty parking in front row to except for two spaces for visitors.

Parents parking at north side. \$ 6,989.00

- (4) Adding fencing at entrance and soccer fields, along green gate and driveway to road so that you cannot go around the gate.
- (5) Repurposing front latia fence create a lower fencing in that area, replace latias that are old with new. Use old latias to build fencing along parking areas to help establish \$5,00-7, 000 Tabled to voting
- (6) Portal along front side of facility and put up a fence that is more secure, rod iron fence is most secure. Gate us out at side walk, for bus pick up before and after school. Locked at 0830 til afternoon. Simple plan ~\$50,000. Tabled in voting.

*MOTION:* I, \_ Dawn Kittner\_, move that the Anansi Charter School Governing Council approve the facility committee recommended projects for building maintenance, K-4<sup>th</sup> Spanish Space improvements, labeling of buildings and door maintenance, Parking lot improvements, and add fencing around entrance (#1-4 above) Chillax.

*Seconded by \_Sagen Asplund\_ \_X\_ All Approved {X indicates All Approved}*

- b) Update on safety planning: noted with other

Rob Trivino has been meeting with facility committee

- ii. Program: Andy Jones
  - a) Michele hunt reviewed End of Year academic results, see Director's report.
- iii. Council Development: Roxanne Rane, Michele Hunt, Dawn Kittner  
Roxanne and Dawn continue to work on policies, agree to finish project on committee
- iv. School Advocacy: Andy Jones, Leigh Trivino: Did not meet, will reconvene in August. USDA grant: must have a specific goal for grant money to be applied, need input from Michele. TMS looking for more ways to get money from charter schools. Looking to having more involvement between Taos Charter, vista Grande and Anansi, perhaps meeting next week around lease systems
- v. Parent Advisory (FAC): Sagen Asplund
  - FAC meetings third Wednesday morning of the month, next year
  - New officers and members:
    - Amanda Allalunis, president
    - Wendy Price, vice president
    - Sarina Brown, Treasure
    - Liza Barrett, member
    - Jen Scott, member
    - Chris Johnson, member
  - Discuss funding the Teacher Education plan, working on details. It is going forth
  - Fundraiser School supplies: going well
  - Field Trip bus: from GRT money
  - Graduation money provided for celebration
  - BINGO fundraising did well \$3000~
  - Asked for \$18,000 math special ed teacher for ACS and Embudo Valley tutoring program requested \$345 both were approved.

-Looking for more financial donors outside of parents

**V. New Business**

**a. Approval of By-Laws**

*MOTION:* I, Dawn Kittner, move that the Anansi Charter School Governing Council approve the amended Bylaws. *Seconded by Andy Jones X All Approved {X indicates All Approved}*

**b. Annual Resolution 2018-2019 change publication to radio stations, remove the Taos news, keep School posting**

*MOTION:* I, Dawn Kittner, move that the Anansi Charter School Governing Council approve the Annual Resolution. *Seconded by Andy Jones X All Approved {X indicates All Approved}*

**c. Grant Approvals:**

i. Lease Assistance Grant Update: submitted for approval, Michele contesting as the persons reduced square footage because they did not measure all the learning spaces used at the school. Meeting July 27<sup>th</sup>, GC will need to represent. Send letters and parents involved at 0830

**d. GC end of year self-evaluation completed**

**e. TMS Lunch contract [NSLP] (action)**

*MOTION:* I, Dawn Kittner, move that the Anansi Charter School Governing Council approve the TMS Lunch contract. *Seconded by Andy Jones X All Approved {X indicates All Approved}*

**f. Resignation letters: Roxanne Rane and Dawn Kittner**

i. Tabled to August submission, resign by September with new member entrance

**g. Director's Contract approval for Michele Hunt (Tabled til post executive session)**

**VI. Old Business**

**a. Director Evaluation in executive session**

**b. School Lunch Survey Results - reviewed**

**c. Transportation MOU update: TMS did not acknowledge transportation issues: involve law and research public records, take to TMS Board meeting**

**d. 90-day plan follow-up: data collection, Dr. Owens and Michele have for August meeting**

**e. Governance Council Member Recruitment: 3 -5 potential candidates**

**f. Legislative Priorities for possible special session**

i. Alignment with NMCCS and other schools (Summary from NMCCS meeting June 6, 2018)

**VII. Executive Session-** [Limited to Personnel matters, Student discipline, Director] \*:

**a. Director evaluation**

To Close: *MOTION:* I Andy Jones move that the Anansi Governing Council convene in closed session as authorized by the limited Director's evaluation exception of the New Mexico Open Meetings Act relating to Director's evaluation.

Opening session: Upon reconvening into Open Session, the Council Chair shall state that, “Let the minutes reflect that ‘The only matter discussed during the Closed Session was the limited \_\_\_ Director’s Evaluation \_\_\_ specified in the motion for Closed Session.’”

MOTION: I \_\_\_Andy Jones\_\_\_ move that the Anansi Governing Council approve that statement that the only matter discussed in Closed Session was that of \_\_\_ Director’s Evaluation \_\_\_

Any ACTION regarding any items discussed in Closed Session needs to be motioned in open session

MOTION: I, \_\_\_Andy Jones\_\_\_, move that the Governing Council approve the Director’s contract for Michele Hunt for the fiscal year 2017-2018 based on the Director’s evaluation. *Seconded by \_Sagen Asplund\_ \_X\_ All Approved {X indicates All Approved}*

#### **VIII. Items for next month’s agenda**

- a. Approve new members (action)
- b. Approve Strategic Work Session
- c. Update signers for US Bank
- d. Conflict of Interest agreement to sign by members
- e. Contract approvals: OT, ST (action)
- f. 90 Day Plan

#### **IX. Roles and Responsibilities**

- a. Dawn Kittner; policies, resignation letter
- b. Roxanne Rane: policies, resignation letter
- c. Andy Jones: Advocacy draft letter for PSCOC, member recruitment, director evaluation, USDA Grant, Agenda for August, 10 hrs CE
- d. Sagen Asplund: facility stuff, 10 hrs CE
- e. Leigh Trivino: 10 hrs CE, Advocacy- USDA grant,
- f. Michele Hunt

#### **X. Final Comments and Announcements: none**

**XI. Adjournment:** *MOTION:* I, \_ Dawn Kittner\_, move that the Anansi Governance Council adjourn. *Seconded by \_ Sagen Asplund\_ X\_ All Approved {X indicates All Approved}*  
*Adjourned at: \_2050\_*

<p>*Closing an Open meeting- THE LAW: if any meeting is closed pursuant to the exclusions contained in Subsection H of the section, the closure: 1) if made in an open meeting shall be approved by a majority vote of a quorum of the policy making body; 2) the authority for the closure and the subject to be discussed shall be stated with reasonable specificity in the motion calling for the vote in an open meeting; 3) the vote shall be taken in an open meeting; and 4) the vote of each individual member shall be recorded in the minutes. Only those subjects announced or voted upon prior to the closure by the policymaking body may be discussed in a closed meeting.</p>
---

To Close: MOTION: I \_\_\_\_\_ move that the Anansi Governing Council convene in closed session as authorized by the limited \_\_\_\_\_ exception of the New Mexico Open Meetings Act relating to \_\_\_\_\_.

Opening session: Upon reconvening into Open Session, the Council Chair shall state that, "Let the minutes reflect that 'The only matter discussed during the Closed Session was the limited \_\_\_\_\_ specified in the motion for Closed Session.'"

MOTION: I \_\_\_\_\_ move that the Anansi Governing Council approve that statement that the only matter discussed in Closed Session was that of \_\_\_\_\_

Any ACTION regarding any items discussed in Closed Session needs to be motioned in open session

MOTION: I, \_\_\_\_\_, move that the Governing Council approve...

President: \_\_\_\_\_ Date \_\_\_\_\_

Secretary: \_\_\_\_\_ Date \_\_\_\_\_