

Educating Hearts and Minds

The mission of Anansi Charter School is to develop the academic potential and emotional intelligence of each learner. We strive to promote the love of learning through student engagement, innovative educational practices and family and community partnerships.

Anansi Charter School Governing Council
Minutes- December 20, 2017
Location- Anansi Charter School Library

I. CALL TO ORDER of the Regular Open Governing Council Meeting 5.36 pm

Attendance: "X" indicates present at meeting

Officers: President: Andy Jones [2016] Vice President: Open

Treasurer: Roxanne Rane [2016], Secretary: Dawn Kittner [2012]

Members: Sagen Asplund [2016], Leigh Trivino [2017]

Director: Michele Hunt

Business Manager: Mike Vigil, Vigil Group Representative

Public Attendance (Teacher for Leadership/Student Representative):

I. Call to Order at:

II. Approvals [Agenda/Minutes]

a. Agenda: December 20, 2017

b. Minutes: November 15, 2017

Amendments:

a. To Agenda: None

b. To Minutes: Typos

MOTION: I, Roxanne Rane, move that the Anansi Charter School Governing Council approve the 1) AGENDA for this meeting on; December 20, 2017 noting amendments above and 2) MINUTES of the regular meeting on, November 15, 2017 recognizing the noted amendments as stated above.

Seconded by Andy Jones

All Approved {X indicates All Approved}

III. Public Recognition and Comment(s):

a. Public: [Introduction and Comments] No public present

IV. Reports [Highlights, Questions, Comments]

- a. Leadership Team: presented by Lisa Woolery
- i. K-2nd: World celebrations been focus. Finished unit. Haitian drumming in 2nd grade, learning about culture of Haiti
 - ii. 3rd-5th: Focus on writing in 3rd grade. 4th grade celebration of learning, Gallery of Experts: study animals found in NM. 5th grade students working on simple machines projects
 - iii. 6th-8th: 6th wrapping up wind turbine science experiment, 6 students going to science fair, growth on MAPS test. 7th grade, guiding question is "what does it mean to be civilized?" Read Lord of the Flies, wrote essays, studied ancient civilizations. Researched societies wrote historical narratives. Science - worked on aquaponics systems. 8th Read to Kill a Mocking bird. Wrote persuasive essay.

Studied colonization and Science – gravity fed water filtrations system. Growth in 8th grade MAPS test.

iv. Enhancement:

v. Additional: 90 day plan in place. Put mindfulness program into practice throughout school. Each grade band is developing practice as appropriate. Using multiple strategies. Had a spelling bee. Anansi students will represent the district in the county.

- b. Financial Report: Presented by __Roxanne Rane_____**
- i. Budget Review: In good standing. Will have some clean up to complete in new year.
 - ii. BARs: Budget Adjustment Requests: No BARs
 - iii. Budget Conference: No Conference
 - iv. Audit Committee: Dawn Kittner, Roxanne Rane: Did not meet.
 - v. Finance/Budget Committee: Roxanne Rane, Report presented by Roxanne Rane.
- c. Director's Report presented by Michele Hunt (verbal report/written report)**
- i. Update from Charter Coalition Conference: Attended seminars on toxic stress in children.
 - ii. Legislative session information. Provided draft packet from Charter School Coalition. Not a lot of money. There will be an increase in dollars this year. Provided draft platform. Good to get Anansi representatives at LFC and LESC committees.
- Next month will report on 90 day plan, results of MAPS testing.
- d. Council Committee Reports**
- i. Facility: Sagen Asplund reported. See attached notes. Meeting 12/18/17. Upgrade septic. Donor wish list submitted. Waiting on final decision by donor.
 - ii. Program: Andy Jones did not meet
 - iii. Council Development: Dawn Kittner, Michele Hunt: Report presented by Michele Hunt. Review and amend policies and put into common template. Working with financial policies first.
 - iv. School Advisory: Andy Jones, Leigh Trivino- met 11/18/17
 - i. Written FAQs and committee minutes submitted
 - ii. Host Legislators meeting on accomplishments and goalsNext meeting will draft a plan for session to inform Anansi families.

- v. Parent Advisory (FAC): Sagen Asplund verbal and written report meeting 12/14/18. Donor wish list provided to committee. Holiday sales strong.

V. New Business

- a. Board Training Debrief: Leigh Trivino – completed.

- b. Legislative Priorities

- i. Alignment with NMCCS and other school: wait for completion of platform.

- See above.

- ii. Selection of ACS student “pages” for upcoming legislative session – Not completed working with enhancement teacher.

VI. Old Business

- a. Governance Council Member Recruitment: Are still pursuing community member for council. Look at doing presentations at community volunteer groups. Director and governance council member. In January, February and March. Goal to have increased membership in committees and on board. Day school staff will consider in new year.
- b. Board Training Opportunities for untrained members: Look at schedule for remaining hours needed and post.
- c. Transportation negotiations – Waiting to meet with district bus manager. Try to get second bus set up, pick up from Arroyos bus. Will discuss with attorney policy for bus eligibility.
- d. Vice president seat – Sagen Asplund will take on position.

VII. Executive Session- [Limited to Personnel matters, Student discipline, Director] *

- a. None

VIII. Items for next month's agenda

- a. 90-day plan for director
- b. Amendment to by-laws
- c. MAPS results
- d. Approve on Vice President position
- e. Plan for Legislative Session
- f. Board Training

IX. Roles and Responsibilities

- a. Refreshments for January meeting:
- b. Andy Jones: Create agenda, hold advocacy meeting, work on plan for legislative session, info on service organizations and their meetings, find additional training
- c. Roxanne Rane: Finance committee meeting, council development meeting, audit meeting if the audit is made public, work on presentations for new council members.
- d. Dawn Kittner:
- e. Sagen Asplund: Meet with Michele to create agenda for facility committee. Chair facility meeting, attend parent advisory committee. Attend meeting with Esther Winter regarding bus.

- f. Leigh Trivino: Attend advocacy meeting, find board trainings. Work on wellness plan
- g. Michele Hunt: Contact rotary club, lions club and Kiwanis to recruit board members. Talk to day school about rep for GC. Email PED for trainings, purchase plans, finish 90day plan, prepare data for presentation, schedule meeting regarding transportation issues. Prioritization of donor wish list.

X. Final Comments and Announcements: none

XI. Adjournment: MOTION: I, Leigh Trevino _____ move that the Anansi Governance Council adjourn.

Seconded by Sagen Asplund _____

All Approved {X indicates All Approved}

a. Adjourned at: 7:21pm _____

XII. *Closing an Open meeting- THE LAW: if any meeting is closed pursuant to the exclusions contained in Subsection H of the section, the closure: 1) if made in an open meeting shall be approved by a majority vote of a quorum of the policy making body; 2) the authority for the closure and the subject to be discussed shall be stated with reasonable specificity in the motion calling for the vote in an open meeting; 3) the vote shall be taken in an open meeting; and 4) the vote of each individual member shall be recorded in the minutes. Only those subjects announced or voted upon prior to the closure by the policymaking body may be discussed in a closed meeting.

XIII. To Close: MOTION: I _____ move that the Anansi Governing Council convene in closed session as authorized by the limited _____ exception of the New Mexico Open Meetings Act relating to _____.

XIV. Opening session: Upon reconvening into Open Session, the Council Chair shall state that, "Let the minutes reflect that "The only matter discussed during the Closed Session was the limited _____ specified in the motion for Closed Session."

XV. MOTION: I _____ move that the Anansi Governing Council approve that statement that the only matter discussed in Closed Session was that of _____

XVI. Any ACTION regarding any items discussed in Closed Session needs to be motioned in open session

XVII. MOTION: I, _____, move that the Governing Council approve...

XVIII. President: _____

Date

1/17/18

XIX. Secretary: *[Signature]* Date 01/18/17