

## Educating Hearts and Minds

The mission of Anansi Charter School is to develop the academic potential and emotional intelligence of each learner. We strive to promote the love of learning through student engagement, innovative educational practices and family and community partnerships.

Anansi Charter School Governing Council (AGC)

Minutes- May 10, 2016

Location- UNM Taos Small Business Association office

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### I. CALL TO ORDER of the Regular Open Governing Council Meeting

*Attendance: "X" indicates present at meeting*

President: Dan Greenwald [2010],  Vice President: Melissa McNulty [2014],

Secretary: Dawn Kittner [2012],  Treasurer: Lisa Bushnell [2015]

*Members:*  Cipry Jaramillo [2011],  Romy Colonius [2014],  Daniel Peralta [20?],

*Director:*  Michele Hunt

*Business Manager:*  Domingo Sanchez

Public Attendance:

Call to Order at:     1738    

### II. Approvals

Agenda/Minutes

Amendments:

To Agenda: New Business; change all 2015-2016 to 2016-2017

To Minutes: April 12, 2016: None

April 25, 2016: None

*MOTION:* I,   Dan Greenwald  , move that the Anansi Charter School Governing Council approve the 1) AGENDA for this meeting May 10, 2016; noting amendments above and 2) MINUTES of the regular meeting April 12, 2016 and the Special Governance Council meeting April 25, 2016 recognizing the noted amendments as stated above.

*Seconded by*   Dan Peralta    *All Approved {X indicates All Approved}*

### III. Public Recognition and Comment(s):

a. Student Government: none

b. Public: none

### IV. Reports

a. **Financial Report-** Presented by   Domingo Sanchez  

i. Budget Review: Approx \$70,000 at end of year, buy supplies for next year, all within budget looking at BARS.

ii. Budget Adjustment Requests: [Action]: none

iii. Audit Committee: Presented by Dan Greenwald no report yet, Anansi Has paid to date, there will be an increase cost for auditor coming up.

**b. Director's Report** presented by Michele Hunt [verbal and written report submitted]

- i. Summary from Leadership Retreat
- ii. Update on enrollment
- iii. Update on Faculty 2016-17
- iv. Grant Summaries
- v. Health Report Summary

**c. Council Committee Reports**

i. Finance and Audit [Established meeting time\_\_] Melissa McNulty, Lisa Bushnell and Daniel Greenwald. Report presented by Dan Greenwald. Discussed with Budget

ii. Facility and Program [Established meeting time\_\_\_\_]: Daniel Greenwald, Daniel Peralta and Melissa McNulty. Presented by Dan Greenwald. See written report

iii. Council Development [Established meeting time\_\_\_\_]: Romy Colonius, Cipry Jaramillo and Lisa Bushnell. Presented by Romy Colonius

-Sex ed approved April sent to Rachel Kohlman for review, have an opt out letter in student parent handbook. Have full in bylaws.

-Enrollment policy: website and parent handbook

-Create a Visitors Policy- discussion add to June for Action

iv. School Advocacy [Established meeting time\_\_\_\_\_]: Dan Greenwald, Cipry Jaramillo and Dawn Kittner. Presented by Dan Greenwald

-Judy Kendall interested in joining the Governance Council will attend June meet

v. Parent Advisory (FAC) [Established meeting time\_\_\_\_\_]: Romy Colonius. Report presented by Romy Coloious written and verbal

-See Friends of Anansi Minutes provided

-next meeting Tuesday May 17th

- vi. Web Coordinator [Established meeting time \_\_TBD\_\_]: Dawn Kittner.  
Postponed until able to meet with Director June  
Lottery policy on to website

**V. New Business**

- a. Approve 2016-2017 Calendar (action) see submitted calendars

*MOTION:* I, Dawn Kittner, move that the Anansi Charter School Governing Council approve the 2016-2017 Calendar *Seconded by Daniel Peralta X All Approved {X indicates All Approved}*

- b. Approve 2016-2017 Budget (action) Discussion/ review by Domingo Sanchez and Dan Greenwald see Budget Notes Report

- 172 kids enrolled as of acceptance letters on 5/10/16
- Consider increasing class size for rent in potential increase in food service and supplies
- Read to Lead may not have in future
- SB9 and Ed Tax carried over
- 6<sup>th</sup> grade as a stand along unit
- Lunch from TMS
- Transportation budget \$13,500

*MOTION:* I, Dan Greenwald, move that the Anansi Charter School Governing Council approve the 2016-2017 Budget *Seconded by Melissa McNulty*

*X All Approved {X indicates All Approved}*

*Dan Greenwald taking approved budget to staff and teachers to explain the budget and how it is implemented and effects the school overall.*

- c. Approve opening 8<sup>th</sup> grade lottery (action)

-See written submission

Process: The enrollment will be advertised in the Taos News and announced to the Anansi Community. A two-week window will be set for the initial drawing if the number of applicants exceeds the number of spaces available for the 8<sup>th</sup> grade class. In the event that the number of applicants does not exceed the spaces available for the 8<sup>th</sup> grade class, all applicants will be provided an enrollment packet for the 2016-2017 school year.

Published May 19<sup>th</sup> Due June 2nd

MOTION: I, Daniel Peralta, move that the Anansi Charter School Governing Council approve the Opening of the 8<sup>th</sup> Grade Lottery for the 2016-2017 school year.

*Seconded by Lisa Bushnell X All Approved {X indicates All Approved}*

*Role Call Vote: Dan Greenwald Yes Melissa McNulty Yes*

*Lisa Bushnell Yes Dawn Kittner Yes*

*Ciry Jaramillo absent Daniel Peralta Yes Romy Colonius Yes*

- d. GC Evaluation forms handed out- turn in to office to review for June meeting
- e. Approve 2016-2017 Food Service Plan (action) Tabled: No contract available from Taos Municipal Schools

Discussion: Parent input for lunch choices- 1) No school lunch program 2) \$4.00 from TMS or 3) \$8 from Farm to Table

- f. Transportation MOU with TMS District (action) Tabled: No information provide from Taos Municipal Schools in order to make an informed choice. GC will write a letter of request if needed.
- g. Grant Approvals
  - i. Arts Grant
  - ii. Read to Lead Grant
  - iii. Rents and Lease Grant
  - iv. Bilingual Grant
  - v. National School Lunch Program Grant

- II. MOTION: I, Daniel Greenwal, move that the Anansi Charter School Governing Council approve the Arts Grant, Read to Lead, Rents and Lease Grant, Bilingual Grant, and National School Lunch Program Grant. *Seconded by Lisa Bushnell*  
*X All Approved {X indicates All Approved}*

**VI. Old Business**

- a. Lottery Update provided by Michele Hunt

**VII. Executive Session-** [Limited to Personnel matters, Student discipline, Director]\*

- a. Director's Evaluation

To Close: MOTION: I Romy Colonius move that the Anansi Governing Council convene in closed session as authorized by the limited Director exception of the New Mexico Open Meetings Act relating to Director Evaluation.  
*Seconded by Dawn Kittner X All Approved {X indicates All Approved}*

Opening session: Upon reconvening into Open Session, the Council Chair shall state that, "Let the minutes reflect that 'The only matter discussed during the Closed Session was the limited Director's Evaluation specified in the motion for Closed Session.'"

MOTION: I, Dawn Kittner, move that the Anansi Governing Council approve that statement that the only matter discussed in Closed Session was that of the Director's Evaluation.  
*Seconded by Lisa Bushnell X All Approved {X indicates All Approved}*

**VIII. Items for next month's agenda**

- a. Governance Council Evaluation
- b. Plan Potluck for August and select event organizer
- c. Review GC accomplishments and activities
- d. Publish GC accomplishments and election process in the newsletter
- e. Visitor's Policy
- f. Handbook
- g. Recruitment and Retention of GC members
- h. Food Service Plan
- i. Transportation Plan
- j. Contractor's contract

**IX. Roles and Responsibilities**

- a. Refreshments for June 14, 2016 meeting at Anansi Charter School by Michele
- b. Dan Greenwald: Agenda with Melissa, Remind Judy Kendall invite to GC mtg, Staff meeting with Domingo review Budget, dinner with Michele and Melissa for

Director's eval recap, collect GC eval and tally responses for June mtg Draft letter to TMS for IPRA r/t Transportation if needed

- c. Melissa McNulty: See above
- d. Dawn Kittner: website mtg May 24<sup>th</sup> at 0900
- e. Lisa Bushnell: GC evaluation
- f. Cipry Jaramillo: absent
- g. Dan Peralta: GC evaluation, Advertisement for enrollment
- h. Romy Colonius: send to Rachel Kollhman policy amendments add to new handbook
- i. Michele Hunt: email for lottery process, policy, TMS MOU request, staff mtg budget.

**X. Final Comments and Announcements:** Reviewed years of service of each board member

**XI. Adjournment:** *MOTION:* I, Dawn Kittner, move that the Anansi Governance Council adjourn.

*Seconded by Lisa Bushnell*   X   *All Approved {X indicates All Approved}*  
*Adjourned at:*   2100  .

\*Closing an Open meeting- THE LAW: if any meeting is closed pursuant to the exclusions contained in Subsection H of the section, the closure: 1) if made in an open meeting shall be approved by a majority vote of a quorum of the policy making body; 2) the authority for the closure and the subject to be discussed shall be stated with reasonable specificity in the motion calling for the vote in an open meeting; 3) the vote shall be taken in an open meeting; and 4) the vote of each individual member shall be recorded in the minutes. Only those subjects announced or voted upon prior to the closure by the policymaking body may be discussed in a closed meeting.

To Close: *MOTION:* I \_\_\_\_\_ move that the Anansi Governing Council convene in closed session as authorized by the limited \_\_\_\_\_ exception of the New Mexico Open Meetings Act relating to \_\_\_\_\_.

Opening session: Upon reconvening into Open Session, the Council Chair shall state that, "Let the minutes reflect that 'The only matter discussed during the Closed Session was the limited \_\_\_\_\_ specified in the motion for Closed Session.'"

*MOTION:* I \_\_\_\_\_ move that the Anansi Governing Council approve that statement that the

only matter discussed in Closed Session was that of \_\_\_\_\_

Any ACTION regarding any items discussed in Closed Session needs to be motioned in open session

MOTION: I, \_\_\_\_\_, move that the Governing Council approve...

President: *Dick Leonard* Date 6/14/16

Secretary: *[Signature]* Date 06/24/16

