

## Educating Hearts and Minds

The mission of Anansi Charter School is to develop the academic potential and emotional intelligence of each learner. We strive to promote the love of learning through student engagement, innovative educational practices and family and community partnerships.

Anansi Charter School Governing Council

Minutes- November 15, 2017

Location- Anansi Charter School Library

### I. CALL TO ORDER of the Regular Open Governing Council Meeting

Attendance: "X" indicates present at meeting

Officers:  President: Andy Jones [2016]  Vice President: Open

Treasurer: Roxanne Rane [2016],  Secretary: Dawn Kittner [2012]

Members:  Sagen Asplund [2016],  Leigh Trivino [2017]

Director:  Michele Hunt

Business Manager:  Mike Vigil, Vigil Group Representative

Public Attendance: (Teacher for Leadership): None

I. Call to Order at: 1740

II. Approvals [Agenda/Minutes]

a. Agenda: Agenda November 15, 2017

b. Minutes: October 18, 2017

Amendments:

a. To Agenda: None

b. To Minutes: None

MOTION: I, Roxanne Rane, move that the Anansi Charter School Governing Council approve the 1) AGENDA for this meeting on; November 15, 2017 noting amendments above and 2) MINUTES of the regular meeting on, October 18, 2017 recognizing the noted amendments as stated above.

Seconded by Sagen Asplund  All Approved {X indicates All Approved}

III. Public Recognition and Comment(s): None

a. Public: [Introduction and Comments]

IV. Reports [Highlights, Questions, Comments]

a. Leadership Team: presented by None

i. K-2nd:

ii. 3rd-5th:

iii. 6<sup>th</sup>-8th:

iv. Enhancement:

v. Additional:

b. Financial Report: Presented by Mike Vigil

i. Budget Review: Everything coming is as expected, awaiting reimbursement: SB-9, Lease, Title 1. Could be increase in funding. Discussed movements of funds for BARS. Special Ed funds/needs management, IT needs movement

ii. BARS: Budget Adjustment Requests (action) BAR# 5, 6, 7

MOTION: I Roxanne Rane move that the Anansi Governing Council approve BARS #5, 6, 7.

Seconded by Andy Jones.  All Approved {X indicates All Approved}

- iii. Budget Conference: no report
      - iv. Audit Committee: Dawn Kittner, Roxanne Rane: Exit meeting held November 13, 2017. See minutes from Audit Committee minutes with correction of Dawn Kittner being absent for meeting.
      - v. Finance/Budget Committee: Roxanne Rane, Report presented by Roxanne Rane: with Budget report
    - c. Director's Report presented by Michele Hunt (verbal report/written report)
      - i. Feedback from Parents: Coffee with Director Meetings
      - ii. Winter Sports Update
      - iii. Parking Lot Safety Week: November 27-December 1, 2017
    - d. Council Committee Reports
      - i. Facility: Sagen Asplund written and verbal
        - See minutes from October 25<sup>th</sup>, no further meetings
        - School auditors that monitor state facilities compliment upkeep/maintenance and accuracy of Anansi.
      - ii. Program: Andy Jones
        - information presented: no report
        - 90 Day report in January when it is due
      - iii. Council Development: Dawn Kittner, Michele Hunt: Report presented by Dawn Kittner {written}
      - iv. School Advisory: Andy Jones, Leigh Trivino- no report
        - Carlos Cisneros phone number to call late December early start of session to call.
        - Michele Hunt has legislative platform with NM Charter Coalition: equity of funding, main issue: transportation, lease monies that they hold on to, charter multiplier for small schools to retain 80%
      - v. Parent Advisory (FAC): Sagen Asplund verbal and written report
        - Signage from DOT for the school zone, install in December
        - Donation letter, reworded for donation letter
        - Stables Gallery for art show
- V. New Business
  - a. Board Training Debrief: Andy Jones reviewed
  - b. 90-day plan for director- I January
  - c. Amendment to by-laws (action)Tabled to December: Still needs reformatting, duties
- VI. Old Business
  - a. Governance Council Member Recruitment: Lisa Bushnell interested in next year, Peggy not interested will work with the class, Day School employee potential in January 2018,
  - b. Board Training Opportunities for untrained members: December 8<sup>th</sup> and 9<sup>th</sup>
  - c. State Charter Conference: December 8<sup>th</sup> and 9<sup>th</sup>
  - d. Transportation negotiations: continuing
  - e. Pledge of allegiance/ flag compliance Tabled to next month
- VII. Executive Session- [Limited to Personnel matters, Student discipline, Director] \*
  - a. None
- VIII. Items for next month's agenda

- a. Legislative Priorities
    - i. Alignment with NMCCS and other schools
    - ii. Selection of ACS student “pages” for upcoming legislative session
  - b. Amendments to the Bylaws
  - c. Flag/pledge
  - d. Update of GC meetings
  - e. Vice President seat
- IX.** Roles and Responsibilities
- a. Refreshments for December 20, 2017 meeting:
  - b. Andy Jones: Advisory with Leigh, Agenda for December,
  - c. Roxanne Rane: financial policies work with Mike Vigil
  - d. Dawn Kittner: format bylaws for December, policy meeting for financial policies
  - e. Sagen Asplund: schedule and chair the facility meeting, attend Friends Meeting, November 30<sup>th</sup> Ganache making,
  - f. Leigh Trivino: Advisory meeting with Andy, December 9<sup>th</sup> training in Santa Fe
  - g. Michele Hunt: Coalition platform, Title 2 funds, follow up with Day school Membership,
- X.** Final Comments and Announcements: none
- XI.** Adjournment: MOTION: I, Roxanne Rane, move that the Anansi Governance Council adjourn.  
*Seconded by* Sagen Asplund  All Approved {X indicates All Approved}
- a. Adjourned at: 1934

**XII.** \*Closing an Open meeting- THE LAW: if any meeting is closed pursuant to the exclusions contained in Subsection H of the section, the closure: 1) if made in an open meeting shall be approved by a majority vote of a quorum of the policy making body; 2) the authority for the closure and the subject to be discussed shall be stated with reasonable specificity in the motion calling for the vote in an open meeting; 3) the vote shall be taken in an open meeting; and 4) the vote of each individual member shall be recorded in the minutes. Only those subjects announced or voted upon prior to the closure by the policymaking body may be discussed in a closed meeting.

**XIII.** To Close: MOTION: I \_\_\_\_\_move that the Anansi Governing Council convene in closed session as authorized by the limited \_\_\_\_\_ exception of the New Mexico Open Meetings Act relating to \_\_\_\_\_.

**XIV.** Opening session: Upon reconvening into Open Session, the Council Chair shall state that, "Let the minutes reflect that "The only matter discussed during the Closed Session was the limited \_\_\_\_\_specified in the motion for Closed Session."

**XV.** MOTION: I \_\_\_\_\_move that the Anansi Governing Council approve that statement that the only matter discussed in Closed Session was that of \_\_\_\_\_

**XVI.** Any ACTION regarding any items discussed in Closed Session needs to be motioned in open session

**XVII.** MOTION: I,\_\_\_\_\_, move that the Governing Council approve...

**XVIII.** President: \_\_\_\_\_ Date\_\_\_\_\_

**XIX.** Secretary: \_\_\_\_\_ Date\_\_\_\_\_