

## Educating Hearts and Minds

The mission of Anansi Charter School is to develop the academic potential and emotional intelligence of each learner. We strive to promote the love of learning through student engagement, innovative educational practices and family and community partnerships.

Anansi Charter School Governing Council  
Minutes- March 21, 2017  
Location- Anansi Charter School Library

### I. CALL TO ORDER of the Regular Open Governing Council Meeting

Attendance : "X" indicates present at meeting

Officers:   x   President: Melissa McNulty [2014],   X   Vice President: Andy Jones [2016]

  X   Treasurer: Roxanne Rane [2016],   X   Secretary: Dawn Kittner [2012]

Members:    Cipry Jaramillo [2011],    Lisa Bushnell [2015],   X   Sagen Asplund [2016]

Director:    Michele Hunt

Business Manager:    Mike Vigil    Vigil Group Representative.

Public Attendance: (Teacher for Leadership) , Leadership, Kelly Farewell

I. Call to Order at: 5:40

II. Approvals [Agenda/Minutes]

a. Agenda: March 21, 2017

b. Minutes: February 9, 2017

Amendments:

a. To Agenda: Move Budget (Financial) Committee up with Budget with Financial Reports. Audit committee redundant under Committee Reports , keep with Financial reports only

b. To Minutes: None

MOTION: I,    Melissa McNulty   , move that the Anansi Charter School Governing Council approve the 1) AGENDA for this meeting    March 21, 2017; noting amendments above and 2) MINUTES of the regular meeting on    February 9, 2017, recognizing the noted amendments as stated above.

*Seconded by*    Sagen Asplund    All Approved {X indicates All Approved}

III. Public Recognition and Comment(s):

a. Student Leadership: None

b. Public: [Introduction and Comments] Teacher: Kelly Farewell, Mike Vigil introduced self as Financial representative

IV. Reports [Highlights, Questions, Comments]

a. Leadership Team: Presented by Kelly Farewell written and verbal

i. K-2nd: I-station, Anansi showing great improvement over state, still using Dibbles. See written report

ii. 3rd-5th: see written report

iii. 6<sup>th</sup>-8th: see written report

iv. Enhancement: -

v. Additional: Still working on RTI, monitoring complete reevaluated and recommend for next year. Dr Suess successful.

**b. Financial Report Presented by Mike Vigil and Roxanne Rane**

- i. Budget Review: by Mike Vigil
- ii. BARs: Budget Adjustment Requests (action) BAR# 27-31

***MOTION:*** I, Melissa McNulty, move that the Anansi Charter School Governing Council approve BAR(s) numbers 27 - 31 .

*Seconded by Andy Jones X All Approved {X indicates All Approved}*

- iii. Budget Committee: met 3.21.17 – report presented by Mike Vigil. Written/verbal FY18 Operational Budget draft submitted and reviewed by Mike Vigil. Look at small school size vs hire new teachers to support students next meeting 4.18.17
- iv. Audit Committee: Met 3.21.17 with Vigil Group, written report with corrections noted

**c. Director's Report presented by Michele Hunt (verbal report/written report)**

- i. Supply spending and ordering: Anonymous donor grant for supplies, changed related to review of budget.
- ii. EOY field trips; work on aligning end of year trips to vision of Anansi Charter school –Celebration and service
- iii. 8<sup>th</sup> grade graduation
- iv. Lottery
- v. Website Update

**d. Council Committee Reports**

- i. Finance: Melissa McNulty, Roxanne Rane:
- ii. Audit: Melissa McNulty, Dawn Kittner, Roxanne Rane:
- iii. Facility: Sagen Asplund - Roof project: PO for reroofing in the summer. Going through the Colignon separate funds for project.  
-Earth Day April 21<sup>st</sup> Facility plans and request funds for plants and materials
- iv. Program: Cipry Jaramillo- GC discussion of role of program committee support curriculum and implementation of programs. Compliments the facility. Melissa McNulty going to Leadership committee meetings.
- v. Council Development: Roxanne Rane, Lisa Bushnell, Melissa McNulty [policy] Michele Hunt presented Leave Committee met for allowing teachers to have longer leave if needed. Suggested propose 27 day hold including donated days, when leave that you do not get paid out when you decide to not be employed by Anansi Charter School.

i. Social Services Program Development: Roxanne Family navigation, Las Cumbres. How do you have Family Navigation without a person? Have information easily accessible, connect to social services. Discussion of what do you do when you have kids when chronic issues going to expulsion, have systematic approach. Enos using Nurturing Center. Perhaps on website resources, book of policy. Link to Early Learning programs and knowing what is out there having it provided for ACS families. Schools are considered safe space for families/parents. Creating space and times for lending library, resources.

vi. School Advocacy: Roxanne Rane, Andy Jones –presentation for GC and parents that explains how charter schools work, are funded, etc. Need to present parents with language or script to call leg/sen for deliverable message. Expand to get a couple of parents and perhaps a couple of kids to support school perhaps Student council.

vii. Parent Advisory (FAC): Melissa McNulty – provided in director’s newsletter.

viii. Web Coordinator: Andy Jones reviewed website

**V. New Business**

- a. Director Evaluation Survey- One we used last year, modify for ease of use, present it in way to have positive way to improve performance/school. Use Google forms/survey as a tally
- b. Begin Review of Next Year’s budget 2017-2018 completed with Budget review

**VI. Old Business**

- a. Roles of the Programming Committee completed earlier
- b. Questions regarding OMA Checklist: no questions

**VII. Executive Session- [Limited to Personnel matters, Student discipline, Director]\***

- a. None

**VIII. Items for next month’s agenda**

- a. Budget Conference
- b. Lottery Drawing Update

c. Outcomes of Legislative Session

d. GC Member Commitments

e. Member Recruitment Plan

**IX. Roles and Responsibilities**

a. Refreshments for April 18<sup>th</sup> Andy Jones

b. Melissa McNulty: Agenda for April, Leadership com mtg, work with Michele for evaluation, setting up g form/survey, Budget mtg

c. Andy Jones: -Perry to spell here correctly hear, Schedule Advocacy mtg with Roxanne, refreshments for next meeting, online training

d. Roxanne Rane: plan for social serv concept, advocacy with Andy for leg summary and roles and responsibilities, outreach to local networks for ss agency to connect, Budget meeting

e. Dawn Kittner: administer and tally Directors evaluation. Complete minutes and post,

f. Cipry Jaramillo:-

g. Lisa Bushnell: -

h. Sagen Asplund: - online training, facility mtg for Earth Day

i. Michele Hunt: director evaluation, prep intro and coordinate w Melissa, setting up Sagen in online training, request with food plan for TSB next Tuesday 6 pm evening [25 people]

**X. Final Comments and Announcements: Anansi Charter School to host Taos School board meeting next Tuesday at 6 pm.**

**XI. Adjournment: MOTION: I, \_Dawn Kittner\_, move that the Anansi Governance Council adjourn.**

*Seconded by Roxanne Rane* X All Approved {X indicates All Approved}

**XII. Adjourned at: \_\_2038\_\_**

**XIII.** \*Closing an Open meeting- THE LAW: if any meeting is closed pursuant to the exclusions contained in Subsection H of the section, the closure: 1) if made in an open meeting shall be approved by a majority vote of a quorum of the policy making body; 2) the authority for the closure and the subject to be discussed shall be stated with reasonable specificity in the motion calling for the vote in an open meeting; 3) the vote shall be taken in an open meeting; and 4) the vote of each individual member shall be recorded in the minutes. Only those subjects announced or voted upon prior to the closure by the policymaking body may be discussed in a closed meeting.

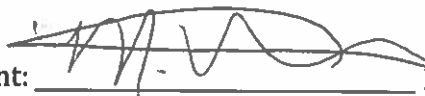
**XIV.** To Close: MOTION: I \_\_\_\_\_ move that the Anansi Governing Council convene in closed session as authorized by the limited \_\_\_\_\_ exception of the New Mexico Open Meetings Act relating to \_\_\_\_\_.


**XV.** Opening session: Upon reconvening into Open Session, the Council Chair shall state that, "Let the minutes reflect that "The only matter discussed during the Closed Session was the limited \_\_\_\_\_ specified in the motion for Closed Session."

**XVI.** MOTION: I \_\_\_\_\_ move that the Anansi Governing Council approve that statement that the only matter discussed in Closed Session was that of \_\_\_\_\_

**XVII.** Any ACTION regarding any items discussed in Closed Session needs to be motioned in open session

**XVIII.** MOTION: I, \_\_\_\_\_, move that the Governing Council approve...

**XIX.** President:  Date 4/18/17

**XX.** Secretary:  Date 4/18/17

