

Educating Hearts and Minds

The mission of Anansi Charter School is to develop the academic potential and emotional intelligence of each learner. We strive to promote the love of learning through student engagement, innovative educational practices and family and community partnerships.

Anansi Charter School Governing Council (AGC)

Minutes- ~~August 9, 2016~~ *Sept 8 2016 DMU*

Location- Anansi Charter School Library

I. CALL TO ORDER of the Regular Open Governing Council Meeting

Attendance: "X" indicates present at meeting

President, Melissa McNulty [2014], []: Vice President,

Secretary: Dawn Kittner [2012], Treasurer: Lisa Bushnell [2015]

Members: Cipry Jaramillo [2011], Roxanne Rane [2016]

Director: Michele Hunt

Business Manager: Domingo Sanchez

Public Attendance: Andy Jones, Parent; Rosie Williams, Assistant Director for Rocky Mountain Youth Corps; Kelly Farewell, Teacher

Call to Order at: 1739

II. Approvals

Agenda/Minutes

Amendments:

a. To Agenda: September 8, 2016

b. To Minutes: August 9, 2016 spelling corrections made

MOTION: I, Roxanne Rane, move that the Anansi Charter School Governing Council approve the 1) AGENDA for this meeting September 8, 2016; noting amendments above and 2) MINUTES of the regular meeting on August 9, 2016 recognizing the noted amendments as stated above.

Seconded by Melissa McNulty *All Approved {X indicates All Approved}*

III. Public Recognition and Comment(s):

a. Student Council: has not met at this point in time, no report

b. Public:

i. Rosie Williams, Rocky Mountain Youth Corps: Discuss RMYC Learning Lab program

ii. Andy Jones: Introduces himself to the council, interested in becoming a member

IV. Reports

a. Leadership Team: Kelly Farewell- Written report provided, teachers excited about teams

- b. **Financial Report- Presented by Michele Hunt**
i. Budget Review: 1) Cash Transfer Request

MOTION: I, Melissa McNulty, move that the Anansi Charter School Governing Council approve the 1) Cash Transfer Request of \$25,716.89 *Seconded by Roxanne Rane X All Approved {X indicates All Approved}*

2) Budget review: good standing at beginning of school year, will present extensively next month, ask Domingo Sanchez to be present

- ii. **BARs: Budget Adjustment Requests (action) increase budget**

MOTION: I, Dawn Kittner, move that the Anansi Charter School Governing Council approve BAR number 5. *Seconded by Melissa McNulty X All Approved {X indicates All Approved}*

- iii. **Audit Committee: ask Domingo Sanchez to attend to the October 13th meeting to present as head of Audit Committee**

- c. **Director's Report presented by Michele Hunt [verbal report]**

i. Enrollment, 184 students total: K-2 class size 20 students, 3rd 21, 4th grade 22 students, 5th 21 students, 6th grade 20 students, 7th grade 21 students, 8th grade 19 students. Waiting list is at 98 students

ii. Leadership Team component: guiding for topics assisting in training. Going well. Special Education taking time to catch up and train for new requirements

iii. NM PED Report Card

iv. PARC results: overall school level performance exceeds the state average by 20 points or more on every test. Some students have perfect scores.

v. Parent workday postponed until October

- d. **Council Committee Reports**

i. Finance and Audit [Established meeting time] Melissa McNulty and Lisa Bushnell. Report presented by Melissa McNulty.

No report, tabled to next meeting

ii. Facility and Program [Established meeting time]: Melissa McNulty. Presented by.

No report

iii. Council Development [Established meeting time]: Cipry Jaramillo and Lisa Bushnell. Presented by

-No reporter present

iii. School Advocacy [Established meeting time]: Cipry Jaramillo and Roxanne Rane. Presented by

-Small School funding – session in Red River not on LFC calendar- completed no official report at present

iv. Parent Advisory (FAC) [Established meeting time _____]: Melissa McNulty. Report presented by _Melissa McNulty

- Friends of Anansi- potluck small turn out, perhaps r/t when school started.

- PA system, Friends could purchase

-Create a Unity of Parents and Teachers, need to have meeting with Director about Parent School relationship.

Melissa McNulty as a liaison for Director with Friends of Anansi

v. Web Coordinator [Established meeting time_TBD_]: Dawn Kittner - No report, Perry has not updated information on website at present. Need to establish meeting with Michele Hunt and Phillip Handmaker

V. New Business

a. Approve new GC members (action) MOTION: I, _Melissa _McNulty_, move that the Anansi Charter School Governing Council approve new member Andy Jones.

Seconded by _Roxanne Rane _ _X_ All Approved {X indicates All Approved

b. Committee and Board Roles: Tabled to Strategic Work Session

c. GC Officer Appointments (action) Tabled

d. Approve Agenda for Strategic Planning Session (action) Tabled

e. Handbooks Approval (action) completed at August meeting

f. Host Legislator's meeting on accomplishments and goals- Tabled decide Strategic Work Session

g. Review Audit Report Tabled

h. Cell Phone Policy: Update completed Parents/Students provided copy

i. Discuss a change in GC meeting day: email in days that work and days that do not work and set new days

j. Rocky Mountain Youth Corps agreement (discussion/action): NO Action.

Discussion: regarding formalization creating a partnership as an intervention with RMYC and amending charter

VI. Old Business

a. Bank Signers: letters signed need to go to bank to complete the role

b. Increase in Student Numbers and Class Size

c. Potluck/BBQ Update

VII. Executive Session- [Limited to Personnel matters, Student discipline, Director]*

a. Student discipline

To Close: MOTION: I Melissa McNulty move that the Anansi Governing Council convene in closed session as authorized by the limited Student discipline exception of the New Mexico Open Meetings Act relating to Student discipline. *Seconded by Dawn Kittner* X *All Approved {X indicates All Approved}*

To Opening session: Upon reconvening into Open Session, the Council Chair shall state that, "Let the minutes reflect that 'The only matter discussed during the Closed Session was the limited Student discipline specified in the motion for Closed Session.'"

MOTION: I Dawn Kittner move that the Anansi Governing Council approve that statement that the only matter discussed in Closed Session was that of Student discipline. *Seconded by Melissa McNulty* X *All Approved {X indicates All Approved}*

VIII. Items for next month's agenda

- a. State Charter Conference, October 29th -31st go to NM Coalition of Charter Schools website to see agenda for 5 hours of continuing education training
- b. Training: working on CE for northern region
- c. Publish GC Officers & "what we do" in ACS Director Newsletter
- d. Strategic Work Session: officer appointments

IX. Roles and Responsibilities

- a. Refreshments for October 13, 2016 meeting at Anansi Charter School
- b. Melissa McNulty: Agenda for Strategic Work Session and October 13th meeting, email members for potluck at Strategic Work session
- c. Dawn Kittner: web meetings, format agenda for Strategic Work session and for Oct 13th meeting for another member to take minutes
- d. Lisa Bushnell: none
- e. Cipry Jaramillo: none
- f. Michele Hunt: create current bylaws on disk/drive for members for SWS. Main course

- g. Roxanne Rane: check signing, work with Michele to get ideas for hosting legislator meeting
- h. Andy Jones: None

X. Final Comments and Announcements: Solicit board member, community finance person would be beneficial

XI. Adjournment: MOTION: I, Melissa McNulty, move that the Anansi Governance Council adjourn.

Seconded by Dawn Kittner_ All Approved {X indicates All Approved}

Adjourned at: 2009__.

***Closing an Open meeting- THE LAW:** if any meeting is closed pursuant to the exclusions contained in Subsection H of the section, the closure: 1) if made in an open meeting shall be approved by a majority vote of a quorum of the policy making body; 2) the authority for the closure and the subject to be discussed shall be stated with reasonable specificity in the motion calling for the vote in an open meeting; 3) the vote shall be taken in an open meeting; and 4) the vote of each individual member shall be recorded in the minutes. Only those subjects announced or voted upon prior to the closure by the policymaking body may be discussed in a closed meeting.

To Close: MOTION: I _____ move that the Anansi Governing Council convene in closed session as authorized by the limited _____ exception of the New Mexico Open Meetings Act relating to _____.

Opening session: Upon reconvening into Open Session, the Council Chair shall state that, "Let the minutes reflect that 'The only matter discussed during the Closed Session was the limited _____ specified in the motion for Closed Session.'"

MOTION: I _____ move that the Anansi Governing Council approve that statement that the only matter discussed in Closed Session was that of _____

Any ACTION regarding any items discussed in Closed Session needs to be motioned in open session

MOTION: I, _____, move that the Governing Council approve...

President:  Date 10/13/14

Secretary:  Date 10/13/14

