

## Educating Hearts and Minds

The mission of Anansi Charter School is to develop the academic potential and emotional intelligence of each learner. We strive to promote the love of learning through student engagement, innovative educational practices and family and community partnerships.

Anansi Charter School Governing Council (AGC)

Minutes- August 9, 2016

Location- Anansi Charter School Library

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### I. CALL TO ORDER of the Regular Open Governing Council Meeting

Attendance: "X" indicates present at meeting

President: Dan Greenwald [2010],  Vice President: Melissa McNulty [2014],

Secretary: Dawn Kittner [2012],  Treasurer: Lisa Bushnell [2015]

Members:  Cipry Jaramillo [2011],  Romy Colonius [2014],  Daniel Peralta [20?],

Director:  Michele Hunt

Business Manager:  Domingo Sanchez

Public Attendance: Roxanne Rane

Call to Order at: 1740

### II. Approvals

Agenda/Minutes

Amendments:

To Agenda: None

To Minutes: June 14, 2016 and Special Meeting July 19, 2016: None

**MOTION:** I, Dan Greenwald, move that the Anansi Charter School Governing Council approve the 1) AGENDA for this meeting August 9, 2016; noting amendments above and 2) MINUTES of the regular meeting June 14, 2016 and Special Meeting July 19, 2016 recognizing the noted amendments as stated above.

*Seconded by Cipry Jaramillo  All Approved {X indicates All Approved}*

### III. Public Recognition and Comment(s):

a. Student Government: none

b. Public: Roxanne Rane Introduced herself

### IV. Reports

a. **Financial Report-** Presented by Michele Hunt

i. Budget Review: Review contracts, consider going up to 185.

ii. Budget Adjustment Requests: [Action]: BARS 1-5\*- used for changes for resignations and changes of positions, and ~~Capital Alley~~ *Capital Alley R*

\*BAR 5 on actual BAR noted as "4" and on BAR summary as "5"

**MOTION:** I, Cipry Jaramillo, move that the Anansi Charter School Governing Council approve BARS 2-5 with modifications

*Seconded by Dawn Kittner  All Approved {X indicates All Approved}*

iii. Audit Committee: review audit report for September mtg, new audit to start September-October

**b. Director's Report** presented by Michele Hunt [verbal report]

i. Overview of the Year ahead:

Improve infrastructure, leadership teams in place, honing K-5, develop middle school curriculum, staff development –engagement with vision and mission to implement in classroom, acceptance of middle school by early ed, policy review

**c. Council Committee Reports**

i. Finance and Audit [Established meeting time \_\_\_] Melissa McNulty, Lisa Bushnell and Daniel Greenwald. Report presented by \_\_\_\_\_.

-Summer break, Michele Hunt informed along with Budget report

ii. Facility and Program [Established meeting time \_\_\_]: Daniel Greenwald, Daniel Peralta and Melissa McNulty. Presented by.

-Maintenance projects starting. Shed up, soccer field growing, courtyard looks great. Colorado College students will come down to build labyrinth

iii. Council Development [Established meeting time \_\_\_]: Romy Colonius, Cipry Jaramillo and Lisa Bushnell. Presented by \_\_\_\_\_

- Cell phone policy

iii. School Advocacy [Established meeting time \_\_\_\_\_]: Dan Greenwald, Cipry Jaramillo and Dawn Kittner. Presented by Dan Greenwald

-Small School funding – legislative session

iv. Parent Advisory (FAC) [Established meeting time \_\_\_\_\_]: Romy Colonius. Report presented by \_\_

- Need new rep for Friends of Anansi, Melissa McNulty would like to be liaison/rep

v. Web Coordinator [Established meeting time TBD]: Dawn Kittner.

-Add “under construction pls contact school for updates”, met with Perry Penick to discuss website , initial meeting. Set up meetig with Michele and Phillip Handmaker

**V. New Business**

a. Approve new GC members (action): New members: and New officers: Roxanne Rane

MOTION: I, Cipry Jaramillo, move that the Anansi Charter School Governing Council approve new GC members listed. *Seconded by Melissa McNulty X All Approved*  
*{X indicates All Approved}*

- b. Plan date for strategic work session: September 16<sup>th</sup> at 5:30 at Michele Hunt's house
- c. Annual Resolution: completed at July meeting
- d. Publish GC Accomplishments and election process in the newsletter
- e. Transportation MOU with TMS District (action): new one removes the visitor center stop, cost \$10,900

MOTION: I, Cipry jaramillo, move that the Anansi Charter School Governing Council approve the Transportation MOU with TMS District. *Seconded by Dan Greenwald X All Approved*  
*{X indicates All Approved}*

- f. Approve bank signers for 2016-17 fiscal year: Bank signers: Remove Dan Greenwald, Keep: Lisa Bushnell, Melissa McNulty, and Dawn Kittner, add Roxanne Rane

MOTION: I, Dan Greenwald move that the Anansi Governing Council approve the removal of Dan Greenwald as a signer, Retain Lisa Bushnell, Melissa McNulty, and Dawn Kittner, and add Roxanne Rane as signers.

*Seconded by Melissa McNulty All Approved {X indicates All Approved}*

- g. Leadership Team Updates: none
- h. Accept GC member resignations: Dan Greenwald, Verbal resignation, Daniel Peralta, letter submitted and Romny Colonius letter submitted

#### **VI. Old Business**

- a. Health Education Policy added to handbook.
- b. Letter from GC to School Board: Michele wrote a letter, and needed to call on 8.9.16 for a response to get a MOU for Transportation.

#### **VII. Executive Session- [Limited to Personnel matters, Student discipline, Director]\***

- a. None

#### **VIII. Items for next month's agenda**

- a. Host Legislators meeting on accomplishments and needs

- b. Approve Agenda for Strategic Planning Session
- c. Committee and Board Roles
- d. GC Officer appointments
- e. Review Audit Report
- f. Handbooks approval
- g. Cell phone policy update

**IX. Roles and Responsibilities**

- a. Refreshments for September 8, 2016 meeting at UNM-Taos Rio Grande Hall, Dawn Kittner
- b. Melissa McNulty: Letter to Friends and GC for volunteers as parking lot reminders, New liaison to Friends, Add Team Leadership to Reports as first line item 1 member per meeting. Email Cipry and Judy for Strategic planning meeting str pln and gc meeting. Strategic Plan agenda and GC agenda
- c. Dawn Kittner: refreshments and website meeting with Michele Hunt and Phillip Handmaker, and official calendar for the GC meetings to post,
- d. Lisa Bushnell: none
- e. Cipry Jaramillo: Cell phone policy
- f. Michele Hunt: Strategic Plan meeting, Sept 16<sup>th</sup> at 5:30 send out directions, publish accomplishments and goals in newsletter to parents, Letter to US bank to remove, Work with Roxanne o work with legislatures, TMS transportation MOU, contact info of Friends and GC to Melissa. Inform parents of new lunch and new bus route, email coalition for gc training
- g. Roxanne Rane: working on legislative finance, check signer
- h. Dan Greenwald: help strategic planning agenda, volunteer for parking lot duty, volunteer as a member for Facilities and Grounds committee

**X. Final Comments and Announcements:**

-August 25<sup>th</sup> GC training in ABQ opportunity sent out by Michele Hunt

**XI. Adjournment:** *MOTION:* I, Melissa Mc Nulty, move that the Anansi Governance Council adjourn.

*Seconded by Roxanne Rane X All Approved {X indicates All Approved}*

*Adjourned at: 1937\_\_.*

\*Closing an Open meeting- THE LAW: if any meeting is closed pursuant to the exclusions contained in Subsection H of the section, the closure: 1) if made in an open meeting shall be

approved by a majority vote of a quorum of the policy making body; 2) the authority for the closure and the subject to be discussed shall be stated with reasonable specificity in the motion calling for the vote in an open meeting; 3) the vote shall be taken in an open meeting; and 4) the vote of each individual member shall be recorded in the minutes. Only those subjects announced or voted upon prior to the closure by the policymaking body may be discussed in a closed meeting.

To Close: MOTION: I \_\_\_\_\_ move that the Anansi Governing Council convene in closed session as authorized by the limited \_\_\_\_\_ exception of the New Mexico Open Meetings Act relating to \_\_\_\_\_.

Opening session: Upon reconvening into Open Session, the Council Chair shall state that, "Let the minutes reflect that 'The only matter discussed during the Closed Session was the limited \_\_\_\_\_ specified in the motion for Closed Session.'"

MOTION: I \_\_\_\_\_ move that the Anansi Governing Council approve that statement that the only matter discussed in Closed Session was that of \_\_\_\_\_

Any ACTION regarding any items discussed in Closed Session needs to be motioned in open session

MOTION: I, \_\_\_\_\_, move that the Governing Council approve...

President:  \_\_\_\_\_ Date 9/8/16

Secretary:  \_\_\_\_\_ Date 9/8/16

