

Educating Hearts and Minds

The mission of Anansi Charter School is to develop the academic potential and emotional intelligence of each learner. We strive to promote the love of learning through student engagement, innovative educational practices and family and community partnerships.

Anansi Charter School Governing Council (AGC)

Minutes- November 17, 2016

Location- UNM-Taos Nursing Classroom

I. CALL TO ORDER of the Regular Open Governing Council Meeting

Attendance: "X" indicates present at meeting

Officers: President: Melissa McNulty [2014], Vice president: Andy Jones [2016]

Treasurer: Roxanne Rane [2016], Secretary: Dawn Kittner [2012]

Members: Cipry Jaramillo [2011], Lisa Bushnell [2015], Sagen Asplund [2016]

Director: Michele Hunt

Business Manager: Domingo Sanchez (via phone for budget Review)

Public Attendance: Elsbeth Atencio

Call to Order at: 1739

II. Approvals

Agenda/Minutes

a. Agenda November 17, 2016

b. Minutes October 13, 2016

Amendments:

a.To Agenda: None

b.To Minutes: None

MOTION: I, Dawn Kittner, move that the Anansi Charter School Governing Council approve the 1) AGENDA for this meeting November 17, 2016; noting amendments above and 2) MINUTES of the regular meeting on October 13, recognizing the noted amendments as stated above.

Seconded by Melissa McNulty All Approved {X indicates All Approved}

III. Public Recognition and Comment(s):

a. Student Council: No student council at present, looking at developing through 6th grade Leadership Group. Student report could be as attendance or with a written report

b. Public: [Introduction and Comments] Elsbeth Atencio 6th grade teacher and Leadership Team member

IV. Reports

a. Leadership Team: Presented by __ Elsbeth Atencio __: Looking at getting ready for formal observation with Michele Hunt. 6-8th grade student led conferences, close to 100% attendance. 6-8th grade working on Science Fair and K-5th Bullying council, Celebration of Learning complete for younger grades. Working on compliance. Managing of Transition personnel staff to maintain curriculum with Liana 7th and 8th grade.

b. Financial Report Presented by _Roxanne Rane

i. Budget Review: Budget committee met to review r/t budget cut and where ACS stands, no changes at present.

ii. BARS: Budget Adjustment Requests (action) BAR 12 is a voided BAR, made erroneously, BAR 17 Capitol Outlay report little increase, most BARS cleaning up.

*MOTION: I, _Roxanne Rane __, move that the Anansi Charter School Governing Council approve BAR(s) number _12- 19_. Seconded by __Melissa McNulty__
X All Approved {X indicates All Approved}*

c. Audit Committee: Roxanne Rane and Treasurer of Friends of Anansi rep met with committee. Good report received in general. No report released at present unable to expand at this point.

d. Director's Report presented by Michele Hunt (verbal report/written report)

i. Truffle Fundraiser: helps fund winter sports for ones in need, sale at Cid's. Friends of Anansi having a contest for most truffle sales for prize.

ii. Winter Sports

iii. Yearbook: elective, students working on putting it together

iv. Grant: Friends of Anansi received an anonymous donation of \$117,000

v. Mid-Year Short Cycle Assessments: MAP assessments in December. Istation for K-3.

e. Council Committee Reports

- i. Finance and Audit: Melissa McNulty, Dawn Kittner

Finance: see Budget Report

Audit: Report not released at present.

- ii. Facility and Program: Sagen Asplund (F), Cipry Jaramillo (P)

Facility: Sagen Asplund- verbal and written report 10/27/16 meeting

Awaiting budget, Chil-Ax Maintenance projects: work on front walkway and doors and the septic covers replace, Roof Bids for fix summer 2017, /gender neutral signs, replace boards on picnic table as needed, Security system alarms. Roof is biggest project for summer.

Program: Cipry Jaramillo-

- iii. Council Development: Roxanne Rane, Lisa Bushnell, Melissa McNulty

a) Social Services Program Development- No report, review after holidays

b) Try to establish meetings perhaps on Sunday with Rachel Kolhman to organize policies, Michele Hunt would like to attend

- iv. School Advocacy: Roxanne Rane, Andy Jones-

a) 10/07/16 meeting draft letter to state leg to call to action to support charter schools related to budget cuts.

b) Decided not to bring legislatures to school, would like to have them during a time of purpose.

c) Spend time to watching what the legislation going to do and what would we have as an intention as a small rural school

d) Bring Leg in after Roundhouse to speak to the children about it what and how it

- v. Parent Advisory (FAC): Melissa McNulty- Michele Hunt reports: met with President and Treasurer of Friends: 1) they are fundraising 3) giving gift card to each teacher. 2) Help to pay for staff dinner.

- vi. Web Coordinator: Andy Jones reports.
 - a) No communication with Perry Penick since link sent.
 - b) Establish meeting with Andy Jones, Michele

V. New Business

- a. Travel Request Policy (action): Director required to have travel request approved by an officer of the current governance council.

MOTION: I, Melissa McNulty, move that the Anansi Charter School Governing Council approve the Travel Request Policy. Seconded by Lisa Bushnell X All Approved {X indicates All Approved}

- b. Legislative Priorities: presented by Roxanne Rane – Finance top priority

VI. Old Business

- a. ESSA Focus Group Project: Michele Hunt-1) Should the Parc assessment still be used to for kids and 2) Envision kids info needed for career ready for life in late 2020s what is going well what needs to improve. Completed by ACS GC and Friends to Attend focus group meeting for 1 hour, kids have child care, GC and Friends bring friends or another parent of the school. Rescheduled for Monday November 21st from 5-6pm.

- b. Training Update: December 10th 09-1400 lunch included at Vista Grande or February 19th in northern NM if not available.

VII. Executive Session- [Limited to Personnel matters, Student discipline, Director]*

- a. Director's PDP

To Close: *MOTION: I Dawn Kittner move that the Anansi Governing Council convene in closed session as authorized by the limited Director exception of the New Mexico Open Meetings Act relating to Director. Seconded by Melissa McNulty X All Approve*

Opening session: Upon reconvening into Open Session, the Council Chair shall state that, "Let the minutes reflect that 'The only matter discussed during the Closed Session was the limited Director specified in the motion for Closed Session.'"

MOTION: I Dawn Kittner move that the Anansi Governing Council approve that statement that the only matter discussed in Closed Session was that of the Director. Seconded by Melissa McNulty X All Approve

- b. Personnel matter

To Close: MOTION: I Dawn Kittner move that the Anansi Governing Council convene in closed session as authorized by the limited Personnel matter exception of the New Mexico Open Meetings Act relating to Personnel matter. *Seconded by Melissa McNulty* X *All Approved*

Opening session: Upon reconvening into Open Session, the Council Chair shall state that, "Let the minutes reflect that 'The only matter discussed during the Closed Session was the limited Personnel matter specified in the motion for Closed Session.'"

MOTION: I Dawn Kittner move that the Anansi Governing Council approve that statement that the only matter discussed in Closed Session was that of Personnel matter. *Seconded by Sagen Asplund*. X *All Approved*

VIII. Items for next month's agenda

- a. Legislative Priorities
- b. Alignment with NMCCS & Other Schools
- c. Selection of ACS student "pages" for upcoming legislative session
- d. Finance manager contract approval

IX. Roles and Responsibilities

- a. Refreshments for December 8, 2016 at Anansi Charter School
- b. Melissa McNulty: Agenda, Cipry for Training, Andy confirmation for Training, Michele to next Leadership meeting, Policy meeting, Ask a friend for ESSA
- c. Andy Jones: Training session 10th, Roxanne for advocacy, touch base with Perry set up a meeting, ESSA focus group,
- d. Roxanne Rane: Advocacy group
- e. Dawn Kittner: ESSA recruitment
- f. Cipry Jaramillo: training?
- g. Lisa Bushnell: recruit for ESSA meeting, Policy meeting with Rachel Kolhman
- h. Sagen Asplund: continue to work on Truffle making,
- i. Michele Hunt: Domingo question about 74,965\$, plan for ESSA meeting

X. Final Comments and Announcements:

- 1) Domingo Sanchez Retiring as of December 31, 2016. Looking for new Business Manager (company). Looking at Bidding Directions development, get three sealed bids. Need to budget for software.
- 2) Work Session after the December 8th meeting.

XI. Adjournment: *MOTION:* I, Dawn Kittner, move that the Anansi Governance Council adjourn. *Seconded by* Roxanne Rane X *All Approved {X indicates All Approved}*
Adjourned at: 2010

***Closing an Open meeting- THE LAW:** if any meeting is closed pursuant to the exclusions contained in Subsection H of the section, the closure: 1) if made in an open meeting shall be approved by a majority vote of a quorum of the policy making body; 2) the authority for the closure and the subject to be discussed shall be stated with reasonable specificity in the motion calling for the vote in an open meeting; 3) the vote shall be taken in an open meeting; and 4) the vote of each individual member shall be recorded in the minutes. Only those subjects announced or voted upon prior to the closure by the policymaking body may be discussed in a closed meeting.

To Close: *MOTION:* I _____ move that the Anansi Governing Council convene in closed session as authorized by the limited _____ exception of the New Mexico Open Meetings Act relating to _____.

Opening session: Upon reconvening into Open Session, the Council Chair shall state that, "Let the minutes reflect that 'The only matter discussed during the Closed Session was the limited _____ specified in the motion for Closed Session.'"

MOTION: I _____ move that the Anansi Governing Council approve that statement that the only matter discussed in Closed Session was that of _____

Any ACTION regarding any items discussed in Closed Session needs to be motioned in open session

MOTION: I, _____, move that the Governing Council approve...

President:  ^{U.P.} Date 12/8/16

Secretary:  Date 12/8/16