

Educating Hearts and Minds

The mission of Anansi Charter School is to develop the academic potential and emotional intelligence of each learner. We strive to promote the love of learning through student engagement, innovative educational practices and family and community partnerships.

Anansi Charter School Governing Council (AGC)

Minutes- December 8, 2016

Location- Anansi Charter School Library

I. CALL TO ORDER of the Regular Open Governing Council Meeting

Attendance: "X" indicates present at meeting

Officers: ___ President: Melissa McNulty [2014], X Vice president: Andy Jones [2016]

X Treasurer: Roxanne Rane [2016], X Secretary: Dawn Kittner [2012]

Members: X Cipry Jaramillo [2011], X Lisa Bushnell [2015], ___ Sagen Asplund [2016]

Director: X Michele Hunt

Business Manager: ___ Domingo Sanchez (via phone for budget Review)

Public Attendance: Lisa Woolery, Leadership team

Call to Order at: 1745

II. Approvals

Agenda/Minutes

a. Agenda December 8th, 2016

b. Minutes November 17th, 2016

Amendments:

a. To Agenda:

b. To Minutes:

MOTION: I, ___ Cipry Jaramillo ___, move that the Anansi Charter School Governing Council approve the 1) AGENDA for this meeting December 8, 2016; noting amendments above and 2) MINUTES of the regular meeting on November 17, 2016, recognizing the noted amendments as stated above.

Seconded by Lisa Bushnell ___ X *All Approved {X indicates All Approved}*

III. Public Recognition and Comment(s):

a. Student Council: no student council at present, develop leadership in January, 2017

b. Public: [Introduction and Comments] Lisa Woolery, Dyslexia Specialist/
Special Education: Language Arts

IV. Reports

a. Leadership Team: Presented by Lisa Woolery, Dyslexia Specialist/ Special Education_: Special ED: IEP's almost complete for next year, Students doing well, great team, looking at tech adaptive skills software and training, working on inclusion model; 3-5th: Celebration of learning lots of students and parents attending, focus on progress monitoring, have good RTI in place for students, K-2nd: integrative studies started, world celebrations education started, MAPS starting next week, RTI's in place; 6-8th Buddy reading going well and fun, multicultural exploration, Arabic Peace Posters, Baking as chemistry, Focus coming up is the Science Fair.

b. Financial Report Presented by Roxanne Raine: no finance report sent this month from Domingo Sanchez

i. Budget Review: Tabled

ii. BARs: Budget Adjustment Requests (action) Tabled

c. Audit Committee: None

d. **Director's Report** presented by Michele Hunt (verbal report/written report)

i. Selection of ACS student "pages" for upcoming Legislative Session.

ii. Site Visit with Superintendent

iii. Staffing Update

iv. 8th Grade Transition Initiative

v. Holiday Gathering

e. **Council Committee Reports**

i. Finance and Audit: Melissa McNulty, Dawn Kittner, Roxanne Rane:

Roxanne Rain: Financial Accountant Bid; received 3 bids, no recommendation as of yet. Bid prices for service ending in June 31, 2017. All have start up fees.

- School Ability (company, Alfredo Vigil): have employees in regions that follow schools, more expensive but would relieve a lot of work from

Michele Hunt and Roberta Martinez, \$100,000/year (in future 15% of budget) if can afford may be worth for next 6 months. Attend every meeting, report every meeting \$42,000 for service until June 31,2017

-Deanna Gomez: present least professional proposal, \$27,000 (54,000/yearly), ? start up fee. No from Charter School Training presentations, Discussed transition with Domingo, maybe easy transition

-Michael Vigil (ABQ): report and attendance quarterly \$28,200 plus \$6000 start up fee, would not have to pay start up fee again. Has not discussed transition with Domingo. Quarterly reports and attendance to meetings.

Purchase or supply software, ApaFund, for Deanna Gomez and Michael Vigil \$5,000.

-Transition smoothly important, need monthly status report.-Meet on Wednesday, December 14, 2016 at 0815 UNM –T to decide Bid

ii. Facility and Program: Sagen Asplund (F), Cipry Jaramillo (P)

No report

iii. Council Development: Roxanne Rane, Lisa Bushnell, Melissa McNulty

a) Social Services Program Development: Tabled to New Year

b) Lisa Bushnell: Met with Rachel Kohlman: Concern related having policies on each document to find policies; has policies just not as a separate document. Can make it so that every one can see vs. restrict who can edit. Change to Google docs.

c) Employees/Leadership (presented by Michele Hunt) interested in reviewing Leave policy, will establish a committee to develop/ review- will need one of committee members participate.

iv. School Advocacy: Roxanne Rane, Andy Jones:

Andy Jones: No report, unable to meet. LESC brief synopsis

Wednesday December 14, 2016 Michele Hunt to attend meeting in Santa Fe regarding LESC

v. Parent Advisory (FAC): Melissa McNulty: by Michele Hunt. Friends of Anansi using funds for scholarship and establish a gofundme now to support for teacher r/t critical illness of family. Truffle making went well

vi. Web Coordinator: Andy Jones. Meeting with Perry last week of school before winter break. Afternoon on 19th.

V. New Business

a. Legislative Priorities

i. Alignment with NMCCS and other schools with School Advocacy

b. Approve New Finance Manager (Action): Tabled to December 14, 2016 at 0815 meeting at UNM-T

VI. Old Business

a. ESSA Survey Update: survey monkey submit findings

b. Training Reminder: Vista Grande 09-1400.

c. Letter to Legislators Update: sent via mail and email

VII. Executive Session- [Limited to Personnel matters, Student discipline, Director]*

a. None

VIII. Items for next month's agenda

a. Establish Budget & Calendar Committees with meeting schedules

b. Review Lottery Process & Timeline

c. Legislative Session Begins- monitor and support

IX. Roles and Responsibilities

a. Refreshments for January 12, 2017 at UNM –Taos: Michele Hunt

b. Melissa McNulty: Agenda

c. Andy Jones: Agenda, Website meeting with Perry Penick and Michele Hunt, School Advocacy with Roxanne Rane date after December 14th LESC and Finance Contract meeting, Thursday, December 16, 2016 at 0815-0830 at Anansi with Michele Hunt

d. Roxanne Rane: School Advocacy with Andy Jones date after December 14th LESC and Finance Contract meeting, Thursday, December 16, 2016 at 0815-0830 at Anansi with Michele Hunt, meet with Michele Hunt for Finance Contract info, then Social Service policy info, Family navigators for schools in this area

- e. Dawn Kittner: Notice to public for December 14, 2016: Selection Action Item for Finance Contract send to Tracy Tarelton to send to parents
- f. Cipry Jaramillo: Training at Vista Grande Saturday December 10th. Attend Middle School meeting over break, date TBD
- g. Lisa Bushnell: Help with Leave Policy committee date TBD, Training, Work with Rachel Kolhman for policy
- h. Sagen Asplund: Absent
- i. Michele Hunt: establish email accounts for GC members through Anansi, “first initial last name @ anansi.acs.org”, attend special meeting on 14th for legislature, meeting on 15h briefing, Set up committee for leave policy, treats on January 12th.

X. Final Comments and Announcements:

- 1) Congrats to Andy Jones, VP for first moderation/administration of ACS GC meeting

XI. Adjournment: *MOTION:* I, Andy Jones, move that the Anansi Governance Council adjourn. *Seconded by* Roxanne Rane *X* *All Approved {X indicates All Approved}*
Adjourned at: 1930

*Closing an Open meeting- THE LAW: if any meeting is closed pursuant to the exclusions contained in Subsection H of the section, the closure: 1) if made in an open meeting shall be approved by a majority vote of a quorum of the policy making body; 2) the authority for the closure and the subject to be discussed shall be stated with reasonable specificity in the motion calling for the vote in an open meeting; 3) the vote shall be taken in an open meeting; and 4) the vote of each individual member shall be recorded in the minutes. Only those subjects announced or voted upon prior to the closure by the policymaking body may be discussed in a closed meeting.

To Close: *MOTION:* I _____ move that the Anansi Governing Council convene in closed session as authorized by the limited _____ exception of the New Mexico Open Meetings Act relating to _____.

Opening session: Upon reconvening into Open Session, the Council Chair shall state that, “Let the minutes reflect that ‘The only matter discussed during the Closed Session was the limited _____ specified in the motion for Closed Session.’”

MOTION: I _____ move that the Anansi Governing Council approve that statement that the only matter discussed in Closed Session was that of _____

Any ACTION regarding any items discussed in Closed Session needs to be motioned in open session

MOTION: I, _____, move that the Governing Council approve...

President: _____ Date _____

Secretary: _____ Date _____