

## Educating Hearts and Minds

The mission of Anansi Charter School is to develop the academic potential and emotional intelligence of each learner. We strive to promote the love of learning through student engagement, innovative educational practices and family and community partnerships.

Anansi Charter School Governing Council (AGC)

Minutes- June 14, 2016

Location- Anansi Charter School Library

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### I. CALL TO ORDER of the Regular Open Governing Council Meeting

Attendance: "X" indicates present at meeting

President: Dan Greenwald [2010],  Vice President: Melissa McNulty [2014],

Secretary: Dawn Kittner [2012],  Treasurer: Lisa Bushnell [2015]

Members:  Cipry Jaramillo [2011],  Romy Colonius [2014], \_\_\_ Daniel Peralta [20?],

Director:  Michele Hunt

Business Manager: \_\_\_ Domingo Sanchez

Public Attendance: Judy Kendall

Call to Order at: \_\_\_ 1744 \_\_\_

### II. Approvals

Agenda/Minutes

Amendments:

To Agenda: None

To Minutes: None

MOTION: I, Dan Greenwald, move that the Anansi Charter School Governing Council approve the 1) AGENDA for this meeting June 14, 2016; noting amendments above and 2) MINUTES of the regular meeting May 10, 2016 recognizing the noted amendments as stated above.

*Seconded by Melissa McNulty \_\_\_  All Approved {X indicates All Approved}*

### III. Public Recognition and Comment(s):

a. Student Government: school session ended until August

b. Public: none

### IV. Reports

a. **Financial Report-** Presented by Michele Hunt \_\_\_

i. Budget Review: in good standing

ii. Budget Adjustment Requests: [Action]: BARS 44i- 52: most clean up BARS

MOTION: I, Dan Greenwald, move that the Anansi Charter School Governing Council approve BARS 44i-52.

*Seconded by Melissa M Nulty \_\_\_  All Approved {X indicates All Approved}*

i. Audit Committee: No report received at present.

**b. Director's Report** presented by Michele Hunt [verbal and written report submitted]

- i. Short cycle assessment data and SBA Science Data
- ii. Enrollment update: 178 students w/o making classes bigger yet
- iii. Job description for leadership team members: see written draft
- iv. Summer reflection plan for prepping next year
- v. Grant results: Read to Lead funded; apply for LANL grant for STEAM on Fridays;

**c. Council Committee Reports**

i. Finance and Audit [Established meeting time\_\_] Melissa McNulty, Lisa Bushnell and Daniel Greenwald. Report presented by Dan Greenwald. Discussed with Budget: -Budget committee invited staff to participate at last meeting, 5 made the meeting: in agreement with class size increase.

ii. Facility and Program [Established meeting time\_\_\_\_]: Daniel Greenwald, Daniel Peralta and Melissa McNulty. Presented by Dan Greenwald.

-Wrapped up the middle school projects. Alex Henri complete

-Small maintenance things to do

iii. Council Development [Established meeting time\_\_\_\_]: Romy Colonius, Cipry Jaramillo and Lisa Bushnell. Presented by Romy Colonius \_

-Handbook: Health Education Policy and Opt out letter need to be added

iv. School Advocacy [Established meeting time\_\_\_\_\_]: Dan Greenwald, Cipry Jaramillo and Dawn Kittner. Presented by Dan Greenwald \_

-none

v. Parent Advisory (FAC) [Established meeting time\_\_\_\_\_]: Romy Colonius. Report presented by \_ \_

-No report

- vi. Web Coordinator [Established meeting time TBD]: Dawn Kittner.  
-Met with Michele reviewed old site to determine what to keep what to update. Philip Handmaker interested in providing website management at school level.  
  
-New Quote from Perry Pennick for the website development. \$3000.00 total. Start in August 2016

## II. New Business

- a. Approve Visitor Policy (action)

MOTION: I, Dan Greenwald, move that the Anansi Charter School Governing Council approve Visitor Policy. *Seconded by Melissa McNulty X All Approved {X indicates All Approved}*

- b. Approve Handbook for 2016-2017 (action): *Add health education policy*

MOTION: I, Dan Greenwald, move that the Anansi Charter School Governing Council approve Approve Handbook for 2016-17 with *addition of health education policy*. *Seconded by Melissa McNulty X All Approved {X indicates All Approved}*

- c. Approve Transportation MOU with TMS District (action) **Tabled** related to lack of information from TMS regarding cost change if Anansi drops the Taos Visitor Center as a stop

- d. Approve Contractor's contracts (action) Autism specialist \$23,000; IEP coordinator \$21,000

MOTION: I, Dan Greenwald, move that the Anansi Charter School Governing Council approve Contractor's Contract (action) *Seconded by Dawn Kittner X All Approved {X indicates All Approved}*

- e. GC Evaluation: Reviewed
  - i. Continue to work on bylaws and review and update policies
  - ii. Redo staff evaluations of the director that is effective; perhaps have Leadership Team to develop and GC oversee
  - iii. Follow up in supporting Director
  - iv. Leader Ship Reports as a line item on the agenda

- v. Dmitri Calbert offer services to GC to become more tech savvy
- vi. Recruit new members
- vii. 60 day legislative session
- viii. Creating a system for policy (format) paper and electronic
- ix. Continue with buildings and grounds 10 year plan
- f. Approve 2016-2017 Food Service Plan (action)

*MOTION: I, Dan Greenwald, move that the Anansi Charter School Governing Council approve Approve Food Service Plan (action) Seconded by Romy Colonius X All Approved {X indicates All Approved}*

- g. GC members 2016-2017 commitments: Daniel Peralta, Romy Colonius, Dan Greenwald will be stepping down. Melissa McNulty, Lisa Bushnell, Cipry Jaramillo and Dawn Kittner will return.
- h. Plan Potluck for August and select event organizer: Lisa Bushnell will work with Friends of Anansi.
- i. Review GC accomplishments and activities: 100% completed or in process

**III. Old Business**

- a. Enrollment Update: 178 students
- b. Director's Evaluation: discussed

**IV. Executive Session- [Limited to Personnel matters, Student discipline, Director]\***

- a. Personnel matters

*MOTION: I Dan Greenwald move that the Anansi Governing Council convene in closed session as authorized by the limited for Personnel matters exception of the New Mexico Open Meetings Act relating to personnel matters. Seconded by Dawn Kittner X All Approved {X indicates All Approved}*

“Let the minutes reflect that ‘The only matter discussed during the Closed Session was the limited personnel matters specified in the motion for Closed Session.’”

*MOTION: I, Cipry Jaramillo move that the Anansi Governing Council approve that statement that the only matter discussed in Closed Session was that of Personnel matters. Seconded by Dawn Kittner X All Approved {X indicates All Approved}*

**V. Items for next month's agenda**

- a. Plan date for Strategic Work Session
- b. Annual Resolution

- c. Publish GC accomplishments and election process in the newsletter: Dan Greenwald will complete
- d. Approve new GC members
- e. Accept GC member resignations
- f. Leadership Team Updates

**VI. Roles and Responsibilities**

- a. Refreshments for August 9th, 2016
- b. Dan Greenwald: write up accomplishments
- c. Melissa McNulty: August agenda
- d. Dawn Kittner: continue working on website.
- e. Lisa Bushnell: Work with Friends of Anansi for pot luck
- f. Cipry Jaramillo:
- g. Dan Peralta:
- h. Romy Colonius
- i. Michele Hunt

**VII. Final Comments and Announcements: none**

**VIII. Adjournment:** MOTION: I, Dan Greenwald, move that the Anansi Governance Council adjourn.

*Seconded by X All Approved {X indicates All Approved}*

*Adjourned at: 1936  .*

\*Closing an Open meeting- THE LAW: if any meeting is closed pursuant to the exclusions contained in Subsection H of the section, the closure: 1) if made in an open meeting shall be approved by a majority vote of a quorum of the policy making body; 2) the authority for the closure and the subject to be discussed shall be stated with reasonable specificity in the motion calling for the vote in an open meeting; 3) the vote shall be taken in an open meeting; and 4) the vote of each individual member shall be recorded in the minutes. Only those subjects announced or voted upon prior to the closure by the policymaking body may be discussed in a closed meeting.

To Close: MOTION: I \_\_\_\_\_ move that the Anansi Governing Council convene in closed session as authorized by the limited \_\_\_\_\_ exception of the New Mexico Open Meetings Act relating to \_\_\_\_\_.

Opening session: Upon reconvening into Open Session, the Council Chair shall state that, "Let the minutes reflect that 'The only matter discussed during the Closed Session was the limited \_\_\_\_\_ specified in the motion for Closed Session.'"

MOTION: I \_\_\_\_\_ move that the Anansi Governing Council approve that statement that the only matter discussed in Closed Session was that of \_\_\_\_\_

Any ACTION regarding any items discussed in Closed Session needs to be motioned in open session

MOTION: I, \_\_\_\_\_, move that the Governing Council approve...

President:  Date 8/9/16

Secretary:  Date 8/9/16